

City of Springdale Council

December 6, 2017

President of Council Vanover called Council to order on December 6, 2017.

The governmental body and those in attendance recited the Pledge of Allegiance.

Mrs. McNear took roll call. Council members Anderson, Emerson, Ghantous, Hawkins, Shroyer, Sullivan-Wisecup and Vanover were present.

The minutes of the November 15, 2017 City Council meeting were considered.

Mrs. Emerson made a motion to adopt; Mr. Hawkins seconded. Minutes were adopted as published with five affirmative votes and two abstentions.

Communications

Mrs. McNear: We have an item that I had brought up at the previous meeting regarding O-K-I. We do need to fill our representative position by January 11th. They do request that we have it submitted by January 5th. Mr. Shroyer has been serving on this board. If there is anyone who would like to volunteer or if Mr. Shroyer would like to continue.

Mr. Shroyer: (off mic) I will unless somebody else wants to.

Mrs. McNear: Anybody else interested? Everyone's turning the other way. Thank you. I'll go ahead and take of filing the paperwork. That is all I have for now. Thank you.

Communications from the Audience

Mrs. Brooks: Hello. My name is Sharon Brooks and I am the current Vice President of Springdale Youth Boosters. I'm also the Chairperson of the Winter Sports Rally. On behalf of Springdale Youth Boosters, I would like to invite all of City Council and City Administration to the pep rally on January 5th at 6:30 p.m. At the pep rally, we will be honoring three Springdale residents that have recently passed away, as well as introducing our 17 basketball teams, four volleyball teams and our cheerleading squad. If you plan to attend, we ask that you arrive around 6:15 that way we can get you to your seats around all of the other teams. Also, I am proud to introduce to you Regina Shroyer, the new 2018 President-elect and Danielle Little, the 2018 Vice President-elect. These ladies have already shown great enthusiasm and I look forward to seeing SYB grow and everything that they can do for SYB. Thanks.

Mayor Webster: The last year was the first year that these folks did this and I thought it was a great program. Last year we had, I think, eight inductees into the Hall of Fame, so it went for quite a while. The one thing I thought was missing last year was if we could get some band of some sort from the high school. Is that going to happen?

Mrs. Brooks: We're working on it. We agree.

Mayor Webster: Wonderful. You know, you've got a pep rally, you need a band. That was the only thing missing. That's great. I hope you can pull that off. That would be a real nice addition to the evening.

Mrs. McNear: I have one additional item for Communications. I have a letter from Duke Energy dated November 28th. As usual, the letters we get are to always tell us about a pending increase in rates, so if anyone would like to see the details, it will be on file in my office. Thank you.

Presentation of the 2018 Budget

Mr. Hawkins: We'll go through the budget department by department. Before we get started, we're going to turn things over to Mr. Parham for any introductory statements. Before doing so, I do want to again commend Mr. Parham, Mrs. Zimmerlin, all the Directors, and a special thanks to Ms. Stephanie Morgan with regard to the work and effort that was put into it. I know there's a lot of blood, sweat, and tears and long hours that go into it and producing a document that is very easy to read, very easy to understand with regard to explanations for where things are for the most part. So, we appreciate that, again all the time that went into that. Mr. Parham if there's any introductory statement that you want to make with regard to the budget before we go through it.

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Mr. Parham: Thank you Mr. Hawkins and thank you for the compliments. I just want to share some brief facts with you all and with the General Public relative to the 2018 Budget and the process. I think where we stand today is tremendously different than where we were probably eight or nine years ago. One of things that we point out in the document is that during that period of time, our revenues were declining pretty drastically, while our expenses were continuing to rise. We had to take a number of drastic steps in order to try to bring those expenditures in line with the revenues as not only Springdale, but a great deal of the country was going through the recession and feeling the bite. One of the things I've always been confident with relative to our community is that we have what I call "opportunity". That opportunity is the business district that we enjoy here in Springdale. We always had the facilities that were available, so it presented the opportunity, if you will, for other organizations to relocate their business into Springdale. What we suffered during that time was General Electric moving probably about 1,200 jobs outside of our community. Around the same time, Avon decided that they were going to reduce their workforce tremendously. The years leading up until 2009, 2010, we were really dominated by those two organizations. So when they had financial challenges, we suffered tremendously with our revenues and so now, where we stand today, we have a much more diverse workforce. We have organizations such as; we still have some General Electric jobs in the community. We still have, for a temporary period, Avon. We know Avon is going to leave the community, but we have Humana who has come into the community. Cincinnati Bell Technology Solutions, Macys, and First Financial. We still have Cincom who has been a long-term resident, if you will, of our community. Those organizations continue to contribute greatly so that we can enjoy where we are and where we sit today. Today, our revenues continue to rise. There are still organizations that are not currently in the community, but plan to move in their operations, or at least a portion of their operations into Springdale in 2018. That will benefit us tremendously and will offset the roughly 300 to 400 jobs that Avon is going to take out of the community. First Highland has come in, purchased the old Avon facility, now called Progress Place and they have done a tremendous job with bringing Macy's in and bringing some Proctor and Gamble warehousing into their facility. There are not many jobs associated with the Proctor and Gamble addition, but they have warehousing. I believe that First Highland will continue to refill that facility. The facility is 1.1 million square feet of space. There is quite a bit of space remaining at the site. From what they have been able to accomplish with the design of the Macy's facilities from a warehouse space, has simply been tremendous and outstanding. They use that sort of as a showcase as they are showing other parts of the building to organizations that are considering the location as their next home.

