

INTERNAL MEMORANDUM

Office of the City Administrator

Springdale, Ohio

March 29, 2013

To: Mrs. Marjorie Harlow
President
Springdale City Council

From: Derrick Parham
City Administrator

Re: Report on Pending and Future Legislation

Item I

An Ordinance Amending Section 153.533 of the City's Zoning Code to Permit Temporary Special Event Banners

In 2009, in an effort to assist the business community during the tough economic times, the City relaxed its policy regarding the use of temporary banners for a period of one year. For the last three years upon recommendation of the Planning Commission, Council has extended the policy for an additional year. The most recent extension is due to expire on May 20, 2013. The amendment was before the Planning Commission at its March 12 meeting and is once again being recommended for an additional year.

As you may recall, prior to the amendment, a business could have a temporary banner on display for no more than a two-week period four times a year. The amendment allows a business to display a temporary banner for a period of up to thirty days. At the end of the thirty days, a thirty-day extension can be granted if the banner is being well maintained and properly displayed. The business can continue this practice for the entire twelve-month period the law is in effect.

These temporary banners must be related to a special event associated with the business and may not be used to announce such things as "now hiring" or "space available." In addition, multi-tenant buildings such as a strip mall are not permitted to display more than two banners at any one time.

An ordinance amending Section 153.533 of the Springdale Zoning Code permitting temporary special event banners is scheduled to be before Council for a first reading at the **04/03/2013** meeting. The ordinance will be before Council for a Public Hearing and second reading at the **04/17/2013** meeting.

Item II

An Ordinance Authorizing The Mayor And Clerk Of Council/Finance Director To Enter Into An Agreement With TEC Engineering, Inc., For The Operations And Maintenance Of The City Of Springdale's Closed Loop Traffic Control Systems And Declaring An Emergency

The City's contract with TEC Engineering, Inc. for operating and maintaining the City's traffic control system is scheduled to expire April 30, 2013. The existing agreement covered a three-year period (May 1, 2010 – April, 30 2013). TEC Engineering, Inc. has submitted a proposal to renew our current agreement at the same rate of \$3,100 per month for operations and maintenance services. TEC Engineering, Inc. has served as the City's Traffic Engineer since 1997.

An ordinance, with an emergency clause, authorizing a new three-year contract (May 1, 2013 – April 30, 2016) with TEC Engineering, Inc. to provide operations and maintenance services for the City's Closed Loop Traffic Control System will be before City Council at the **04/17/2013** meeting.

Item III

An Ordinance Redistricting The Four Districts For City Council Elections And Declaring An Emergency

The City's Charter provides Council with the option to redistrict the four districts of City Council if the district with the largest number of registered voters exceeds the district with the fewest number of registered voters by fifteen percent (15%) at the preceding general election. If the discrepancy between those two districts exceeds twenty-five percent (25%), the Charter requires Council to perform a redistricting. As of the last general election (November 6, 2012), there was a discrepancy of approximately 23%. Although it did not require a redistricting, City Council felt it was close enough and in the best interest of the City to perform the redistricting at this time.

A committee consisting of the three (3) at-large Council members, the Mayor, and the Clerk of Council/Finance Director presented a proposal reducing the difference of registered voters between the districts to less than ten percent (10%). The proposal was presented at the March 20, 2013 Council meeting.

An ordinance, with an emergency clause, redistricting the four districts for City Council Elections is scheduled for consideration at the **04/03/2013** meeting.

Item IV

Four Separate Ordinances Accepting Permanent Easements From Residents For The Installation Of The Cameron Road Sidewalk Extension and Declaring An Emergency

As a part of the 2013 Summer Street Program, the City has decided to extend the existing Cameron Road sidewalk from Cameron Park to Glenview Park and ultimately to the south side of Sharon Road. In order to properly construct the sidewalk along Cameron Road and Glensharon Road, it is necessary that the City acquire several permanent easements from residents in the area. An easement is needed from the following properties: 387 Cameron Road, 389 Cameron Road, 393 Cameron Road, and 396 Glensharon Road.

City staff has met with the affected property owners to explain the proposed project and to provide them with a copy of the easement documents. According to the staff, the residents appear to be in favor of donating the necessary easements for the construction of the sidewalk extension.

Four separate ordinances, with an emergency clause, accepting permanent easements from the affected property owners for the installation of the Cameron Road sidewalk extension will be before City Council for consideration at the **04/03/2013** meeting.

Item V

An Ordinance Amending Section 153.480 of the Springdale Zoning Code (Regulating the Size of Recreational Vehicles)

In late 2012, a resident came before City Council indicating his 5th Wheel trailer was in violation of the City's Zoning Code because of its height. At the meeting, Mayor Webster indicated the Administration would research the issue based upon industry standards as well as what is permitted in neighboring jurisdictions. On January 28, a copy of the results from the Building Department's research was sent to each elected official via email. As a result of the discussion at the February 6, 2012 Council meeting, the issue was forwarded to the Planning Commission for their consideration.

Planning Commission met on March 12th and reviewed the issue. It is my understanding the Commission created an ad hoc committee charged with reviewing the existing code, determining if there is a need to make adjustments to the language, then reporting their findings back to the Commission. The Commission will then make a recommendation to Council as to whether or not any changes to the recreational vehicle language should be adopted.

Mayor
Clerk of Council / Finance Director
City Council
Assistant City Administrator
Reading File

Law Director
City Engineer
Department Directors
Recording Secretary