Springdale Board of Health
December 12, 2019

Mayor Webster called the meeting to order at 7:03 p.m.

Board of Health Members
Present: Scott Garrison, Rita Hart, Lynn Jones, Dr. Ketring, James Squires
Dr. Webb, Medical Advisor

Others Present
Mayor Webster; Holly Emerson, Council representative to the Board of Health
City Staff: Matt Clayton, Health Commissioner; Amy Ellis, Public Health Nurse

Minutes of the November 14, 2019 Board of Health Meeting –
Minutes of the November 14, 2019 Board of Health meeting were considered. Mr. Squires made a motion to approve the minutes; Mrs. Jones seconded the motion. Minutes were unanimously approved.

City Council Report
Mrs. Emerson gave the City Council Report.

November 20, 2019

Ordinance No. 45-2019
AUTHORIZING THE MAYOR AND CLERK OF COUNCIL/FINANCE DIRECTOR TO ENTER INTO A CONTRACT WITH JUSTIN BARTLETT TO SERVE AS MAYOR’S COURT MAGISTRATE FOR THE CITY OF SPRINGDALE, OHIO, AND DECLARING AN EMERGENCY

That passed with a 7-0 vote.

Ordinance No. 46-2019
AUTHORIZING THE MAYOR AND CLERK OF COUNCIL/FINANCE DIRECTOR TO ENTER INTO A CONTRACT WITH SETH S. TIEGER FOR PROSECUTING SERVICES FOR THE CITY OF SPRINGDALE, OHIO, AND DECLARING AN EMERGENCY

That passed with a 7-0 vote.
Ordinance No. 47-2019
AUTHORIZING THE MAYOR AND CLERK OF COUNCIL/FINANCE DIRECTOR TO ENTER INTO A CONTRACT WITH DARYLE C. TIBBS FOR PUBLIC DEFENDER SERVICES FOR THE CITY OF SPRINGDALE, OHIO, AND DECLARING AN EMERGENCY

That passed with a 7-0 vote.

December 1, 2019

A special meeting was held for the swearing in of the newly elected officials. Those officials were Mayor Webster, Lawrence Hawkins, Carolyn Ghantous, Kathy McNear, and Joe Ramirez. Council elected a President of Council which was Tom Vanover and a Vice-President of Council which was Lawrence Hawkins.

December 4, 2019

Ordinance No. 48-2019
AUTHORIZING THE MAYOR AND CLERK OF COUNCIL/FINANCE DIRECTOR TO AMEND THE CONTRACT OF CT CONSULTANTS, INC., FOR ENGINEERING SERVICES TO THE CITY OF SPRINGDALE AND DECLARING AN EMERGENCY

That passed with a 7-0 vote.

Ordinance No. 49-2019
AUTHORIZING THE MAYOR AND CLERK OF COUNCIL/FINANCE DIRECTOR TO ENTER INTO AN AGREEMENT WITH STRAUSS & TROY FOR LEGAL SERVICES TO THE CITY OF SPRINGDALE AND DECLARING AN EMERGENCY

That passed with a 7-0 vote.

Ordinance No. 50-2019
AUTHORIZING THE MAYOR AND CLERK OF COUNCIL/FINANCE DIRECTOR TO ENTER INTO AN AMENDED AGREEMENT WITH PROCESS PLUS, LLC RELATED TO A JOB RETENTION AND CREATION INCENTIVE AGREEMENT AND DECLARING AN EMERGENCY

That passed with a 7-0 vote.

Ordinance No. 51-2019
AUTHORIZING THE MAYOR AND CLERK OF COUNCIL/FINANCE DIRECTOR TO ENTER INTO AN AMENDED AGREEMENT WITH COUNCIL ON AGING OF SOUTHWESTERN OHIO RELATED TO A JOB RETENTION AND CREATION INCENTIVE AGREEMENT AND DECLARING AN EMERGENCY

That passed with a 7-0 vote.
Ordinance No. 52-2019
AUTHORIZING THE MAYOR AND CLERK OF COUNCIL/FINANCE DIRECTOR TO ENTER INTO AN AMENDED AGREEMENT WITH ULTIMUS FUND SOLUTIONS, LLC RELATED TO A JOB RETENTION AND CREATION INCENTIVE AGREEMENT AND DECLARING AN EMERGENCY

That passed with a 7-0 vote.

