

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

November 16, 2012

To: Mrs. Marjorie Harlow
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Implementing A Permanent Voluntary Work Furlough Program For All City of Springdale Full-time Employees And Declaring An Emergency

Since 2008, the City has adopted a resolution implementing a "Voluntary Furlough Program" on an annual basis for all full-time City employees. Because there is no negative impact on City finances or operations, the City Administration is recommending this program becomes permanent. The adoption of a permanent voluntary furlough program would eliminate the need for Council to take legislative action annually. In fact, the program offers a benefit to the organization by way of savings on personnel expenses.

The proposed program would be identical to the annual program currently in place. The guidelines established under the current program will be the ones in the new program. Each employee would be eligible to take up to 15 days of voluntary furlough leave. The leave will only be taken in increments of one full day (ex. 8 hours for employees working 8 hour shifts). The leave must be approved by the Department Director and can be rejected by the City Administrator.

An ordinance, with an emergency clause, implementing a Permanent Voluntary Work Furlough program of up to 15 days for full-time City of Springdale employees will be before Council for consideration at the **11/21/2012** meeting.

Item II

Resolutions Confirming Two Appointments by the Mayor to the Springdale Board of Health

The terms of both Mrs. Rita Hart and Dr. Kevin Ketring on the Springdale Board of Health are scheduled to expire on December 31, 2012. Mayor Webster plans to reappoint both Mrs. Hart and Dr. Ketring for another three-year term.

Two separate resolutions confirming the Mayor's appointments to the Springdale Board of Health will be on the City Council meeting agenda for **11/21/12**.

Item III

A Resolution Strongly Opposing The Passage Of HB 601 By The Ohio General Assembly Which Proposes Uniformity Measures For Municipal Income Tax In The Form Of Unfunded Mandates And A Substantial Loss Of Revenue

As was discussed at the November 7 meeting of City Council, State Representatives Cheryl Grossman (Grove City) and Mike Henne (Vandalia) introduced HB 601 to the Ohio General Assembly. It is our belief, like many others around the State, that this legislation will have a very negative impact on the collection of our local municipal tax. Although there is no language allowing the State to create a central collection of local taxes, there is language permitting them to take over the administration of our local tax policies and practices. The bill mandates that all local tax ordinances adopt "by reference" Ohio Revised Code Chapter 718 (Municipal Income Taxes) without altering and/or deviating from the exact language in the code. Essentially, Springdale's income tax collection process would be governed by the policies established by the State. HB 601 will also create a Municipal Tax Policy Board and Joint Committee on Agency Rule and Review body with oversight powers to regulate all local tax operations throughout the State. The City would no longer be able to amend its tax procedures or adjust them to fit any unique situations facing Springdale tax payers.

The Ohio Municipal League, Hamilton County Municipal League, and many other groups, organizations, cities, and villages around the State are in complete opposition of the legislation.

A resolution opposing HB 601 will be before Council for consideration at the **11/21/2012** meeting. The legislation is not complete at this time. We are attempting to calculate the financial impact this legislation will have on our City. Hopefully, when Mr. Jeff Williams returns from vacation next Monday, we will be able to provide the final proposed legislation to you.

Item IV

Council Resolutions Appointing A Resident To The Charter Revision Committee and The Civil Service Commission

A quick review of the Boards and Commissions document (dated 10/19/2012) reveals we have two members' terms scheduled to expire December 31, 2012. The term of Mrs. Julie Matheny (Charter Revision) and Mr. Robert Coleman (Civil Service Commission) will expire at the end of this year.

Item V

Adopting A Temporary Appropriation Ordinance for the Period January 1, 2013 until the Fiscal Year 2013 Appropriation Permanent Ordinance is Adopted by City Council

The first Council Meeting of the New Year falls on 01/02/2013. In order to provide for City operations until the Annual Appropriation Ordinance can be considered on that date, a temporary appropriation ordinance will be presented for Council's consideration at the regular meeting of **12/19/2012**. Because this is an ordinance dealing with financial matters, it may take effect on 01/01/2013 without an emergency clause.

Item VI

Adopting the Final Appropriation and Transfer Ordinance for 2012

This ordinance is adopted each December in order to balance out all departments in the General Fund and to insure we balance within all funds at the end of the year. This is accomplished by either moving funds already appropriated or by adopting additional appropriations to cover actual expenses. An appropriation ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

The 2012 final appropriation ordinance will be presented for Council's consideration at its meeting on **12/19/2012**.

Item VII

An Ordinance Adopting the Annual Appropriation/Estimated Receipts for Fiscal Year Ending December 31, 2013

This ordinance, scheduled for the **01/02/2013** meeting, authorizes the approval of appropriations for current expenses and other expenditures of the City of Springdale, Ohio, for the fiscal year ending December 31, 2013. It also adopts the estimated receipts the City anticipates on collecting in the fiscal year ending December 31, 2013. The appropriations and receipts are consistent with the 2013 budget scheduled to be presented at the **12/05/2012** Council meeting. An appropriation ordinance does not require an emergency clause and will go into effect immediately after adoption by Council and execution by the Mayor.

Item VIII

An Ordinance Authorizing the City to Enter Into An Agreement with ODOT For the State Route 4 (South) Urban Paving Project and Declaring An Emergency

On 03/21/2008, City Council adopted Resolution 08-2008, the consent agreement for the ODOT Urban Paving Project that will resurface SR 4 from Sharon Rd. to Cameron Rd. After many years, this project is now ready to be sold by ODOT in early spring. In order for the project to move forward, the City will need to adopt the final resolution authorizing the City to enter into a contract with ODOT for the improvements.

The project is expected to start this spring. The estimated construction cost is \$301,000, with an additional \$30,100 for construction engineering, making the total \$331,100. The ODOT paving (\$161,600) and construction engineering costs (\$16,254) are estimated to be \$177,854, with Springdale's local share coming in at \$153,246. The funding breakdown for this project has been adjusted to match more current ODOT rates. We will not know our actual cost until the bid results are received.

An ordinance, with an emergency clause, authorizing the City to enter into the contract with ODOT for the SR 4 (South) Urban Paving Project is scheduled for Council's consideration at the meeting of **01/16/2013**.

Item IX

The Presentation of 2013 Budget is scheduled for the December 5, 2012 City Council meeting.

Mayor
Clerk of Council / Finance Director
City Council
Assistant City Administrator
Reading File

Law Director
City Engineer
Department Directors
Recording Secretary