INTERNAL MEMORANDUM
Office of the Assistant City Administrator
Springdale, Ohio

May 10, 2019

To: Mr. Thomas Vanover
President
Springdale City Council

From: Amanda Zimmerlin
Assistant City Administrator

Re: Report on Pending and Future Legislation

Item I
An Ordinance Authorizing an Amendment to the Codified Ordinances of the City of Springdale, Ohio Amending Section 94.012 Authorizing an Increase in Municipal Income Tax to Two Percent (2%) and Declaring an Emergency

At the November 21, 2018 City Council meeting, Council proposed increasing the income tax rate from 1.5% to 2.0%. Residents who work outside the City of Springdale in a municipality with a higher income tax rate would receive a full 2% credit. Tax information from 2017 indicates that 7% of earnings tax dollars come from Springdale residents. This includes taxes from those who work outside of Springdale in a community with an income tax rate lower than 1.5% and those who live and work in Springdale. This means that 93% of earnings tax dollars come from those who work in our community and utilize our services and roads but do not live here.

The authority to levy an income tax comes from the Ohio Constitution and the City Charter Article VII(A)(3). The tax is implemented through Chapter 94 of the Code of Ordinances. At the January 16, 2019 City Council meeting, City Council passed a resolution proposing an increase in income tax to two percent (2%) and directed that the increase in income tax be submitted to the electors. The City Council held four (4) separate readings of the resolution on 12/05/2018; 12/19/2018; 01/02/2019; and 01/16/2019. The issue (Issue 4) was placed before electors at the May 7, 2019 primary/special election. Issue 4 passed with 70% of the vote.

City Council will need to adopt an ordinance amending Chapter 94 of the Springdale Code of Ordinances to reflect the new rate and have the new tax rate go into effect July 1, 2019. An ordinance, with an emergency clause, amending Chapter 94 of the Springdale Code of Ordinances will be before Council for consideration at the 05/15/2019 meeting.
Item II
A Resolution Authorizing the City Administrator to File a Funding Application for Surface Transportation Program (STP) / Congestion Mitigation/Air Quality Program (CMAQ) Funding Through OKI for the SR 747 and Kemper Road Intersection Rebuild Project

Duke Energy began replacing wooden poles with metal poles along Kemper Road in 2015 as a part of their Transmission Pole Replacement Project #4666. This Duke Energy project requires that the City perform several items related to our traffic signal system: 1) relocate our traffic signal communication fiber from the wood poles to the metal poles, 2) rework the electrical power service to our traffic signals from the wood poles to the metal poles at several intersections, and 3) take ownership of a Duke Energy wood pole at the northeast corner of SR 747 and Kemper Road, which is currently supporting our traffic signal span wire system at this intersection. Taking ownership of this wood pole is necessary as Duke Energy will not allow our traffic signal span wire to be connected to their new metal poles. The current wood pole is only a temporary solution to the support of this traffic signal system due to its age.

As a long term measure to upgrade this intersection's signal system to a mast arm installation and to allow the for the removal of this old wood pole and span wire system, the 2019 Five-Year Capital Improvement Budget had programmed $309,030 in 2020 to perform this work. In addition, the 2019 Capital Budget had programmed $100,000 to relocate our traffic signal communication fiber from the wood poles to the new metal poles.

Our traffic engineer, TEC, has identified a possible funding source for these two projects with an STP/CMAQ grant administered through OKI. STP/CMAQ funding typically pays for 80% of the project's construction costs. In an attempt to broaden our chances of this funding, TEC has suggested we also consider additional future maintenance items related to the traffic signal system and bundle a larger project for this potential grant. This grant, if awarded, would fund an expanded project to address the SR 747/Kemper Road signal upgrade to a mast arm installation as well as the relocation of our traffic signal communication fiber along Kemper Road. The grant would also fund an upgrade to the conflict monitoring at intersections City wide, the re-lamping of our LED traffic signals City wide, the re-lamping of our PED signals City wide, the replacement of our PED push buttons City wide, and additional intersection detection upgrades. The project cost will be $759,500 assuming a build out in 2023. In this case, STP/CMAQ funding would, if awarded, pay for $607,600 of the proposed $759,500 project costs. The remaining 20%, or $151,900, would be paid by the City of Springdale as the local match.

