Mayor Webster called the meeting to order at 7:05 p.m.

Board of Health Members
Present: Scott Garrison, Lynn Jones, Dr. Ketring

Others Present
Mayor Webster; Holly Emerson, Council representative to the Board of Health
City Staff: Matt Clayton, Health Commissioner; Jean Hicks, Public Health Nurse

Minutes of the October 12, 2017 Board of Health Meeting –
Minutes of the October 12, 2017 Board of Health Meeting were considered and it was decided that the minutes would be tabled until the December 14, 2017 meeting due to Mr. Squires and Mrs. Hart and Dr. Webb not being in attendance and not enough members that were at the previous meeting were present at the current meeting.

City Council Report
Mrs. Emerson reported for the October 18, 2017 Council Meeting:

No ordinances or resolutions on the agenda. There was the introduction of the Parks Maintenance Supervisor, Jason Waxman. Disposal of municipal property; three monitors from the Parks and Recreation Department which will then be donated to the Family Resource and Learning Center at The Willows Apartment Complex.

November 1, 2017 Council Meeting:

Ordinance No. 41-2017
Authorizing the City Administrator to execute Change Order Number One and Change Order Number Two in the total amount of $105,904.05 for the Adleta contract regarding street repairs up on Ray Norrish and Springdale Lake Drive. Some of the original features of the rehabilitation work entailed replacing curbs, repairing catch basins, adjusting manholes, and making repairs to and repaving the asphalt pavement. The contractor encountered several instances where the existing and intermediate pavement had shifted. These items were not included in the original costs. That was approved by a 7-0 vote.

Resolution No. 11-2017
Expressing support to maintain all existing Metro bus routes in and through the City of Springdale. A local resident, Jeremy Moses came forward at two of the Council meetings regarding the possibility of some of the routes being cut and asked for Council’s support in recommending to SORTA that these routes not be cut. President Vanover requested that our Law Director, Jeff Forbes create a resolution in support of preserving our current bus routes. That also was approved by a 7-0 vote.

Old Business - None
Health Commissioner’s Report

Matt Clayton

Nuisances, Animal Bites, and Food Illnesses - Mr. Clayton provided a summary of complaints since the last meeting; individual complaints were included in the Board of Health packet. Mr. Clayton discussed the following complaints:

Complaint # 2087 – Resident was making food (tacos) out of her home. Mr. Clayton stated that he would check in to the cottage food bill that had a portion of the bill that included a “bed and breakfast” law that would allow a person to cook food within their home.

Complaint # 2094 – Received a report from Mr. Diehl, as he was out campaigning that a resident complained of a pool that was apparently full of algae and potentially a mosquito breeding concern. Upon further investigation, it was discovered that the pool had been closed down for the summer and had a cover on it. However, there was one corner that was not properly tied down which was allowing for potential algae/mosquito issue. After talking with the homeowner, it was agreed that they would pull the cover tighter so as to limit the standing water issue. The homeowner was given our “Fight the Bite” pamphlet as well as several mosquito dunks.

Complaint # 2096 – The Colony – multiple issues. While some of the complaints were legitimate, several other issues appeared to be simply a case of the tenant wanting the Health Department to issue orders for mold. An area of the tenant's bathroom had been repaired, but Mr. Clayton could not find any further indications of a mold issue. The tenant requested a second opinion. Ella Jergens went out to inspect; she also did not find mold. Mr. Clayton explained that no mold had been found.

The Willows Work Group -

Will be meeting on Tuesday, November 14, 2017. One of the big areas of conversation at the Willows meeting will be the Spring Sports Camp. The Vineyard Cincinnati Church approach Mr. Clayton and asked to sponsor the event. Mr. Clayton was invited to their annual Outreach Ministry meeting. It was on Sunday evening, October 29, 2017. Mr. Clayton was then asked to stand and the Vineyard Church recognized the City of Springdale and the Springdale Health Department and talked about our role in the community. The church had some very positive, encouraging words. Mr. Clayton has since had a meeting with two members of their outreach team with regard to planning. There’s another planning meeting coming up on November 14, 2017, following the Willows Work Group meeting. Mr. Clayton stated that he would be reviewing documents and plans from last year with the folks from Vineyard Cincinnati so that we can work together on planning the upcoming sports camp. Paul Breidenbach, a member of the Willows Work Group recently had a meeting with the Superintendent of Princeton City Schools and at that time mentioned the spring sports camp. Paul stated that he would be getting Mr. Clayton in contact with the Princeton Superintendent in order to find out his interest level is and possibly getting other Princeton schools involved in the camp and possibly providing some transportation options for the camp. Other sponsors from last year’s event are again interested in taking part in the spring camp. There may also be a discussion regarding the gardening initiative as well. Level of interest by the community is also a factor in the development of this program as well as potential funding opportunities in order for the gardening program to be successful.
Accreditation –
Looking towards an implementation committee of the CHIP plan in 2018, specifically, hoping that the implementation committee can take the three primary concerns that were addressed in the CHIP plan and give us some good feedback on how we might be able to address the issues properly. The three issues were addiction, access to healthcare, and health literacy. The privacy plan was completed, which is required for accreditation. Mr. Clayton stated that the Health Department is currently working on Domains 5 and 11 and completely finished with Domains 1, 4, and 8. Domain 5 is pretty far along and 11 has had quite a bit of work completed on it lately, which means that there could be five completed domains, hopefully, by the end of November. If a few additional domains are completed down the line, Mr. Clayton is hoping to submit possibly by March 2018, if not before.

