INTERNAL MEMORANDUM

Office of the City Administrator
Springdale, Ohio

October 27, 2017

To: Mr. Thomas Vanover
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I
An Ordinance Authorizing the City Administrator to Execute Change Order No. 1 and Change Order No. 2 in a Total Amount of $105,904.05 to Increase the Contract of Adleta, Inc. for the 2017 Street Program (Rehabilitation Work) and Authorizing the Clerk of Council/Finance Director to Pay Said Amount to Adleta, Inc. and Declaring an Emergency

At the February 15, 2017 meeting, Council adopted Ordinance No. 7-2017 to award a contract to Adleta, Inc. in the amount of $1,516,329.73 to perform major rehabilitation work throughout the City. Some of the features of the rehabilitation work entailed replacing curbs, repairing catch basins, adjusting manholes, and making repairs to and repaving the asphalt pavement. During the repaving process, which entailed the removal and replacement of the existing asphalt, on Ray Norrish Drive and Springdale Lake Drive, the contractor encountered several instances where the existing intermediate pavement had shifted. The shifting of this pavement required that it also be removed and replaced. Of course, this work was not originally scheduled as a part of the project. As a result, the work necessitated the creation of a change order to cover the costs of the additional work. A change order becomes necessary whenever additional work that was never originally planned or scheduled has to be added to a project. Typically, the contractor has not included these costs as a part of their original bid for the project. When this happens, it increases the City’s cost by some amount. In this case, the cost of the additional pavement removal and replacement is $102,106.05. In addition to the pavement work, there was a smaller change order for $3,798 that was made necessary by the requirement to adjust a couple of catch basins on Springdale Lake Drive. The total cost for both change orders is $105,904.05.

An ordinance, with an emergency clause, authorizing the City Administrator to execute Change Order No. 1 and Change Order No. 2 totaling $105,904.05 with Adleta for the 2017 Street Program (Rehabilitation Work) and authorizing the Clerk of Council/Finance Director to pay said amount is scheduled to be before Council at the 11/01/2017 meeting.
**Item II**

An Ordinance Authorizing an Agreement with Capital Electric Line Builders, Inc. in the Amount of $52,651.70 for the State Route 747 North Mall Mast Arm Replacement Project and Declaring an Emergency

In March of this year, there was a single car accident heading southbound on State Route 747. The vehicle crashed into the City’s traffic signal and mast arm that is located in the center of SR 747 at the northern entrance to Tri-County Mall (often referred to as the Macy’s entrance). As a result of the accident, the City’s traffic signal pole was destroyed. Since that time, the southbound left turn movement into this entrance has been operational with the use of a temporary traffic signal.

The City’s traffic engineer, TEC, requested proposals from several contractors to make the repairs. In response, two contractors submitted proposals with costs of $48,572 and $75,000. Due to possible complications with the project which may increase the overall cost to exceed the $50,000 bid threshold, the decision was made to proceed with a formal public bid.

A bid opening was held on October 23 with only one proposal being submitted. That proposal was submitted by Capital Electric Line Builders, Inc. in the amount of $52,651.70. The City is very familiar with the work of Capital Electric since they perform the great majority of the City’s traffic signal work.

An ordinance, with an emergency clause, authorizing an agreement with Capital Electric Line Builders, Inc. in the amount of $52,651.70 for the State Route 747 North Mall Mast Arm Replacement Project is scheduled to be before Council at its 11/15/2017 meeting for consideration.

**Item III**

An Ordinance Providing for the Issuance of not to Exceed $1,320,000 Real Estate Acquisition Bond Anticipation Notes by the City of Springdale, Ohio in Anticipation of the Issuance of Bonds, Providing for the Pledge of Revenues for the Payment of Such Notes and Declaring an Emergency

A year ago, the City re-issued/renewed the Bond Anticipation Notes that were used to provide for the purchase of and subsequent demolition of the former Sheraton Hotel located at 11911 Sheraton Lane. The City has completed both tasks (purchasing the hotel and demolishing the structure), and now the only remaining task is to sell the property to a developer who will redevelop it into a functioning, productive, revenue-generating asset for the community.

The existing $2,640,000 Bond Anticipation Notes are scheduled to be paid off by December 1, 2017. Since the property has not been sold and will not be sold prior to the December 1 date, the City anticipates reissuing new Notes for an additional twelve-month period. The new Notes will not be renewed for the entire $2,640,000; instead, they will be reissued at 50% of the original or $1,320,000. Through this process, the City’s intent is to eliminate half of the debt.

An ordinance, with an emergency clause, authorizing the issuance of Bond Anticipation Notes in an amount not to exceed $1,320,000 for the purchase and demolition of the former Sheraton Hotel will be before Council for consideration at the 11/15/2017 meeting.
Item IV
Ordinances Authorizing Annual Contracts with the Mayor’s Court Magistrate, Prosecutor, and Public Defender with Emergency Clauses

Each year, the City contracts for legal services required to operate our Mayor’s Court. The positions involved are those of Magistrate, Prosecutor, and Public Defender. The terms of the annual contracts run from 12/1 through 11/30. In an effort to maintain the Court’s efficient and effective operations, the Mayor will need to make the appointment of these three positions and Council adopt legislation authorizing the contracts by no later the second meeting in November.

Three (3) separate ordinances, with emergency clauses, will be before Council for consideration at the 11/15/2017 meeting.

Item V
Several Resolutions Either Confirming Mayoral Appointments and/or Council Appointments to Various Boards, Commissions, and Committees

A quick review of the Boards and Commissions document (dated 6/22/2017) reveals the terms of several members of the various boards and commissions expire near or at the end of the calendar year.

Below are a number of board or commission members, according to the document, with terms expiring this year: Board of Zoning Appeals – Mr. Dave Nienaber (11/30/2017); Charter Revision – Mrs. Julie Matheny (12/31/2017); Civil Service Commission – Mrs. Kathy Nienaber (12/31/2017); Board of Health – Mrs. Lynn Jones, Mr. Scott Garrison, and Mr. Jim Squires (12/31/2017); Tax Review Board – Mr. Roy Mitchell (12/31/2017); and all members of the Volunteer Fire Fighters’ Dependents body (12/31/2017).

Item VI
Other Item of Interest

1. Public Hearing Number Two – Community Development Block Grant (CDBG) Program Years 2018 – 2020.
   Proposed projects due to Hamilton County: November 22, 2017;
   Public Hearing meeting date: November 1, 2017.