The Presentation of the 2020 Budget was re-scheduled for the December 18, 2019 Council meeting.

Resolution No. 20-2019
A RESOLUTION REQUESTING THE STATE OF OHIO, DIRECTOR OF TRANSPORTATION, MODIFY THE SPEED LIMIT ON EAST CRESCENTVILLE ROAD BEGINNING FROM TRANSPORTATION WAY AND ENDING AT CENTERDALE ROAD

Mrs. Emerson stated “as part of the Crescentville Road Widening Project, an engineering and traffic investigation was completed. The findings indicated the speed limit along Crescentville Road should be 35 miles per hour. Currently the speed is 40MPH westbound in Butler County, 35MPH eastbound in the City of Springdale and 25MPH eastbound in Sharonville. Both Sharonville and Butler County support the change to 35MPH.” That passed with a 7-0 vote.

There was a large amount of resolutions regarding appointment of individual to several boards and committees.

Resolution No. R21-2019
APPOINTING DAVID OKUM AS A MEMBER OF THE PLANNING COMMISSION

That passed with a 7-0 vote.

Resolution No. R22-2019
APPOINTING BOB DIEHL AS A MEMBER OF THE PLANNING COMMISSION

That passed with a 7-0 vote.

Resolution No. R23-2019
CONFIRMING THE MAYOR’S APPOINTMENT OF DON DARBY TO THE SPRINGDALE PLANNING COMMISSION

That passed with a 7-0 vote.

Resolution No. R24-2019
CONFIRMING THE MAYOR’S APPOINTMENT OF STEVE GALSTER TO THE SPRINGDALE PLANNING COMMISSION

That passed with a 7-0 vote.
Resolution No. R25-2019
CONFIRMING THE MAYOR’S APPOINTMENT OF TOM HALL TO THE SPRINGDALE PLANNING COMMISSION

That passed with a 7-0 vote.

Resolution No. R26-2019
CONFIRMING THE MAYOR’S RE-APPOINTMENT OF SCOTT GARRISON AS A MEMBER OF THE BOARD OF HEALTH

That passed with a 7-0 vote.

Resolution No. R27-2019
CONFIRMING THE MAYOR’S RE-APPOINTMENT OF LYNN JONES AS A MEMBER OF THE BOARD OF HEALTH

That passed with a 7-0 vote.

Resolution No. R28-2019
CONFIRMING THE MAYOR’S RE-APPOINTMENT OF JAMES SQUIRES AS A MEMBER OF THE BOARD OF HEALTH

That passed with a 7-0 vote.

Resolution No. R29-2019
APPOINTING CHERYL DARBY AS A MEMBER OF THE CIVIL SERVICE COMMISSION

That passed with a 7-0 vote.

Resolution No. R30-2019
APPOINTING SHARON CONRAD AS A MEMBER OF THE CHARTER REVISION COMMITTEE

That passed with a 7-0 vote.

Resolution No. R31-2019
APPOINTING ROY MITCHELL AS A MEMBER OF THE TAX REVIEW BOARD

That passed with a 7-0 vote.

Resolution No. R32-2019
APPOINTING JEFF ANDERSON AS A MEMBER OF THE VOLUNTEER FIRE FIGHTERS’ DEPENDENTS FUND BOARD (SEAT 1)

That passed with a 7-0 vote.
Resolution No. R33-2019
APPOINTING JOE RAMIREZ AS A MEMBER OF THE VOLUNTEER FIRE FIGHTERS’ DEPENDENTS FUND BOARD (SEAT 2)

That passed with a 7-0 vote.

Resolution No. R34-2019
APPOINTING DOUG STAHLGREN AS A MEMBER OF THE BOARD OF ZONING APPEALS

That passed with a 7-0 vote.