So, as we move forward, the 2017 General Fund Revenues, which are projected to be \$18,626,977, are projected to come in \$1,443,000 above our budgeted number of \$17,183,000. I think the cause of that change is twofold. One, I just talked about the organizations who have come into the community or who have expanded their workforce. Cincinnati Bell Technology Solutions is one of those examples of an organization who has previously been located in Springdale and has expanded their workforce. You have a number of organizations that I have mentioned that have relocated their operations into the community. The other reason is a large declaration payment that was made by one of our employers. If you recall a number of years ago, we had an employer who would make very large declaration payments. That concerned us because one, we didn't have very much history with that organization and so we didn't know what their capabilities were. We were fearful that with such a large payment they were going to simply, because we understood their liability to be, a number far less than what they were making payments. We understood that they would either ask for a refund in subsequent years or simply take a credit, which meant we were not going to receive those dollars in the following year. The fortunate thing for us is that that organization knew their business better than we were familiar with their business. So, we did not take the hit. They did not need to request a refund because they were pretty much right on target with their declaration payments that were made and they continue to do that. Once again, in 2017, we had an organization that made declaration payments about \$1.3 million. That is tremendous for our organization.

In addition, the General Fund Revenues are expected to finish \$1.5 million less than our adjusted 2016 Revenues. Our 2016 Revenues were \$18,627,000. They are expected to fall short only by \$962. If you think about when we talk about 2016, that was the year in which we had all of the activity with purchasing the hotel site. We moved money around internally and when you move from the General Fund to the Capital Improvement Fund or vice versa, it gives you the sense that those are both expenditures and revenues and they really aren't bringing any more dollars in. Eventually you're going to pay the dollars out of the Capital Improvement Fund, but they're not necessarily being paid directly out of the General Fund. We did advance the dollars back to the General Fund. That then gives you the appearance that you're revenues are

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Mr. Parham (continued): increased by the \$1.9 million dollars when they actually did not. The other amazing thing is our Earnings Tax Collections for 2017 is projected to finish at \$15,479,000. This is actually \$1,175,000 greater than what we budgeted for 2017. If you think back to what we were looking at in 2016, is that we had 14 months of Earnings Tax Collections. Earnings Tax is our primary revenue source. It's about 83% of our revenues. So, to receive two months of additional Earnings Tax Collections in 2016 and still finish in 2017 just short of that number by \$62,000 says the City's economy has made a tremendous turn and we're still seeing the benefits from that.

On the expenditure side, 2017 General Fund Expenditures are projected at \$19,912,861. They are expected to exceed the 2017 Budget, which is \$18,812,998, by \$99,000. Although that's a large number for most of us individually, but when you're talking about dealing with \$18 and \$19 million dollar budgets, it's not that significant. For the expense budget to be relatively flat, I think is actually a pretty good sign for the community. As a result, we are projecting that the 2017 Year End Balance is going to finish up at \$2,762,146. Now, in spite of our conservative projections for the General Fund Revenues, 2018 is projected at \$18,918,000. This is expected to be higher than 2017 estimates by \$291,000. Our Earnings Tax collections are actually expected, and we're projecting that, in 2018, because of those companies and organizations, we're probably going to hit the highest number that we've ever collected in the community. That highest number was collected back in 2007 at about \$15,677,000. We are projecting next year's collections to be \$15,964,000. General Fund Expenses are projected to be \$136,000 less than our estimate of 2017. We're expecting our 2018 year-end balance to be \$1,904,000. We all know that our target has typically been to shoot for \$1.4 million at the end of the subsequent year. We've picked that number because we've estimated that to be the figure in which it takes us to operate one month of our operations and we'd like to go into that next year at least having that number. We haven't always been able to achieve that over the last eight years, but to be ahead of that game is, I think, very beneficial for us. Other good news as of last Thursday, the Community Center debt is now paid off. There's no longer any debt with the Community Center. However, we did make our first payment for the Street Improvement Debt. That program allowed us to get back into the neighborhoods to repair the roads in our neighborhoods as well as some other locations such as here on State Route 4 and some other things that were desperately needed. The next payment for, or at least this year's payment was \$533,000. Our next payment will be due December 1st, 2018 and that will be \$710,000. The 2018 budget plans for the addition of five new employees to the organization. We've talked over the last couple of years that we continue to postpone adding employees back to the organization. We're seeing large numbers in overtime, especially in our two public safety departments. We've been extremely fortunate the last two years and, I'm hoping for this year as well, that we've not had a bunch of snow call outs. We haven't had to purchase salt in the last year. Those things have benefitted us tremendously. We still have adequate salt down at the Public Works facility. We still have the ability, if necessary, to add additional salt if needed. The positions that we are looking to bring on in 2018 or that we propose to add is two full-time Firefighters, One Maintenance Worker at the Public Works Department, one Office Administrator in the Police Department and then the position of the Assistant to the City Administrator. The 2018 Budget also has projected a 2% cost of living pay increase for all full-time employees and part-time firefighters. The four remaining road improvement projects are scheduled to get underway in 2018. In fact, we recently had the bid opening for the Beacon Hill Subdivision/Kenn Road Project. Just as with the 2017 Project and other projects have come in below our budget, or at least below the budget number and so has this project. I'll talk to you a little bit more about the bid opening on that project, but we're excited and we are looking forward to those projects getting underway. I simply ask the public to be patient with us. We know 2017 there were a lot of projects going on. In 2018, we have the four remaining projects in which Jake Sweeney Place is one of those. The Beacon Hills/Kenn Road project is number two. Glensprings is number three, and then Cloverdale is number four. My brain is blank on the other project that we got underway this year. The State Route 4 Urban Paving Project was the one I could not think of. I knew it would come to me. So, with that, I'm willing to address any questions that you may have.

