Mayor Webster called the meeting to order at 7:00 p.m.

Board of Health Members
Present: Rita Hart, Lynn Jones, Dr. Ketring, James Squires (Absent: Scott Garrison)
Medical Advisor: Dr. Webb

Others Present
Mayor Webster; Holly Emerson, Council representative to the Board of Health
City Staff: Matt Clayton, Health Commissioner; Jean Hicks, Public Health Nurse

Minutes of the October 13th, 2016 Board of Health Meeting – Minutes of the October 13th, 2016 Board of Health (BOH) meeting were considered. Mrs. Jones made a motion to adopt; Dr. Ketring seconded. There was no discussion and with a unanimous “aye” vote, the minutes were approved as published.

City Council Report
Mrs. Emerson reported that the Veteran’s Day Ceremony was held at the Veteran’s Memorial at 1 p.m. on Friday, November 11th. The Springdale Elementary 4th Grade Choir sang patriotic songs. First Lieutenant Lance Mattingly was the guest speaker, and the wreath presentation was given by Mayor Webster and James Bird.

The Christmas Tree Lighting was held on November 28th at 7 p.m. in the lobby of the Municipal Building. The Springdale Elementary Choir performed Christmas Carols.

At the October 19th, 2016 City Council meeting, three Ordinances were discussed: one regarding ODOT bridge inspection (approved 7-0), and two dealing with Fraternal Order of Police and Ohio Labor Council (both approved 7-0). Mayor Webster indicated that the labor contracts are settled for three years and that agreements were settled for the Fire Department at the last meeting. There was a 2% raise for all departments. Dr. Ketring inquired as to the frequency of the pay raise; Mayor Webster explained that it happens annually.

At the November 2nd, 2016 City Council Meeting, there was a presentation and an Ordinance regarding amendments to zoning code. There was also a presentation from Marcie Longnecker from ohiocheckbook.gov, which is a financial transparency website. It is a free service, but support for the website is limited. Council voted 6-1 to use the website. Mayor Webster expressed concern over the lack of user support and explained that it’s not too difficult for the Finance Office to pull information manually. Dr. Ketring inquired regarding the level of support offered; Mayor Webster expressed that it is more for the City and not for the average citizen.

Mayor Webster reported on the status of the Sheraton Hotel. O'Rourke Contracting left the site temporarily when the vermiculite/asbestos was discovered. Once the vermiculite/asbestos was removed, the City contacted O'Rourke to notify them that the jobsite was ready. O'Rourke required that the Hamilton County EPA inspect the jobsite to ensure that it was safe. O'Rourke indicated that they would not return to the jobsite until the spring. The City has expressed to O'Rourke that this is not acceptable, but no forward
movement has been made. Mayor Webster advised that legal action would take just as long as waiting for O'Rourke to come back in the spring. The City is attempting to schedule a meeting to discuss the delay, fees, etc. Hamilton County is also involved in attempting to get O'Rourke back to the jobsite. Dr. Ketring inquired as to whether we could locate another contractor; Mayor Webster reiterated that legal issues will be very time consuming.

Old Business

- None

New Business

Mr. Squires inquired regarding the chemicals found at Heritage Hill Elementary and Springdale Elementary. He was concerned about the type of chemicals to which the students have access. Mrs. Hart and Mrs. Emerson explained that sanitary wipes are considered chemicals. Mr. Clayton also explained that household chemicals had previously been stored under the sink, without a lock. Dr. Ketring mentioned that even hand sanitizer is considered a chemical.

Health Commissioner’s Report

Matt Clayton

Under Nuisances, Animal Bites, and Food Illnesses, there were two complaints of dog bites. In both instances, the victim was treated and the animals appeared to be in good health so no further action was necessary. Dr. Ketring inquired regarding the rabies vaccination paperwork and requested to see a copy. A tenant of the Willows complained of several issues including mold, a non-functioning dishwasher, an odd odor and taste to the tap water, and bedbugs & roaches. Action was taken by the Willows to correct what problems they could. The tenant was advised to allow the water to run for a few moments before using it. The Willows advised that the tenant had a high balance of unpaid rent and that only two of the issues had ever been mentioned to them. The tenant moved out shortly thereafter. A large number of skunks have been reported on Castro and in Chamberlain Park. The hillside was cleared of debris to discourage wild animals. A Costco customer purchased ice cream that contained a wooden splinter. Haagen Daaaz was contacted regarding the issue, and Costco will “spot-check” the product. Two reports of bedbugs were given. One was at Super 8 Hotel, and the room is currently being heat-treated. The other was at Maple Knoll Village. The two rooms involved will be heat-treated. Mr. Squires inquired regarding the transmission of bedbugs. Mr. Clayton explained that they “hitchhike”, so it is easy to transmit them but difficult to kill.