Council then appointed Joe Ramirez to the Planning Commission with a 7-0 vote. Council also appointed Carolyn Ghantous to Board of Zoning Appeals with a 7-0 vote. Mayor Webster appointed David Gleaves, and Michelle Miller to Board of Zoning Appeals. Mayor Webster also appointed Charles Hormann, Jr., Michael Sickinger, Josh Monson, Lori Merz, and Daryl Dennie to Parks and Recreation.

Old Business  Mrs. Rita Hart wanted to explain some of her talking points from the last meeting which involved immunization requirements for school-age children. She stated that requirements had changed. Originally, children only needed immunizations when entering kindergarten. As the years have progressed, new state requirements have made it more challenging to keep up with all the vaccination updates. Mrs. Hart wanted to make certain that board members knew that was what she was referring to in the previous month’s lengthy discussion involving children’s vaccinations.

New Business
Health Commissioner’s Report  Matt Clayton

Nuisances, Animal Bites, and Food Illnesses - Mr. Clayton asked if there were any questions regarding the complaints that were included in the Board of Health packets.

Questions were raised regarding Cincy Crab. Mr. Clayton explained that the original inspection was a routine inspection, but, two follow-up inspections were needed in order to take care of the items discovered at the original routine inspection. Because there was more than one follow-up inspection, that was why it was included in the Board of Health packet. Mr. Clayton also discussed the hotel/motel inspections. Hotels will have their regular inspections in December and January and administrative hearings will be scheduled as needed.

Animal Bite # 248 was discussed. Questions were raised as to why the dog hasn’t been removed due to the dog having bitten a person and a dog. Mr. Clayton stated that the Springdale Health Department can only speak to rabies issues and making sure that the animal has proof of rabies vaccination. The vicious animal portion of the issue is normally handled by the Springdale Police Department.
Regulation R01-2019
A REGULATION OF THE SPRINGDALE BOARD OF HEALTH AMENDING BOARD OF HEALTH REGULATION R1-2018 WHICH ESTABLISHED FEES FOR FOOD SERVICE OPERATIONS, RETAIL FOOD ESTABLISHMENTS, VENDING MACHINES LOCATIONS, TEMPORARY FOOD OPERATIONS, AND MOBILE FOOD OPERATIONS WITHIN THE CITY OF SPRINGDALE; AND ESTABLISHED FEES FOR FOOD SERVICE OPERATION AND RETAIL FOOD ESTABLISHMENT PLAN REVIEWS.

This regulation is for the requested fees for Food Service, Food Establishment, Vending Location, and Temporary Food Licenses for 2020. Mrs. Jones made a motion to have Regulation R01-2019 to be read by title only; Mr. Squires seconded. It was unanimously approved by the Board of Health members to read Regulation R01-2019 by title only. This was the third reading. Mr. Squires made a motion to adopt Regulation R01-2019; Mrs. Jones seconded. Regulation R01-2019 was passed unanimously.

Regulation R02-2019
A REGULATION OF THE SPRINGDALE BOARD OF HEALTH AMENDING BOARD OF HEALTH REGULATION R2-2019 TO ESTABLISH FEES FOR PUBLIC SWIMMING POOLS, PUBLIC SPAS AND SPECIAL USE POOLS.

This regulation is for the requested fees for pool licenses for 2020. Mrs. Jones made a motion to have Regulation R02-2019 to be read by title only; Dr. Ketring seconded. It was unanimously approved by the Board of Health members to read Regulation R02-2019 by title only. This was the third reading. Mrs. Jones made a motion to adopt Regulation R02-2019; Dr. Ketring seconded. Regulation R02-2019 was passed unanimously.

Regulation R03-2019
A REGULATION OF THE SPRINGDALE BOARD OF HEALTH ESTABLISHING FEES FOR HOTELS AND MOTELS WITHIN THE CITY OF SPRINGDALE, AMENDING SECTION 4.0 OF THE SPRINGDALE BOH REGULATION R3-2018.