Mr. Hawkins: We'll go into review Department by Department. It's important to note before we start down that path that this budget; this document has gone through some vetting process already. As we're in the holiday season, it's important to note that each of the Department Directors came to Mr. Parham with their wish list and he got to be the Grinch and tell them what they could not have as well as what they could have. There's an initial vetting

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Mr. Hawkins (continued): process that then went to the Finance Committee. The Finance Committee went through and reviewed it; again, obviously it's before Council for a final vetting of the process. So, we're going to start with the Police Department. As we go through each department, simply ask if there's any questions, comments, concerns with regard to the budget as it stands right now.

Mrs. Emerson: Line item 52200 ammunition. There's a \$4,700 difference in the two. Is that because ammo went up? Did we buy more? What was the reason for the big jump?

Mr. Parham: No ma'am. So, we've had over the last year one person leave our employment. We were authorized, if you recall in 2017, to add a new Police Officer position. We have Officer Fred Romano who has shared with us that he is going to be retiring I believe in February of next year. We have one other officer who has also indicated that he will be retiring sometime next year. However, we don't have his date yet. That is adding on four new officers. So what happens when you add officers, if they are required to go to the (Police) academy which means they do not have their certification, we are required to purchase and provide them with their ammunition. When they are in school, they are shooting, as I'm told by the Chief, they are shooting and using more of that ammunition. That's one of the reasons that you see the number increase.

Mrs. Emerson: Thank you.

Mr. Hawkins: Any other questions, concerns, comments regarding the Police Department?

Mr. Parham: Just one thing I'd like to point out to Council. On page 14, I'll point to two different locations. First I'll start off on 1101-52800: Capital Improvements. You will see there in that third line, the purchase of body-worn cameras. The department will be purchasing body-worn cameras this year. We are waiting on one final aspect and so the purchase may occur in 2017 or it may occur in 2018. We will surely have them on line in 2018. You'll see the purchase price for those is \$12,461.00. This is essentially for every officer to have an individual camera. If you look at the top of the page under Equipment Maintenance Repair, you will see additional costs that go along with the cameras in the amount of \$16,908. Some of those costs are going to be ongoing on an annual basis. That is to cover the licensing of the software for the cameras as well as the storage for the video for those cameras. Right now, one of the challenges that I think we don't know where it's going, but storage of the video and how long will an organization be required to retain that footage. Some in Columbus are suggesting that you retain it for a year. Well, that's video and that's a lot of capacity and that's going to have a tremendous impact if that is what comes out of Columbus as a mandate. Right now, we store our video from our vehicles as well as the video around our facilities in a 30-day period. Hopefully, we will be able to store this for a 30-day period. Usually, if an event occurs, the Chief and the Administration knows to flag that event and to make copies of that event in case they need it in some case or some situation at a later date.

Fire Department – no questions/concerns

Health Department – no questions/concerns

Parks and Recreation Department

Mayor Webster: If I might just make one comment on the Park and Recreation Budget. There isn't an additional item added under concerts. We are planning to have sometime in early June, a concert in the park. Based upon what kind of reception we get from that, we may have another one later on in the summer. When we first started those, those were very, very popular events. I think we just oversaturated the market because after a while, we were down to 20-30 people. It's pretty expensive to put on a concert for 20-30 people. We're hoping that we have some good response to that and we have a lot of people come out and that the Boosters, I understand, are going to operate the concession stand for those things, so hopefully give those folks an opportunity to make some money. We have a big turnout; we'll have another one before the summer is over. It's on page 35 of your budget.

Mr. Parham: If I could draw your attention to page 30. Third item from the bottom, the Capital Improvements line item for the Recreation Department. We have had a lot of discussion about the portable electronic signs. You will see that the budget reflects the addition of a

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Mr. Parham (continued): portable electronic sign. What I will say to you is that right now, under our Zoning Code, they are not permitted. At some point in time, the Law Director's Office, the Building Department, and the Administration will be working on language that would provide an opportunity for you to consider whether we have the ability to use the sign or not. That will be coming to you, but, before we purchase this we want to make sure everybody is comfortable with the language and the practice. Also, on page 32, I think everyone received in their homes this year, around May, the new Fun Guide. You will see it under Programs/Promotions/Publications. If you recall many years ago, the Parks and Recreation Department used to put out an activity Fun Guide with all the events and the programming and activities at the center. When times got a little tough, we had to cut things. The Fun Guide was one of the things that were cut. What we did to supplement that was add additional pages to our citywide Newsletter. We have now eliminated that because the citywide Newsletter comes out in April and this comes out in May. It does not make sense to duplicate those two and so we're going to continue to produce this document.