Food Program – The new location of Outback Steakhouse at Tri-County Mall held their Grand Opening on November 16th, 2016. The Macy's Progress Place employee cafeteria opened in mid-November. It features a 2,400 square foot kitchen and an 8,000 square foot dining area, and will be run by Gourmet-to-Go. Pit-to-Plate Barbeque has met with the Springdale Board of Health regarding an open retail space (in the plaza with the ice cream shop) on Northland Boulevard. Pit-to-Plate has a very active following on social media.
Food Safety Training – Ella Jergens of the Springdale Health Department taught ServSafe classes on October 24th and 25th at the Springdale Municipal Building Basement Conference Room. This program has tripled our revenue.

Public Health Emergency Preparedness Grant/ City Readiness Initiative Grant: Ella Jergens, Jean Hicks, and Matt Clayton all completed Suspicious Activity Training in October. There was also a staff notification call out on October 7th, a POD setup on October 17th, and a throughput exercise for influenza immunization on October 18th (at the Annual Health Fair).

Naloxone Report – The Springdale Fire Department administered two doses of Narcan and responded to one opiate overdose in October. That number is down significantly from September.

Willows Work Group (WWG) – The Willows Work Group met on November 8th with an excellent turnout. Prevention First and Higher Ground Ministries were scheduled to attend to discuss their opiate awareness forum. There will be a focus on prescription pills. The Willows management talked about their sweeps and all of the resulting activity since the sweeps started. A large part of the success is attributed to tenant advocacy groups. The cooperation of community partners with the Willows has made and continues to make a very positive impact. The new playground is due to be installed at the Willows either late this year or early in 2017, thanks to the generous support of the Vineyard Church. There was also discussion of the sports camps that are due to begin next year, as well as the Chamberlain Block Party on May 20th, 2017.

Public Health Accreditation (PHA) – The Springdale Health Department held a PHAB Accreditation meeting on November 14th, 2016 to discuss our current Community Health Improvement Program (CHIP) efforts. The CHIP Program is where we will use the data that we got from the Community Health Assessment and strategic planning. It will help target where services are being duplicated and where our efforts are needed. The CHIP program should be completed in the summer of 2017. The 12 domains of PHAB and the requirements for accreditation will also be discussed. Other Health Departments in the area are looking to Springdale for assistance, and we are considering providing them with a copy of our Community Health Assessment, strategic guide, etc. as a guide, as well as to host meetings.

Springdale Nuisance Abatement Program (SNAP) – A SNAP meeting was held on October 7th. A representative from the Crosslands Hotel was in attendance. The next SNAP meeting is scheduled for December 2nd. Ella Jergens will chair the meeting. The Springdale Motel/ Hotel Forum is scheduled for June 2nd, 2017 at the Springdale Community Center. A keynote speaker has not yet been determined.

Tobacco Cessation at the City of Springdale – The Springdale Health Department and Springdale Recreation Department will hold a series of four tobacco cessation workshops in January and February of 2017. Springdale was not given the grant from the state, but has now applied for a $15,000 grant with the Charles Dater Foundation. The Charles Dater Grant would fund the STAND program which works to reduce substance abuse. The tobacco cessation program will now be aligned with the Social Cognitive Theory of
Public Health to partner with groups like DARE and the schools.

**Springdale Nuisance Animal Control Pilot Program** - More traps have been purchased and the Health Department continues to notify residents of the program. There is no charge to the City until an animal is trapped. There has been little use of the program (one animal) this year, but it is anticipated to be more successful in the future. Mr. Clayton advised that the contractor’s rate is very reasonable because it is a hybrid program, as we are supplying traps, and residents are setting them up themselves. The contractor is only involved once an animal is trapped. Dr. Ketring inquired regarding the type of traps and requested to see them, as cats have been known to get caught in the traps.