This regulation is for the requested fees for hotel/motel licenses for 2020. Mrs. Jones made a motion to have Regulation R03-2019 to be read by title only; Dr. Ketring seconded. It was unanimously approved by the Board of Health members to read Regulation R03-2019 by title only. This was the third reading. Mrs. Jones made a motion to adopt Regulation R03-2019; Dr. Ketring seconded. Regulation R03-2019 was passed unanimously.

Resolution R02-2019
A RESOLUTION OF THE SPRINGDALE BOARD OF HEALTH AUTHORIZING THE CITY OF SPRINGDALE HEALTH COMMISSIONER, OR THEIR DESIGNEE, TO SCHEDULE VACCINATION CLINICS IN ACCORDANCE WITH THE OHIO ADMINISTRATIVE CODE 3721.041, THE OHIO REVISED CODE 3707.27, AND THE OHIO REVISED CODE CHAPTER 119.

This is a proposed policy for scheduling of VFC (Vaccines for Children) Clinics in the City of Springdale. Mrs. Jones made a motion to have Resolution R02-2019 be read by title only; Mr. Squires seconded. It was unanimously approved by the Board of Health members to read Resolution R02-2019 by title only. Mrs. Jones made a motion to adopt Resolution R02-2019; Dr. Ketring seconded.
Mayor Webster asked the purpose of this piece of legislation. Mr. Clayton stated that it was to give the Health Commissioner or a designated member of the Health Department the authority to schedule the vaccination clinics based upon school districts. The majority of the Springdale Health Department clinics will be able to be based on Springdale residency and the school district as the primary vaccination patients. Five of the six clinics per quarter would be for the above individuals, and the sixth clinic would be for individuals living outside Springdale or the Princeton City School District. However, if a baby or small child is in need of vaccinations, they could be added to any of the clinics due to the vaccination timeline for young children.

Resolution R02-2019 was passed unanimously.

P.H.A.B. Accreditation
Mr. Clayton stated that the Public Health Accreditation Board (PHAB) site visit has been scheduled for May 14, 2020 and May 15, 2020. At this time, the documents that were requested for re-evaluation are currently being reviewed by the site visit team.

Springdale Hotel/Motel Committee
Mr. Clayton stated that the first round of inspections has been completed. The follow up inspections will be conducted in December 2019 and January 2020. As previously stated, Pre-Administrative hearings will follow if dictated by inadequate regulatory compliance. Mayor Webster suggested that perhaps a program similar to the 6 Star Program (a program that is offered to local food service operations and food establishments for excellent service and quality), be offered to local hotels.

Medicaid Administrative Claiming (MAC) Program
MAC time study was completed the week of November 18-24, 2019. Documentation for the time study would be completed by December 13, 2019 and Mr. Clayton stated that he would have further details at the January 9, 2020 meeting.

Food Program -
El Oasis Mexican Grill on West Kemper Road, will be the new restaurant owned by Mr. Onate, who previously owned the Blue Agave which was located in the Princeton Plaza. Crafty Crab to be located on Springfield Pike at the old Outback restaurant is currently still in process. Culver’s Frozen Custard plans have been approved. Calvary Church Daycare Center located on Kenn Road have also had their plans reviewed and approved. Pending plan approvals for La Islas Marias at the old Perkins/Beef O’Brady’s building, and Carabas which will have African cuisine and will be located at the old Dominos location.

Public Health Emergency Preparedness (PHEP)
Mr. Clayton stated at Nurse Ellis has done quite a bit of the work involved in preparing a Cold Chain Management Plan, which is a PHEP Deliverable. Also a Multi-Year Training and Exercise Plan that has a deadline of January 3, 2020, which will be worked on over the next few weeks. Another required PHEP Deliverable is a Pandemic Influenza Response Plan that can be used as an annex.
Produce Pop Ups
One was recently held in November. There was also a December Produce Pop held at the Willows Center located at the Willows apartment complex. The next Produce Pop Up will be held on Friday, January 24, 2020 at Heritage Hill Elementary School.