Building Department – no questions/concerns

Waste Collection Budget – no questions/concerns

Public Works Department – no questions/concerns

Administrative Office – no questions/concerns

Economic Development – no questions/concerns

Finance Department – no questions/concerns

Legislative Body – no questions/concerns

Other Commissions Budget (part of Civil Service Commission, Cable TV Regulatory and Contractual Services

Mr. Parham: I guess I could have commented on this when we were in Administration. You will see on Page 70, the addition, and you can also see the corresponding on the opposite page, the addition of the Magistrate. If you recall, the Magistrate has moved from a part-time employee to totally an independent contractor. We capture the cost for the Magistrate under Contractual Services. The amount that you see in 2017, if you recall, those contracts with the Mayor's Court goes in effect for December 1st, so the costs for December in 2017 are captured here.

Mr. Hawkins: And note that is the same cost that we expended in 2017.

Tax Department – no questions/concerns

General Administration Budget – no questions/concerns

Adult Sports Fund Budget – no questions/concerns

Street Maintenance Fund Budget

Mr. Parham: Council, just to call to your attention. A new entry and this is a result of the meeting with the Finance Committee. On page 88, the last entry is the Street Bond Interest. The note speaks to 2018 including \$175,000 to pay a portion of the interest on the Street Improvement Debt. As we were preparing to borrow the \$8.2 million for the road improvement projects, we talked about finding other places that could help pay the debt and lessen the impact on the General Fund. We were able to identify \$175,000 out of the Street Maintenance Fund (061) to assist with the cost. If you were to add this to the \$533,000 I spoke of earlier, you are now up to that \$700,000 number that we will be paying in 2018.

Mrs. Emerson: Mr. Parham, on the salt and ice and snow removal, we don't need any for this coming winter, so we have \$110,000. Is that to bid with Forest Park for the following year then?

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Mr. Parham: That has been our practice that we have bid with or partnered with the City of Forest Park. I think they went out to bid this past year. We did not, because we had adequate salt. If necessary, we will look at partnering with them next year. I don't say that that's what we're going to do, but we'll explore that opportunity.

Mrs. Emerson: Thank you.

State Highway Improvement Fund – no questions/concerns

Grants Fund Budget

Mr. Parham: One thing I'll point out here is on page 96, under Fire Grants, we were successful this year with the Fire Department continuing to bring in grants. We successfully received three grants. One of the smaller ones was an EMS grant for \$2,925. That helped to purchase supplies for the squads and the fire engine. We also received two Bureau of Worker's Compensation grants this year. The first grant was for a motorized power cot. Someone asked, "Why do we need a motorized power cot?" Well, when we use to send the life squad out for a run, it would be just two individuals. They would go out, and for a period of time we went through a substantial number of back injuries because there is no telling what was going to be the weight of the patient they were going to have to lift. We then changed our practice, so when the squad goes out, the engine will go out in case they need assistance to raise someone. These power cots will help to lift the patient now. We had examined these cots some time ago, but did not act on them. However, now we have been fortunate because the cost of the unit is about \$44,000 for one cot. The Bureau has given us \$33,000 towards that purchase and so we are going to have to come up with the other \$11,000. The second grant that we received in the amount of \$10,296 is for essentially a washing machine for the Firefighter's turnout gear. Our share of that grant will be \$2,059. Those are two wonderful opportunities for the department. The department is still applying for other grants. We are also looking at the possibility of applying, when the application becomes available, for grants that allow you to add personnel that will cover 100% of their cost. When that comes about, then we'll be taking a look at it as well. The other thing that I will point out on page 96 is that we talked about the Community Development Block Grant Program. You'll see that as was suggested, we have increased the Home Improvement Grant Request from \$15,000 to \$20,000 over that three-year period. Not to outshine the Fire Department with the Health Department, but the Health Commissioner has done a tremendous job of securing grants for the community. He has secured grants through the Mosquito Grant Program where we got about \$19,000. He has received a Federal grant that has given us \$15,000, of that \$14,000 will go towards paying for our Accreditation fee. He has secured another grant with the City of Norwood for \$25,000. Each community is to receive \$12,500. We have not paid Norwood their share yet because they have not provided us with the necessary documentation. Once they do so, we will pay them their share. He is also working on another program that will provide reimbursements for the expenses of the staff through the Medicaid Program. We go out and we provide our normal services in the community. We submit our costs associated with that work to Medicaid. Medicaid reimburses us for those expenses. I think in the first quarter, he says that we are scheduled to receive, and that's just for the first quarter, maybe about \$8,000 to \$9,000 in revenue. Matt Clayton has done a fantastic job. I said at the recent Department Director meeting as we were all sitting around the table, I don't mean to slight anybody else, but I do like to recognize people when they work very hard and they are contributing as he has.

Drug and Law Enforcement Funds – no questions/concerns

Law Enforcement Fund – no questions/concerns

DUI Fund Budget – no questions/concerns

Law Enforcement Training Fund Budget – no questions/concerns

Insurance Trust Fund – no questions/concerns

Health Insurance Trust Fund – no questions/concerns

Street Improvement Operations Fund

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Mr. Parham: The Street Improvement Operations Fund (087) and the next fund, which will be 088, are a result of the Street Improvement Programs that is around \$8.2 million. This particular fund is where we will pay for the four remaining projects that I spoke of earlier. Jake Sweeney Place being the first one that you see on page 126. The 2017 Street Improvement Program was one of the projects that took place in this year. The State Route 4 Urban Paving Project from Cameron Road to I-275, was the second project that I drew a blank on that took place this year. The Glensprings Drive project on page 134; the Cloverdale Rehabilitation Project, on page 136; and the Beacon Hills Subdivision/Kenn Road project, all of those projects were formally identified in our Capital Improvement Fund (090). Because they are now a part of this process, they have been moved to (087). When you get to 090, you will see some of these reappear with a narrative that talks about the fact that the bulk of them will now be in 087. They still appear in 090 because we expended dollars in that fund in those accounts in 2016. You still need to reflect those expenditures in the document. Anything from this point going forward will be registered here in 087.