**Swimming Pool/ Spa Program** – The annual audit was conducted on October 28th, 2016 by the Ohio Department of Health. The Springdale Health Department Swimming Pool/Spa Program scored a 98% on the audit. The deductions were taken due to lack of a governmental rate on our pro-rate structure and a minor error on a report. There should be reduced cost this year. Zero incidents involving injuries or illnesses were reported.

**Healthy Ohio Community Award** – The Springdale Health Department submitted an application for the Healthy Ohio Healthy Community Award on October 14th, 2016. We have previously received a two-step award, and were the highest rated two-step winner. This year we were awarded only the second three-step award in the state! We hope to be rated the Healthiest Community in Ohio. The award is based on programs, facilities, etc. that are available in the community.

**Regulation R2-2016** – The initial reading of Regulation R2-2016 was given during the October BOH meeting. The regulation proposes a 5% increase in food license fees set by R12-2015. The public hearing was opened. Dr. Ketring made a motion that Regulation R2-2016 be read by-title only; Mr. Squires seconded the motion. The motion passed was a unanimous “aye” vote. There were no members of the public in attendance. The regulation was read by-title only and the public hearing was closed. Dr. Ketring inquired regarding the contributors to the cost increase. He was advised by Mr. Clayton that the increases were due to salaries and man-hours.

**Zika Virus** – The CDC has issued new travel warnings for travel to areas with active Zika transmission. See [www.cdc.gov](http://www.cdc.gov) for up-to-date information.

**Flu Activity in the US** – Flu activity in the continental US is still minimal. In Guam and Puerto Rico, flu activity is considered regional to widespread. The characteristics of the majority of the flu viruses collected and tested from May to September of 2015 have been a match for those included in this year’s vaccine, so we actually did vaccinate against the strains that are more popular this year.

**Flu Vaccinations** – The Health Department continues to offer flu vaccinations to employees and their families, as well as community members who qualify. As of 10/31/16, 62 employees and family members had received vaccinations from the Health Department. Vaccinations will be offered at the Latino Expo, the Annual Health Fair, at Immunization clinics, and at clinics for school-aged children.
Communicable Disease – Mrs. Hicks followed up on two cases of infants born to mothers with Hepatitis B and one infant born to a mother with Shigellosis. Mrs. Hicks provided a copy of the weekly and monthly HCHD Epidemiologist’s communicable disease summary.

Annual Health Fair – On October 18th, the Annual Health Fair was held at the Springdale Community Center. 76 flu vaccinations were given (33 to seniors by the Walgreens pharmacist and 43 SHD employees, family members, and qualifying community members). 10 hearing screens and multiple consultations were given by Hill Hear Better. Approximately 20 blood pressure screenings and 30 blood glucose screenings were given. Assistance was given by Xavier University nursing students. Several deliverables for PHEP/CRI were met: call out for staff, POD set up, throughput data for administration of flu vaccinations (average 7 minutes).

Healthy U Diabetes Workshop – The workshop was very successful, and concluded on November 17th. Nine people attended the workshop.

Latino Coalition of Southwest Ohio – The Annual Latino Expo was held on October 16th. It was well-attended. Health screenings and vaccinations were offered. Many community health partners were in attendance to give information and assistance. Latino dancers provided entertainment. Informative and Q&A sessions were offered about immigration and laws. The follow up meeting had not yet been held, but approximately 150-200 people attended.

Board of Health Discussion
Ms. Jones inquired regarding the location of the former Happy’s Pizza. Mr. Clayton advised that there is a local food service operator that has expressed interest in the location. The property has been cleaned up and is back to a re-sellable condition.

Mr. Clayton met with a representative of Edge Physical Medicine who is eager to open a location in Springdale. Edge Physical Medicine has an orthopedic doctor, a chiropractor, a nurse practitioner, and others, and they are looking to move into Springdale in March, although they do not yet have a location. This will be their second location.

Tortilleria Garcia has been commended as the Highest-Rated Restaurant in Ohio by Yelp. They have begun looking for additional locations due to the increase in business.

Mrs. Hart inquired regarding the hoarder situation. There were two; Mr. Clayton advised that they were both resolved. There is a program available called the Hoarding Collaborative.

Respectfully submitted:

Matthew Clayton, Health Commissioner