Mayor Webster called the meeting to order at 7:00 p.m.

**Board of Health Members**
Present: Scott Garrison, Rita Hart, Lynn Jones, Dr. Ketring, James Squires
Medical Advisor: Dr. Webb

**Others Present**
Mayor Webster; Holly Emerson, Council representative to the Board of Health
City Staff: Matt Clayton, Health Commissioner; Jean Hicks, Public Health Nurse

Minutes of the November 10th, 2016 Board of Health Meeting – Minutes of the April 14th, 2016 Board of Health (BOH) meeting were considered. Dr. Ketring noted that the tenses of the minutes kept changing and advised that they should be written as if they were written on the day of the meeting. Dr. Ketring made a motion to approve the minutes and Mrs. Jones seconded the motion. With a unanimous “aye” vote, the minutes were approved as published.

**City Council Report**
Mrs. Emerson provided a report on the City Council meeting from November 16th, 2016.
Ordinances reappointing Magistrate Donald White, Prosecutor Seth Teiger, and Public Defender Justin Bartlett were all approved with votes of 7-0.

At the December 7th, 2016 meeting, Dr. Ketring and Mrs. Hart were reappointed as the Mayor’s representatives to the Board of Health. Mrs. Emerson and Dan Shroyer were reappointed to the Volunteer Firefighter Board. Greg Johnson was reappointed as a member of the Tax Review Board. Cheryl Darby was appointed to the Civil Service Commission. Dan Jacobs was reappointed to the Charter Revision Committee. The 2017 Budget was reviewed. A contract with for engineering services with CT Consultants was finalized, as well as legal services from Wood & Lamping. A new company will be coming into Springdale at 100 Tri-County Parkway. They are an IT company called Ascendum Solutions, part of the Vora Group. Mayor Webster added that Ascendum is the third largest minority employer in the area, and will spend about $3 million renovating 100 Tri-County Parkway. 96,000 square feet of office space will be available for rental after the renovation. Mayor Webster also discussed the Comprehensive Street Program; the City did not receive any funding from the State. Council will borrow $8.2 million over a 15 year period to finance the Street Program. The Community Center will be paid off in 2017.

Mrs. Hart commented on the emptiness of Tri-County Mall; Mr. Clayton advised that renovations are underway. Mrs. Emerson inquired as to when the renovations are due to begin; the Mayor advised that he was unsure of the date, but that presentations are scheduled for next week.
Old Business

Mr. Squires inquired about the Sheraton Hotel and O'Rourke's involvement. Mayor Webster advised that Hamilton County has intervened and O'Rourke will be on site in January. Dr. Ketring asked if we owe them any money, and Mayor Webster indicated that all invoices have been paid. Dr. Ketring asked if we can put the work out for bid again; Mayor Webster indicated that that would most likely end in litigation.

The Board held reading number three of Resolution R2-2016. Mrs. Hart motioned to read by-title only; Dr. Ketring seconded the motion and the Resolution was read by-title only. Dr. Ketring moved to approve the Resolution; Mrs. Jones seconded and the Resolution passed with a unanimous affirmative vote.

New Business

Health Commissioner’s Report

A complaint was received regarding Springdale Inn and Suites. A guest checked in and reported roaches. During a visit from Ella Jergens, many problems were noted, including but not limited to stained and/or loose carpeting; damage to walls and/or ceiling; debris/soiled facilities; damaged facilities; and damaged/soiled linens. Mr. Clayton advised that there were so many violations listed because Ella checked every single room, which is not typical of other health department visits. Most jurisdictions inspect about 10% of rooms. This hotel is being reviewed by Springdale Nuisance Abatement Program. An investigation with Public works also revealed a drain line running from the roof and emptying directly into the creek. Laundry waste and an ice machine were draining into this drain line. Mrs. Emerson inquired regarding fines; Mr. Clayton advised that the Ohio EPA and Ohio Metropolitan Sewer District were involved. Mrs. Hart noted that the period given to correct this issues is a short timeframe. Ella has already been back. Mrs. Emerson asked how thorough the repairs and cleaning are expected to be; Mr. Clayton explained that the return visits are conducted with a black light. Typically the owner has 30 days to correct an issue. Mr. Ketring commended Ella regarding her thorough work and the rest of the board agreed.

A complaint was received regarding bedbugs at Super 8; the room will be heat treated.

New Food Service Operations: The Outback Steakhouse’s new location at Tri-County Mall opened on November 16th, 2016. The employee cafeteria at Macy’s Progress Park opened on November 14th, 2016. More employees are due to arrive at Macy’s by the end of February.

Food Safety: There were 28 food facilities that met the criteria to receive the Six Star Honor Award for 2016, which is over a 300% increase from last year. Mrs. Emerson asked about the criteria; Mr. Clayton listed some criteria: less than 2 critical violations, a ServSafe trained individual on-site, no needed follow-up inspections, no smoking violations, and several other criterion.
In 2016, Ella Jergens provided ServSafe training to more than three times the number of food workers that received the training last year. She also incorporated more quality control measures into the Food Inspection Program. Mr. Clayton noted that we aren’t spending more money on the Food Inspection Program than we have in the past; we have just become more efficient.