Street Improvement Debt Fund – no questions/concerns

Housing Rehab Fund – no questions/concerns

The Capital Improvements Fund – no questions/concerns

Mr. Parham: I guess as we go through 090 Capital Improvement Funds, I'll just make comments on various activities found here. On page 154, the detection devices. As you probably recall, we have been adding the microwave or Wavetronix systems throughout the community. As a part of the State Route 4 Urban Paving Project, we were able to add three additional ones. We added one at Kemper Road and State Route 4, Northland Boulevard and State Route 4, and Glensprings Drive and State Route 4. In addition to those three, we added a new one to State Route 747 and Kemper Road, and a fifth one was added to Northwest Boulevard and Crescentville Road. With the Northwest Boulevard and Crescentville unit, we received some assistance from a business that is located in West Chester. That business also happens to have employees at Pictoria Tower. They contributed to one of the legs of that intersection to add the microwaves there. It allows us to provide the opportunity to have the traffic detection at the intersection. It also allows us to collect data so we have traffic counts with this new system. During the construction season, when we begin tearing up the roads for improvements, now we have traffic loops and you are probably going to have to replace those loops and that's an additional cost. With the microwaves, you do not have to worry about replacing any loops because it's all through the microwave system. We are proposing, for 2018, to add two additional units as you'll see at the bottom of page 154. They will be at East Kemper Road and Century Boulevard as well as State Route 747 and Tri County Parkway. One page 156, you see the locker room renovation. As the note indicates, the female staffing at our Police Department has increased. It's about one third of staffing. For a great deal of time we've had the Violations Bureau Clerk, primarily females, and now we're up to six and one of the officers that I talked about being added this year, we're about to add our seventh female officer. The locker rooms that they have are insufficient and so we're proposing that we expand the locker room as well as there has been some shifting and settling of the foundation which is in that general area, so that allows us to address two issues at once, but we really need to do something about the locker room. We have an estimate of \$250,000 as a cost. We have also budgeted in the General Fund about \$15,000 to \$25,000 to engage an architect to help guide us through that process and design it properly. You'll see on page 158 as we are eagerly awaiting, probably not as much as the gentlemen and ladies across the street there, but the new fire engine should be arriving sometime in the very near future. This amount that you see in 2018, \$209,399, is the first of three annual payments to pay for the unit, which will benefit us, tremendously I think. On page 172, we have talked about the challenge that we've experienced on West Kemper Road with the application of the Onyx treatment, in particular between Northland Boulevard and Jake Sweeney Place. What we're proposing with this entry into the Capital Improvement budget is that we essentially go in and resurface the road. This will not be one of our normal projects of resurfacing because then we would be addressing the curbs and all those other things. This would be a limited work to the curb, but it will work towards eliminating the sliding that has been reported to us. As we are engaging in major road improvement projects, we believe it is prudent that we take advantage of other opportunities. Just as we were able to take advantage of the Wavetronix installations along Route 4, we're looking at also doing the same thing here at Northland and Kemper as well as Sweeney and Kemper. On page 176, we have a backhoe that is used often for

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Mr. Parham(continued): helping us to load salt into the trucks during the winter snow clearing season and for a number of other tasks. It is both used by our Public Works Department as well as our Parks Department. The Parks Department uses it on a number of occasions to remove rather large logs out of the creeks in our parks. That backhoe is no longer working. What we're proposing here, along with replacing the backhoe, is also to replace the bucket truck. The bucket truck is very key and essential to our operations. As you look along State Route 4 and all the lighting you see on the trees, the banner that goes across Route 4, the banners for hanging the individual street poles; as well as when we move the traffic monitoring sign that we have when residents talk about speeding on their street, we take the sign off of the location and the Public Works Department assists the Police Department in locating it at a new location. Our bucket truck is how we get all of these things done. It is on its last leg. What we're proposing here is to combine the two and to purchase them in 2018. The estimated cost we have for the bucket truck is \$125,518; the estimate for the backhoe is \$110,000. Now, I know if you look at the next page and you see \$41,000, that doesn't seem to add up. What we're proposing is that we would combine the purchase of the two, we would finance it over a three-year period and we would split the cost between 090 and 061 that we went over a little earlier.

Residential Recycling Fund – no questions/concerns

Vehicle Mobilization Fund – no questions/concerns

Tri-County Mall TIF Fund – no questions/concerns

Parks & Urban Forestry Fund

Mr. Parham: With the Parks and Urban Forestry Fund you'll see that there's a rather large number that's out in 2018 of \$406,800. This fund is one in which developers cannot meet their obligation for replanting trees. They make contributions to this fund instead. The owners of the large building that you see going up very rapidly on Pictoria Drive and Northwest Boulevard, Exeter, has already made their contribution to this fund of \$38,800. The balance of this is about \$368,000 and that is if, and when the new owners for the Springdale Commerce Park, formerly GEEAA, finish and complete their project. Based on what they've presented, they would come up short and would owe the fund \$369,000. That's how you get to the \$406,000. Back in the General Fund of the Public Works Department, there is an Urban Forestry line item as well. Because most of the projects that would take place under this fund are duplicates there. In order to preserve and protect the General Fund as much as possible, those items will more than likely be spent out of this fund. That will be tree planting, that will be tree removal, that will be grinding of stumps, that will be all of those types of activities that we will charge here in order to help us to preserve the General Fund.