Springdale Hotel – Motel Committee Meeting -
Next meeting will be on Friday, December 1, 2017 in the Caucus Room at 10:00 a.m. Mr. Clayton stated that he was hoping to get more input from hotel/motel owner/operators. Mr. Clayton was recently at the Super 8 with Chief Mathis and had a conversation with Mr. Patel regarding some issues that needed to be improved. Mr. Clayton stated that he is seeing some success with the hotel/motel program, although it was already known that the full success of this program could potentially take upwards of three years.

Mosquito Control –
Mr. Clayton was pleasantly surprised at the success of the program due in part the very diligent workers on the program. Mr. Clayton stated that Hamilton County as a whole was sixth for the number of West Nile Virus positive mosquito pools in the State of Ohio. Of the 101 pools that were identified in Hamilton County, the City of Springdale identified 85 of them. Mr. Clayton stated the Springdale Health Department received very positive feedback from the Ohio EPA and the Ohio Department of Health lab. Mr. Clayton expects future funding opportunities for that program based on this year’s success. Given the success this year, Mr. Clayton felt that the Springdale Health Department can still look to improvement over the next few years. The final report has been turned in to the Ohio EPA.

Springdale Nuisance Animal Control (S.N.A.C.) -
Requests for traps has been slowing down considerably, which is to be expected this time of the year. The amount of service calls has also gone down quite a bit. Mr. Clayton believes that expenditures in the program will likely be about $7,000, but given how many nuisance animals that were captured, Mr. Clayton believes that the current approach we are using as far as residents using the traps and a contractor picking up the animal captured. Mayor Webster stated that he thought the program was originally slated to cost approximately $9,000. Mr. Clayton stated that service calls have gone down considerably which has caused for the change in the projection of cost. Mayor Webster requested from Mr. Clayton a listing of how many calls the Health Department has had and any other details the department may have so that he may be able to report it to the Springdale City Council since it is the time of budget work. Mr. Clayton stated that he would get the information to Mayor Webster as soon as possible.

Naloxone Report –
Naloxone use was down quite a bit. Only two EMS runs where they administered Narcan for a total of 8mg of Narcan for October, which was down quite a bit from September usage.
Medicaid Administrative Claiming (MAC) Program -
Mr. Clayton stated that the Springdale Health Department received a report stating that the Springdale Health Department will be receiving $9,646.18 for one quarter. So, if that number is an indication of what the Health Department will receive in the future, the department could receive upwards of $40,000 annually. However, the Health Department only has one report at this time. The week that was reported included a heavy concentration on work on accreditation, which is billable through Medicaid. This payment, which was for the third quarter of 2017, won’t be received until March 2018. The Springdale Health Department was originally to receive a check for $10,400, but in essence, the check will only be for the $9,600 amount due to administrative fees to Medicaid Administrative Claiming Office at ODH. Mrs. Emerson asked how that money would be spent. Mr. Clayton stated that it is not a grant and there are no stipulations as to how the Health Department spends that money, so hopefully that money can go into the General Fund. Mr. Clayton also stated that he hopes, after accreditation that the Springdale Health Department can also become a recognized vital statistics district with the Ohio Department of Health, allowing for the distribution of birth and death certificates. That could be a good source of revenue as well as a convenience for local communities instead of having to drive to Cincinnati or Hamilton for this service.

Food Program –
Mr. Clayton stated that twelve people attended the November 8th - 9th food-training program (ServSafe). Mr. Clayton discussed the importance of food safety training in protecting the public health. The Administrative Hearing for Steak N Shake was held on November 3rd. The hearing was attended by the General Manager as well as the District Manager. Mr. Clayton and Ella Jergens conducted the hearing. The Steak N Shake managers agreed to the Health Department’s Risk Control Program and the Health Department will offer two separate Level One Food Safety Trainings specifically for this facility. The Health Department offered to have the training programs at Steak N Shake, but the management preferred to have them at the Municipal Building. Mrs. Emerson asked if the Health Department had the ability to shut the restaurant down. Mr. Clayton stated that if they are non-compliant and are unable to achieve compliance through inspection and re-inspection, then it is time for the risk control plan. Past the risk control plan, the Health Department has to determine not only if they’re compliant but also that they’re following that plan. If a risk control plan and an administrative hearing fail, then the Health Department will bring the matter to the Board of Health. The authority to revoke a health license belongs to the Board of Health. The Health Department will bring a facility to the Board of Health if all proper steps have been used and no other options are then available.