A resolution authorizing the City Administrator to file a funding application for STP/CMAQ funding through OKI for the SR 747 and Kemper Road Intersection Rebuild project will be before Council for consideration at the 05/15/2019 meeting.

Item III
An Ordinance Approving a Zone Change for the Real Property Located at 12000 and 12050 Princeton Pike in the City of Springdale

At its February 12, 2019 meeting, by a vote of seven in favor and zero opposed, the Springdale Planning Commission recommended to Council the approval of a Zoning Code and Zone Map amendment for 5.93 acres located at 12000 and 12050 Princeton Pike. The applicant is requesting to rezone the 5.93 acres located at 12000 and 12050 Princeton Pike from “GB” General Business to “PUD” Planned Unit Development. The site contains two buildings which were formerly Staples (19,575 sqft) and Cincinnati Overstock Warehouse (85,026 sqft). The applicant requested the zone map amendment to PUD to allow for animal training, boarding, dog park, and pet daycare in the former Staples building, as well as a self-storage facility in the former Cincinnati Overstock Warehouse building.
Planning Commission’s recommendation for approval was subject to staff comments, that sign “B” along Princeton Pike be a ground sign in lieu of a pole sign, and that the applicant work with staff to arrive at an acceptable size for the sign “A” along I-275. Staff held several meetings with the applicant to come to an agreement on the size of sign “A”. The final sign design will be approved on the Final Development Plan. This item was returned to Planning Commission at their April 9, 2019 meeting. The Planning Commission, at the Special May 6, 2019 meeting, approved the signage package with a five to two vote.

An ordinance amending the Zoning Code and Zoning Map for the 5.93 acres located at 12000 and 12050 Princeton Pike changing the zoning district from “GB” General Business to “PUD” Planned Unit Development was before Council for a first reading at the 03/06/2019 meeting. A second reading and Public Hearing for the ordinance was to be before Council at its 03/20/2019 meeting. City Council, at the 03/20/2019 meeting, opened the Public Hearing and continued it in process to the 04/17/2019 meeting. At the 04/17/2019 meeting, Council decided to continue the Public Hearing in process again to the 05/15/2019 meeting. Due to the high number of pages expected to be associated with this ordinance, a copy of the exhibit(s) will not be attached to the legislation, however will be made available for inspection in the office of the Clerk of Council/Finance Director.

Item IV
An Ordinance Approving the Preliminary Development Plan for the Real Property Located at 12000 and 12050 Princeton Pike in the City of Springdale

P.S.A. Architects, on behalf of Red Dog Pet Resort & Spa, came before Planning Commission at their February 12, 2019 meeting. As described above, the proposed plan would rezone 5.93 acres located at 12000 and 12050 Princeton Pike from “GB” General Business to “PUD” Planned Unit Development.

The site contains two buildings which were formerly Staples (19,575 sqft) and Cincinnati Overstock Warehouse (85,026 sqft). The applicant requested the zone map amendment to PUD to allow for animal training, boarding, dog park, and pet daycare in the former Staples building, as well as a self-storage facility in the former Cincinnati Overstock Warehouse building. Planning Commission’s recommendation for approval was subject to staff comments, that sign “B” along Princeton Pike be a ground sign in lieu of a pole sign, and that the applicant work with staff to arrive at an acceptable size for the sign “A” along I-275. Staff held two meetings with the applicant to try come to an agreement on the size of sign “A”. The final sign design will be approved on the Final Development Plan. This item was returned to Planning Commission at their April 9, 2019 meeting. As mentioned above, the Planning Commission, at the Special May 6, 2019 meeting, approved the signage package with a five to two vote.