Mr. Hawkins: Just so that Council is aware, Finance Committee had asked if we could use that money for something else and the answer is no.

Northwest Business Center TIF Fund – no questions/concerns

Unclaimed Monies Fund – no questions/concerns

OBBS Assessment Fund – no questions/concerns

Community Center Debt Fund

Mayor Webster: Are you finished with the last expenditure sheet?

Mr. Hawkins: That is the last expenditure sheet.

Mayor Webster: As I did in the Finance Committee, I'd like to direct everyone's attention back to page 81 for just a second. Since no one else wants to tell us what a great job we've done, I'll just speak for ourselves here. If you notice on page 81, we've got the actual expenditures for 2016 of \$19.495 million. The proposed budget for 2018, in other words, two years hence, is \$19.776 million. An increase of \$182,000 for two years and this would include giving all the City employees two-2% raises, so a total of 4% in increase, plus all the increases in Healthcare and everything else. If I do say so myself, I think we've done a pretty damn good job of managing the City's finances. Also, in lieu of the fact that last expenditure sheet we

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Mayor Webster (continued): covered here was the final payment of the Community Center debt, there were a lot of anxious moments when we bit the bullet on the issue. I think it was an \$8,000,000 expansion of the center, I believe \$8.5 million. That was not planned. We had no long-term plan to spend that kind of money for the Community Center, but we did it with the understanding that we would pay I think \$600,000 a year for a few years until we decided to issue bonds, which we did and then we ended up refinancing those at a lower rate later on. Now it's totally paid for so the only real long term outstanding debt the City has other than the lease purchase plans that we have on the fire truck and some of the other rolling stock, is the newly issued street construction debt that we just issued this year. All in all I think this is a great budget and while I've got the floor, let me just say how much I appreciate the effort of Mr. Parham and his entire staff. Once again, they've really knocked themselves out in putting this thing together and like I said to all the Finance Committee, we're very very fortunate to have someone of Mr. Parham's capabilities and the fact that we're really fortunate to have his availability. You can read into that what you want, but Mr. Parham doesn't have to worry about getting home for dinner and so forth. He usually takes his dinner at his desk. So, anyway, Derrick, another great job, you and your directors and your entire staff did a great job putting this thing together. Thank you very much.

Mr. Parham: Thank you Mayor.

Mayor Webster: Thank you.

Mr. Hawkins: Does anyone have any other input with regard to anything on the budget, expenditures or even revenue? Is all of Council in support of the budget as it has been presented?

The members of Council indicated they were in support of the budget process.

President Vanover: Thank you Mr. Hawkins. Again, a tip of the hat to Mr. Parham, Mrs. Zimmerlin, and the entire staff over there. They make it very very easy to review this document. I definitely appreciate that. We have added Item 10b to the Agenda that is an Executive Session.

Ordinances and Resolutions

RESOLUTION NO. R15-2017

CONFIRMING THE MAYOR'S RE-APPOINTMENT OF SCOTT GARRISON AS A MEMBER OF THE BOARD OF HEALTH

Mrs. Emerson made a motion to adopt; Mrs. Sullivan-Wisecup seconded.

Mayor Webster: While I've got the floor, just let me cover all three of these resolutions if you don't mind. The first one is Scott Garrison. Scott is, as all of you know, the Chief Pharmacist here at our local CVS. I think this is Scott's second term on the board, but he's a very valuable member. The second one is Lynn Jones who is a registered nurse. Lynn has been with us since I've been Mayor, so 22 years she's been on the job and brings a great insight to the board. The third one is Mr. James Squires, as all of you know, has served 12 years here on Council. A graduate of the University of Florida with a degree in Biology and also brings a great perspective to the board, so I would certainly urge your support of all three candidates. Thank you very much.

Resolution No. R15-2017 passes with seven affirmative votes.

RESOLUTION NO. R16-2017

CONFIRMING THE MAYOR'S RE-APPOINTMENT OF LYNN JONES AS A MEMBER OF THE BOARD OF HEALTH

Mrs. Emerson made a motion to adopt; Mrs. Sullivan-Wisecup seconded.

Resolution No. R16-2017 passes with seven affirmative votes.

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RESOLUTION NO. R17-2017

CONFIRMING THE MAYOR'S RE-APPOINTMENT OF JAMES SQUIRES AS A MEMBER OF THE BOARD OF HEALTH

Mrs. Emerson made a motion to adopt; Mrs. Sullivan-Wisecup seconded.

Resolution No. R17-2017 passes with seven affirmative votes.

President Vanover: Council, before we leave though, we have intentions, next meeting to we have two appointments on the Charter Revision to make and one on Civil Service and Tax Review Board, Mr. Roy Mitchell, he has advised us that he would be interested in continuing. The same issue with Mrs. Nienaber. She would be interested in continuing. That would cover Council's appointments to our Boards and Resolutions and while I'm at it, I've passed out the assignments for our Boards and Resolutions for Council. So, with that, we will move to Old Business.

Mayor Webster: Charter Revision only has one appointment not two.