Springdale Quality of Life
Planning is underway for the Spring Sports Camp to be held March 23-27, 2020. The Wal-Mart Foundation has graciously offered to give a $2,000 grant for the event as well as other local businesses. Discussion continues with Princeton City School District about breakfast and lunch options. The partners involved in this event include: Parks and Rec Department, Humana, Springdale Health Department, and the Springdale Police Department.

Springdale Offering Support Adopt A Family Holiday Program
SOS Holiday Program Food Drive Boxes will be picked up December 6th through December 13th. Once again, Humana volunteers will be partnership with SOS with wrapping of presents, sorting food and any other items the SOS needs assistance with. The program will finish up on December 20, 2019. Mr. Clayton stated that there were more opportunities for volunteers. Times are currently available from December 9th through December 18th. Approximately 77 families and at least 250 children have been helped through this program this year. Compass church assisted with food boxes for the adopted families. Meijer assisted the program with a $400 gift card to aid in the purchase of hams for families. Mayor Webster further stated that all but nine families were adopted by local families or businesses. SOS adopted the other nine families. If families were not adopted by local business or residents, those individuals made generous cash donations to further the efforts of SOS.

Public Health Training in Springdale
The Springdale Health Department is currently planning two full days of public health training for April 2020. Training will be conducted in conjunction with Ohio Department of Health (ODH), Ohio Department of Agriculture (ODA), The Ohio State University (OSU) Center for Public Health (PH) Practice. All will be providing additional training for several local health departments and hoping to have 70-75 in attendance.

Public Health Nurse’s Report
Mrs. Ellis, RN

Hamilton County Overdose Report
Nurse Ellis presented the Hamilton County Overdose Report for November 2019. She asked if any Board of Health members had any questions concerning the report. There were none.

Naloxone Report
As reported to Nurse Ellis from the Springdale Fire Department, there was no Naloxone usage for November.

Influenza Update
Nurse Ellis indicated that it is still low intensity regarding any kind of uptick in influenza cases at this time.
Hamilton County Communicable Disease Report
Nurse Ellis included the Hamilton County Public Health November 2019 Communicable Disease Monthly Report. This report shows a breakdown of notifiable diseases in Southwest Ohio in counties in southwest Ohio. Nurse Ellis also showed a summary of any notifiable diseases in the City of Springdale. Nurse Ellis stated that in November, Hamilton County had nine cases of influenza-associated hospitalization. Last year at this time, there was six cases of influenza-associated hospitalization.

CDC Health Advisory
Nurse Ellis reported of a recent CDC Health Advisory issued on November 15, 2019 regarding hot tub displays and potential Legionella Risk. Nurse Ellis stated that Legionella is a bacteria that can cause pneumonia. This information was not only provided to local health departments, but also to providers such as hospitals, and doctor’s offices as well.

Children’s Health Fair
Annual Children’s Health Fair will be held on Friday, May 1, 2020. The first planning meeting will be held in January 2020.

Latino Coalition of Southwest Ohio (LCSWO)
While the November meeting was cancelled, the December meeting was held and successes and challenges were reviewed regarding the recent 2019 Latino Expo. Nurse Ellis discussed comments made by the principal for Heritage Hill Elementary, Ms. Hoskins. Ms. Hoskins stated that she was quite pleased at the success of the first Latino Expo to be held at Heritage Hill Elementary. Ms. Hoskins did suggest, however, that perhaps making the Latino Expo shorter than five hours would increase the attendance. The health portion of the Latino Expo was quite successful. It was estimated that there was a total of 150 attendees at the health fair. Over 80 flu vaccinations were given to adults. That was possible due to the large number of volunteers from University of Cincinnati medical students. However, many attendees were disappointed that glucose and cholesterol screenings were not available this year.

Board of Health Discussion
No items for discussion.

The next meeting will be Thursday, January 9, 2020 at 7:00 p.m. The Board of Health meeting adjourned at 8:07 p.m.

Respectfully submitted:

Matthew Clayton, Health Commissioner