An ordinance approving the Preliminary Development Plan for the 5.93 acres located at 12000 and 12050 Princeton Pike had a first reading at the 03/06/2019 meeting. A second reading and Public Hearing for the ordinance was before Council at its 03/20/2019 meeting. Since staff was unable to come to a satisfactory conclusion with the applicant regarding the signage, Council opened the Public Hearing and continued it in process to the 04/17/2019 meeting. At the 04/17/2019 meeting, Council decided to continue the Public Hearing in process again to the 05/15/2019 meeting. Due to the high number of pages expected to be associated with this ordinance, a copy of the exhibit(s) will not be attached to the legislation, however will be made available for inspection in the office of the Clerk of Council/Finance Director.

Item V
An Ordinance Authorizing the Purchase of a 2018 Vermeer Wood Chipper and Declaring an Emergency

The 2019 Annual Budget provided for the replacement of the 2001 Woodsman Chipper in the amount of $60,103. The 2001 Woodsman Chipper has experienced maintenance issues that cannot be resolved. Not only was Woodsman bought out by another company and no longer being represented in this area, but also the Woodsman line is being phased out and parts are no longer available. The Woodsman Chipper was taken completely out of service in November 2018. Since that time, the department has been limited to only one (1) wood chipping machine, a 2013 Bandit Wood Chipper. The 2013 Bandit Wood Chipper has performed well, however, unless a second unit is obtained, the extra wear and tear may soon take a toll on it as well.

The Public Works Department reviewed state contract and tested two chippers. At the conclusion of their assessment, they are recommending the purchase of a new 2018 Vermeer Wood Chipper in the amount of $60,103. In addition to purchasing the new chipper, the City was offered $4,000 from Vermeer on the trade-in of the 2001 Woodsman Chipper. A separate ordinance declaring the chipper as surplus property and authorizing its trade-in as a condition of the purchase will also be presented for consideration.

An ordinance, with an emergency clause, authorizing the City to enter into a purchase agreement to purchase of the 2018 Vermeer Wood Chipper is scheduled before City Council for consideration at the 05/15/2019 meeting.

Item VI
An Ordinance Declaring the 2001 Woodsman Chipper as Surplus Property and Authorizing its Trade-in as a Condition of Purchase of a New Chipper and Declaring an Emergency

As mentioned in the above item, the 2001 Woodsman Chipper has experienced maintenance issues that cannot be resolved. Woodsman was bought out by another company and is no longer represented in this area. The Woodsman line is being phased out and parts are no longer available. The Woodsman Chipper was taken completely out of service in November 2018.

The 2019 Annual Budget provided for the replacement of the 2001 Woodsman Chipper in the amount of $60,103. The Public Works Department reviewed state contract and tested two chippers. At the conclusion of their assessment, they are recommending the purchase of a new 2018 Vermeer Wood Chipper in the amount of $60,103. In addition to purchasing the new chipper, the City was offered $4,000 from Vermeer on the trade-in of the 2001 Woodsman Chipper.

An ordinance, with an emergency clause, declaring the 2001 Woodsman Chipper as surplus property and authorizing its trade-in as a condition of the purchase of a new chipper is scheduled to appear before Council at the 05/15/2019 meeting.

Item VII
Authorizing the City of Springdale’s Participation in the Ohio Association of Public Treasurers Workers’ Compensation Group Rating Program for 2020 and Declaring an Emergency

Since 2010, the City of Springdale has participated in one of two Bureau of Workers’ Compensation (BWC) programs sponsored by the Ohio Municipal League (OML). The City has participated in either the Group Retrospective Program or the Group Rating Program. In 2019, the City was afforded the opportunity to experience greater savings through a Group Rating Program sponsored by the Ohio Association of Public Treasurers.
This year, the City is also eligible to participate in the Group Rating Program sponsored by the Ohio Association of Public Treasurers. This program, by being group rated with other communities throughout Ohio, gives the City the opportunity to save approximately $28,811 in workers’ compensation premiums in 2020. This amount represents a roughly 17% savings compared to the City being individually rated by BWC. The City’s projected premiums for 2020 will be in the vicinity of $145,000. The deadline to file the enrollment form for the 2020 Group Rating Program is May 24, 2019.