An inspection was required after the initial re-inspection regarding gnats found at Cookie Time. Items were addressed. DJ’s Tavern has their kitchen sub-leased to another group. That group has fixed all outstanding items that were mentioned at the last inspection. Burger King had some minor issues one of which was drain flies or flying gnats. Notices were sent out to the Food Service Operators and Food Establishments and pool operators about the proposed fees and The Health Department put up the Public Hearing Notice on the City of Springdale website.

Mr. Clayton included in the Board of Health members packets several items that publicized the Springdale Health Department’s recent efforts. Mr. Clayton included the success in assisting those residents affected in the Willows Apartment fire over the summer, thanks to the Springdale community for their assistance in the Community Health Initiative Committee as well as including the Health
Department and Springdale Offering Support’s efforts in the Adopt a Family program. More food donation bins were placed in local Springdale businesses thanks to the efforts of Mr. Clayton and Christine Russell, Economic Development Director of the City of Springdale. A Mosquito Control Program update was included as well as Flu Vaccines and accreditation updates.

**Regulation R02-2017**

Dr. Ketring made a motion to read Regulation R02-2017 and Regulation R03-2017 by title only; Mrs. Jones seconded that motion. Three readings are required. The first reading was at the October 12, 2017 meeting and the third and final reading will be at the December 14, 2017 meeting. Dr. Ketring had a few questions regarding the cost methodology that was discussed in the prior Board of Health meeting on October 12, 2017. Mr. Clayton gave a brief synopsis.

**Regulation R03-2017**

Three readings are required. The first reading was at the October 12, 2017 meeting and the third and final reading will be at the December 14, 2017 meeting. Dr. Ketring had a few questions regarding the cost methodology for the pool program. Mr. Clayton stated that the decrease in fees relates to the efficiency of Ella Jergens in inspections of the local pools.

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**Public Health Nurse’s Report**

**Mrs. Hicks, RN**

**Vaccines for Children (VFC) Program** –

Adele Woodruff of the Ohio Department of Health conducted a site visit on October 25, 2017. Ms. Woodruff’s inspection indicated that “no compliance issues were identified during this visit”.

**Flu Activity in the U.S. and Ohio**

Flu season has begun. Influenza activity is currently still low in the area as well as in the United States. Influenza A is the most frequently reported. There was one variant; a child in Ohio attended the Ohio State Fair and was exposed to swine flu variant H1N2. Had respiratory symptoms, was not hospitalized and fully recovered. There was no human-to-human transmission. So far, all of the influenza viruses that were tested are sensitive to the three recommended antiviral medications. Dr. Ketring had questions as to how long a flu vaccine lasts. Nurse Hicks stated that flu vaccines are still being offered. She has done visits to Willows Apartments as well as Colony Apartments.

**Healthy U Diabetes** –

Currently attended by some very interested individuals. Seven people have attended on a regular basis. The last workshop will be on Thursday, November 16th. Council on Aging will be awarding the Springdale Health Department $150 per registered individual that attends most of the meetings. The Health Department will be receiving $1,050 for this program. November is National Diabetes Month. Nurse Hicks encouraged that Board of Health Members ask their family members to be checked for Diabetes especially if they have been diagnosed as pre-diabetic. Nurse Hicks included an article stating the rising costs of insulin and that lawyers are looking into as to why the costs have escalated so dramatically over the last four years. Dr. Ketring asked if there was an explanation from the pharmaceutical companies as to the increase in costs. Mr. Garrison stated that technology as far as the distribution of medicine in pen form versus syringe form has increased and there is an increase in packaging as well. This may be contributing to the increase in cost.
Hamilton County Drug Overdose Report –
Not much of a difference this month. Mayor Webster observed that no overdose deaths have been reported from July 2017 until now. Nurse Hicks stated that the data is often delayed and that even the June 2017 number of deaths is only a partial month of deaths reported.

Beckfield College Board Meeting –
Report will be given after next Beckfield College Board meeting. Nurse Hicks was unable to attend the November 9th meeting due to a previous engagement with the Healthy U Diabetes Workshop. Beckfield College will be involved in the Children’s Health Fair. They will be involved in four different stations and sending their students to assist. A Beckfield student recently assisted in the Latino Expo.

Board of Health Discussion -
The Veteran’s Ceremony will be, November 10, 2017. Please contact the Health Department if you are interested in making a donation or assist in wrapping presents.

The next meeting will be Thursday, December 14, 2017 at 7:00 p.m. The Board of Health meeting adjourned at 8:11 p.m.

Respectfully submitted:

Matthew Clayton, Health Commissioner