**PHEP/CRI:** The Health Department has their semi-annual visit with the CRI coordinator on December 9th. Several deliverables are coming up and will be submitted to the CRI and PHEP coordinators in January 2017. This will include annual reports. The CRI deliverables have already been met. Some changed have been made to the way the State distributes PHEP and CRI funds. In the past, the City of Cincinnati received the funds and distributed them. Ohio will now send funds directly to jurisdictions; this may result in Springdale no longer receiving CRI funds. Mr. Clayton is drafting a letter requesting the State to reconsider. Mr. Clayton has also contacted Hamilton County see if we might be a sub-grantee for CRI. Mayor Webster indicated that the changes are political in nature.

**Grant Awards:** A $19,500 grant was awarded to Springdale for mosquito research. Earlier in the year we got a $25,000 grant for Community Health Assessment program and a $15,000 grant for our accreditation program. We are still waiting to hear on tobacco cessation funding from a private foundation.

**Naloxone Report:** Springdale Fire Department responded to two reports of opiate overdose and administered three doses of Narcan in November. There was a spike in September, but we are getting back to average.

**The Willows Work Group:** A meeting for the Willows Work Group is scheduled for January 10th, 2017. Springdale Tax Commissioner Jeff Williams will discuss local tax returns. Other topics to be discussed include the new playground, spring sports camp, Chamberlain Park Block Party, the Willows Learning Center and the opiate awareness program.

**Public Health Accreditation (PHAB):** PHAB meetings continue to be held to work toward completion of the Community Health Improvement Program (CHIP) in 2017. We will wait to apply until 2018 so that cost is not incurred until then.

**Springdale Nuisance Abatement Program (SNAP):** A SNAP meeting was held on December 2nd, 2016. The next meeting will be held on February 3, 2017 to set benchmarks for 2017. Assistant City Administrator Amanda Zimmerlin is due to attend. The Springdale Hotel/Motel Forum will be held on June 2, 2017 at the Community Center. The keynote speaker has not yet been determined.

**Tobacco Cessation at the City of Springdale:** A series of four tobacco cessation workshops will be held in January/February 2017. The workshops will be given by the Springdale Health Department and the Springdale Recreation Department. It was noted that Springdale has a lower percentage of smokers than the region in general.
Healthy Ohio Community Award: Springdale received the 2016 Three Step Healthy Ohio Healthy Community Award. We are not sure how many other communities received the Three Step Award or where we rank within that category. Mrs. Hart said that we should make the community aware. There was discussion of press releases and signage once the final word has been released.

Public Health Nurse’s Report                                Jean Hicks, RN

Zika Virus: A woman in Texas who had not traveled to known Zika areas had a positive test. The CDC is assisting Texas with testing. Zika may be linked to Guillain Barré Syndrome.

Flu Activity in the US: Activity remains low in the Continental US and is classified as sporadic in Ohio. Based on trends in previous years, flu activity is expected to increase. An article in the Springdale Newsletter prompted more calls to schedule flu vaccinations.

Healthy U Diabetes Workshop: The workshop concluded on November 17th to great reviews. Funding from the Council on Aging will be $1,200. Mrs. Hicks indicated that this program is not specific to only residents.

Medical Reserve Corps: Planning has begun for the next annual summit, which is scheduled for Saturday, June 3, 2017 in Northern Kentucky.

Communicable Diseases: No outbreaks were reported in Springdale this month, and surrounding health department have had similar reports. Although not locally, there has been a mumps outbreak at several colleges in the country.

REDI: Mrs. Hicks continues to attend Regional Epidemiology and Disease Investigation (REDI) quarterly meetings. Health Departments in the area discuss communicable diseases, outbreaks, and reviews of various deliverables for PHEP, CRI, and Ebola Grants.

Immunization Clinics: The Ohio Department of Health supplied immunizations that continue to be offered to children without insurance and/or Medicaid coverage. Immunizations are given the first and third Wednesday mornings of each month by appointment.

SHIP: The Springdale Health Incentive Program, a six week long weight loss and weight maintenance program, begins December 12th. Edge Physical Medicine sponsored a Lunch and Learn on December 1st for employees. They are partnering with the blood pressure screenings and will offer posture screenings.

Board of Health Discussion
Dr. Ketring clarified regarding which animal bite paperwork he wanted to see. There are multiple forms.

Mrs. Hart commented that the Willows Learning Program is a really positive indication that
the Willows is committed to improving, since they are giving up that apartment as a source of income. She also noted that the Willows was noticeably absent from the complaints this month.

Edge Physical Medicine is still looking for a site here in Springdale. There is a ribbon cutting scheduled for March although no site has been determined.

The last date for donations for SOS is Friday, December 9th. Donations can be made at the Municipal Building or the Rec Center.

The next meeting will be Thursday, January 12th, 2017 at 7:00 p.m. The Board of Health adjourned at 8:35 p.m.

Respectfully submitted:

Matthew Clayton, Health Commissioner