An ordinance, with an emergency clause, authorizing the City to participate in a Workers’ Compensation Group Rating Program for experience year 2020 is scheduled to be before Council for consideration at the 05/15/2019 meeting.

**Item VII**
**An Ordinance Approving a License Agreement Between the City of Springdale, Ohio and the Glenview Homeowner’s Association, Inc. for the Installation of a Sign**

The Glenview Homeowner’s Association, Inc. wishes to install a sign near the intersection of Vista Glen and W. Sharon Road, along the northern side of Vista Glen to benefit the Glenview Subdivision, Phase I and II. The Glenview Subdivision came before the Board of Zoning Appeals at their 04/16/2019 meeting and requested two variances: (1) to place a 96ft wide by 48ft high sign with the subdivision name in the right-of-way, and (2) to allow the sign to be illuminated (backlit). The BZA approved both variances with a 6-0 vote. The subdivision previously had a brick monument sign when the subdivision was first established. The sign deteriorated and was removed. The City Council will need to authorize the Mayor and Clerk of Council to enter into a License Agreement granting a license to the Glenview Homeowner’s Association for the installation of the sign.

A first reading of the ordinance is scheduled to before Council at the 05/15/2019 meeting and a second reading at the 06/05/2019 meeting.

**Item IX**
**An Ordinance Declaring Certain City Property as Surplus Property and Authorizing the City Administrator to Dispose of Said Surplus Property**

In 2018, Council passed an ordinance allowing the City Administrator to dispose of obsolete property the City had accumulated through many years of operations. The City Administration has again requested each department perform an inventory of such items no longer necessary for public use so these surplus items can be disposed. As in the previous two years, the disposal method for the surplus items is intended to be through the use of an online public auction (GovDeals.com, etc.); donation to other governmental agencies or not-for-profit groups; or if sale or donation is unsuccessful, proper disposal through a waste collection program. Last year, the option to dispose of items that may have a salvage value associated with them was also included. These items would not have been purchased off GovDeals.com, donated to another agency, or qualify for deposit in our local landfill. Because there is a market for their raw material, we are able to sell them for a nominal amount to a salvage organization.

An ordinance declaring certain City property as surplus and authorizing the City Administrator to dispose of said property is scheduled for a first reading at the 05/15/2019 and a second reading at the 06/05/2019 meeting.
**Item X**

An Ordinance Authorizing an Agreement with the Contractor with the Best Bid for the 2019 Street Program (Rehabilitation) and Declaring an Emergency

In 2017, the City of Springdale decided to borrow approximately $8.2 million through the issuance and sale of road improvement bonds for projects planned throughout the City of Springdale. The proceeds from the sale of the road improvement bonds went into the Street Improvement Fund (087). As noted in previous correspondence and meetings, money from this fund can only be used for street programs, and the money must be spent by March 2020.

As in previous years, the 2019 Street Program is being divided into two separately administered phases (Rehabilitation Work and Maintenance Work). The first phase will involve rehabilitation work being performed on a number of streets around the community and will include the following repairs: complete and partial curb replacement, pavement repair, and cape seal placement. This rehabilitation work is projected to take place in the Springdale Industrial Park and Northwest Business Center. Alternate bids for Glensharon Road and Tricon Place will be considered. Not all of the abovementioned work will be performed on every street. Bids will be received on 05/14/2019 and will be reviewed for accuracy.

An ordinance, with an emergency clause, authorizing an agreement with the contractor with the best bid for the 2019 Street Program (Rehabilitation) will be before Council for consideration at the 06/05/2019 meeting.