President Vanover: We have two because one is an expiration and then Mr. Hornman has been pulled to Parks and Recreations, correct Mr. Parham?

Mr. Parham: Correct.

Mayor Webster: Okay, so that's a new one. That's a new appointment.

Mr. Parham: There's two. There's Mr. Hornman's vacant space.

Mayor Webster: Right.

Mr. Parham: And then there's Mrs. Matheny's, whose term is expiring December 31st.

Mayor Webster: Okay. So one's a re-appointment and one's a new one.

President Vanover: Correct. Okay. Some of you may note Mr. Parham and I had discussion. There was a typo on Mr. Jacobs. It had it showing his term was expiring this year. It does not. He was re-appointed in 2016 and that's a five-year term. So, he's not due up until 2021.

Mr. Hawkins: With regard to the Council members that are going to be assigned to BZA and Planning, the new ones. Do we need to go ahead and affirm that with a vote tonight?

President Vanover: According to my legal, we do not. Mr. Forbes?

Mr. Forbes: What I was talking about before were just the standing committees. So, I'm going to double check while we're sitting right here.

Mr. Hawkins: I thought that the charter required that we had to, as Council, vote for those individuals for BZA and Planning. Just the two new spots.

President Vanover: Well, while he's doing that, Mr. Parham.

Mr. Parham: I think the other group is the Volunteer Firefighter Dependents, which is an annual expiration.

President Vanover: Yes sir. You are correct, but those are two of them are Council and the others are from the Fire Department. Correct?

Mr. Parham: And then there's the fifth position that I believe, if I'm not mistaken, that the four identify.

President Vanover: Right. Exactly.

Mr. Parham: It's typically the Fire Chief and the Assistant Chief that serves.

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President Vanover: Yes, exactly.

Mr. Parham: I'm sure they're willing to continue serving.

President Vanover: Okay.

Mr. Forbes: Yes, the Council members that serve on Planning Commission and BZA are elected by Council. That's pursuant to the Charter.

Mr. Hawkins: As such, I'll nominate Jeff Anderson to serve on the Board of Zoning Appeals. Mrs. Emerson seconded. Mr. Anderson is elected to BZA with seven affirmative votes.

President Vanover: Welcome to BZA Mr. Anderson.

Mr. Hawkins: I nominate Mrs. Meghan Sullivan-Wisecup to serve on Planning Commission. Mrs. Emerson seconded. Mrs. Sullivan-Wisecup is elected to Planning Commission with seven affirmative votes.

President Vanover: Welcome to Planning Commission Mrs. Sullivan-Wisecup.

Old Business - None

Mayor Webster: Not necessarily old business, but before we go into Executive Session I think one of our new members has a birthday today I understand. So, Mr. Anderson, Happy Birthday.

Mr. Anderson: Thank you.

New Business - None

Mr. Parham: Council, on November 21st, as I referenced earlier, we had a bid opening for the Beacon Hills Subdivision Streets/Kenn Road Rehab Project. We received four bids for the project. The lowest bid was submitted by Rack and Ballauer Excavating in the amount of \$2,321,779.30. Unfortunately, Rack and Ballauer is a contractor, which the City has never worked with before. That's typically not a problem. However, there are some concerns that we have. The concerns primarily are two-fold. One is it appears that they have never performed two of the major functions of this project. One being, grinding and paving. As we have, with the engineer and our Public Works Department engaged the contractor, we found that they currently do not own their own paving equipment. They do not have employees who have experience in paving. They have plans to hire someone and they have plans to purchase the equipment. The other key component is the cape seal application. The Beacon Hills entire subdivision is to have this process applied. We're not necessarily clear and comfortable that the subcontractor that they have identified has experience in this process and as you heard the dollar figures; a very large project. We're not comfortable in recommending them to Council. As you are all aware, for the City of Springdale it's not about the lowest bid; it is the best bid. Best in this case, I would suggest to you, is the experience of the contractor and their able-bodied personnel. It is our recommendation that we move to the next lowest bidder. There's a difference between the two bids of \$4,872. Again, the overall project is over \$2,000,000. That next lowest bid is Prus Corporation. Their bid was in the amount of \$2,326,652. Prus has performed work for the City previously. One recent project is the Service Road Project (off of State Route 4) that was a part of the 2016 Annual Street Program, as well as the Boggs Lane Rehabilitation Project. Both of those were completed in 2016. The budget figure for this project was \$2,449,616. Prus' bid is roughly \$122,964 below the budgeted amount. I would hope that with the continued efficient management of these construction projects, by our staff and our team that this number may come in even less. As long as we don't run into any unforeseen problems. One of the things that I would point out to you, because as I talked about earlier, the amount of construction work that is scheduled for 2018, it may become necessary that we engage an additional inspector. We have our one inspector who does an outstanding job, but to be moving from site to site, probably would not be the most efficient and effective process for us. More than likely, we are going to, because all these projects are scheduled to be ongoing pretty much at the same time. I think it's going to be necessary that we hire or contract with an additional inspector to assist with that

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Mr. Parham (continued): process. We have had some discussions with CT relative to this. They have an inspector that we may be able to simply contract with them for that service. With that, I would ask for legislation at the December 20th meeting for the award of the contract with Prus Corporation for the Beacon Hills Subdivision Streets/Kenn Road Rehabilitation Project. The other item that I just would share with you, still relative to construction projects; currently the Jake Sweeney Rehabilitation Project is out to bid. It is scheduled to have its bid opening on December 20th. The original plan was to award the contract at the January 3rd meeting. I think this process with Beacon Hill, at least for me, pointed out that we probably would be best served if we addressed that at the following meeting on the 17th of January, in case we receive another contractor that we have not performed any work with that we may need to dig a little deeper. We need the appropriate time in order to make the appropriate recommendation to Council and make sure we get the best contractor for the City and for our projects. You will probably see that on the Pending Legislation Report that it's no longer scheduled for the January 3rd meeting, but we'll propose it for the January 17 meeting.

Mr. Hawkins: Just a question for Administration. Mr. Anderson had referenced this some time ago with regarding some concerns on minutes coming out quickly and I know we've gone through some different things and different personnel and there's a lot going on and very valid concerns with regard to making sure the public gets information. There's something that the, I sit on the Convention Facility Authority and there's something that they have where they do audio, they have audio minutes on their website. I have not accessed or used it, but we just went through a fairly publicized meeting with regard to the FC Cincinnati and the City Council asking to use funds from the Convention Facility Authority Board and so the Chairwoman of the Board indicated those that didn't make it to that meeting, they could go and check online with the audio minutes. I was at the meeting, so I didn't go and do that, but I was just thinking that may be something, if that's feasible for our website, that we can do and turn around fairly instantly, which, just the recording, to put up. So, I didn't know if that's something that's an option or if our website would allow us to do that.

Mr. Parham: Not to brag, but I probably would suggest we have one even better. You can go to our website when ICRC posts the video, you can actually watch the meeting and you can capture all the information at that point in time. In reference to the minutes. I think when Mr. Anderson stood before us here; he was accurate with the Planning Commission Meetings. They were for whatever reason, lagging and we, I believe, have addressed that issue. Relative to the Council minutes, I think they were pretty much on time because, if you recall, we go to a summer schedule. I believe at that meeting, we were only one meeting behind and those had not been, as I believe, addressed by Council at the meeting until that particular evening. So I think the Council meetings were pretty much in line. They appeared off because so much distance between them because you only meet once during July and August. The next time that you're going to address the August meeting minutes or the July minutes is pretty much a month later. The Planning Commission minutes, there was no reason for those to be behind, but I believe those have been addressed, but again, for these minutes, for these meetings, you can go on ICRC. We can explore that for Planning and BZA.

Mr. Hawkins: Thank you.

Mrs. Emerson: I make a motion that the Council go into Executive Session as a committee of the whole to discuss Pending Court Action with Legal Counsel. Mr. Anderson seconded. The motion passed with a 7-0 vote to go into Executive Session. Council departed chambers at 8:20 p.m. Council returned at 9:44 p.m.

Meetings and Announcements

Mrs. Zimmerlin: I wanted to let everyone know that Civil Service meets tomorrow, December 7th at 6:00 p.m. in the Administrative Conference Room. We also are still taking registrations for Youth Sports, Volleyball and Cheer and there's some limited openings for Basketball. You need to contact the Community Center for that. Women's Volleyball and Adult Racquetball registration is also underway. Those leagues begin in January and you should contact the Community Center for that as well.

Mr. Hawkins: Planning Commission meets on Tuesday, December 12th at 7:00 p.m. in these chambers.

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Mrs. Emerson: Board of Health meets on Thursday, December 14th at 7:00 p.m. in the room adjacent to here.

Communications from the Audience - None

Update on Legislation Still in Development

Mr. Hawkins: As each of you review your Internal Memorandum, Item Number One was addressed with Resolution R15-2017 with Scott Garrison, R16-2017 naming Lynn Jones and R17-2017 with Mr. James Squires all passed with a 7-0 vote. Resolutions confirming the Mayor's appointments to the Board of Health. All other items are forthcoming except for we addressed the presentation of the budget and we had the swearing in back on December 1st.

Recap of Legislative Items Requested for Next Council Meeting

Mr. Hawkins: There's a request for an ordinance authorizing the 2018 fee schedule with CT Consultants, Inc. for engineering services and declaring an emergency. There's also a request for an ordinance authorizing the Mayor and Clerk of Council/Finance Director to amend the agreement with Wood and Lamping LLP for legal services to the City of Springdale and declaring an emergency. There's an ordinance authorizing the agreement with the contractor with the best bid for the Beacon Hills Subdivision Kenn Road Rehabilitation Project and declaring an emergency. There will be several resolutions confirming Mayoral appointments and Council appointments to various boards and commissions. Also have an ordinance setting the employee pay rate for 2018 and declaring an emergency. Adopting a final appropriations and transfer ordinance for 2017. An ordinance adopting temporary appropriations ordinance for the period to January 1, 2018 until the fiscal year 2018 appropriations permanent ordinance is adopted by City Council. As well as an ordinance enacting and adopting the 2017 S18 and S19 supplements to the Springdale Code of Ordinances and declaring an emergency. Everything else will be forthcoming after that.

Mrs. Emerson: I would like to make a request that we review Council rules and make changes as necessary.

President Vanover: Well, that would be your committee, so I'll allow you to set it up and go from there.

Adjournment

Mr. Hawkins moved to adjourn. Mrs. Emerson seconded the motion and Council adjourned at 9:49 p.m.

Respectfully submitted,

Kathy McNear
Clerk of Council/Finance Director

Minutes Approved:
Tom Vanover, President of Council

_____, 2017