**Item XI**

An Ordinance Authorizing an Agreement with the Contractor with the Best Bid for the 2019 Street Program (Maintenance) and Declaring an Emergency

The second phase of the 2019 Street Program will consist of general maintenance work in numerous areas throughout the City. Crack sealing with minor pavement repairs is projected to be performed in the Oxford Hills Subdivision, Knolls Subdivision cul-de-sacs, Chesterdale Road (Kemper Road to Valdosta Drive), and East Kemper Road (SR 747 to Chesterdale Road). The City of Sharonville will reimburse the City for their portion of Chesterdale Road under a mutual agreement. Three alternate bids will also be accepted for consideration: Alternate 1 - Baldwin Subdivision for crack sealing and Onyx treatment; Alternate 2 - State Route 4 (Cameron Road to Sharon Road) crack sealing and minor pavement repairs; and Alternate 3 - West Kemper Road (Lawview to State Route 4) crack sealing. Bids for the maintenance work will also be received on 05/14/2019.

An ordinance, with an emergency clause, authorizing an agreement with the contractor with the best bid for the 2019 Street Program (Maintenance) will be before Council for consideration at the 06/05/2019 meeting.

**Item XII**

An Ordinance Authorizing an Agreement with the Contractor with the Best Bid for the Fire Department Vehicle Exhaust Removal System and Declaring an Emergency

The City of Springdale Fire Department was awarded a one time Assistance to Firefighters Grant (AFG) issued through the Federal Emergency Management Agency (FEMA) to cover a portion of the cost of an exhaust system for the fire apparatus bays. The exhaust system will be designed to vent 100% of the exhaust gases and particulates from the apparatus safely to the outside of the station. The total grant amount of $76,191 and the City’s share of $3,809 is programmed in the 2019 budget. Bids will be received for the project on 05/22/2019 and will be reviewed by staff.
An ordinance, with an emergency clause, authorizing an agreement with the contractor with the best bid for the Fire Department Vehicle Exhaust Removal System will be before Council for consideration at the 06/05/2019 meeting.

Item XIII
An Ordinance Authorizing the Mayor and Clerk of Council Finance Director to Enter Into an Agreement with CT Consultants to Provide Engineering and Design Work for the East Crescentville Road Improvement Project and Declaring an Emergency

The City of Springdale was approached by Butler County and the City of Sharonville to participate in a cooperative venture to perform infrastructure improvements to East Crescentville Road. These improvements would extend from just west of Transportation Way in Butler County to Centerdale Road in Sharonville. The work in the City of Springdale will extend from Transportation Way to Chesterdale Road. City Council entered into a cooperative agreement with the City of Sharonville and the Butler County Board of Commissioners at their 04/04/2018 to divide the cost of the project. The project cost will be divided as such: Butler County - 50%; Springdale - 36.5%; Sharonville - 13.5%. The estimated cost for the design engineering for the project is $484,350.

An ordinance, with an emergency clause, authorizing an agreement with CT Consultants to provide engineering and design work for the East Crescentville Road Project will be before Council for consideration at the 06/05/2019 meeting.

Item XIV
Other Items of Interest

1) A Proclamation Declaring the Week of May 19 – May 25, 2019 as National Public Works Week – 05/15/2019;

2) City of Springdale Bridge Plan Meeting – The purpose of the meeting is to provide a bridge between the 2002 Comprehensive Plan and a future comprehensive plan. The meeting is scheduled for 05/22/2019 at 6:00pm at the Springdale Recreation Center, 11999 Lawnview Avenue, Springdale, OH 45246;

3) A Proclamation Declaring the Month of July as Parks and Recreation Month – 06/19/2019.

Mayor
Clerk of Council/Finance Director
City Council
City Administrator
Law Director
City Engineer
Department Directors
Recording Secretary
Reading File