Mayor Webster called the meeting to order at 7:06 p.m.

**Board of Health Members**
Present: Scott Garrison, Rita Hart, Lynn Jones, Dr. Webb, Medical Advisor. Dr. Ketring and James Squires were absent.

**Others Present**
Mayor Webster; Holly Emerson, Council representative to the Board of Health  
City Staff: Matt Clayton, Health Commissioner; Jean Hicks, Public Health Nurse

Minutes of the February 8, 2018 Board of Health Meeting –
Minutes of the February 8, 2018 Board of Health meeting were considered. Mrs. Jones made a motion to accept the minutes; Mrs. Hart seconded. With a unanimous “aye” vote, the minutes were approved as written.

**City Council Report**

**February 21, 2018 Council Meeting:**

**Ordinance No. 5-2018**
An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Execute an Agreement with the City of Montgomery to Provide Prisoner Confinement and Declaring an Emergency. Mrs. Emerson stated that we also have agreements with Greenhills, Blue Ash, Glendale, and Sharonville. These communities have a five-day-limit agreement with the City of Springdale. That ordinance passed with a 7-0 vote.

**Ordinance No. 6-2018**
An Ordinance Amending the Zoning Map for the Property at 11345 Century Circle West Changing the Zoning District from General Industrial (GI) to a Planned Unit Development (PUD) (Vineyard Ministries). Mrs. Emerson stated that the church wants to offer other services at the Healing Center and they cannot put that in a General Industrial zone, so it needed to be changed to a PUD. That ordinance passed with a 7-0 vote.

**Ordinance No. 7-2018**
An Ordinance Approving the Preliminary Development Plan (PUD) for the Property Located at 11345 Century Circle West to Permit a Variety of Uses (Vineyard Ministries). Those would include community social service facilities, educational institutions, health and fitness, a library, a daycare, a preschool, medical office, clinic, meeting facility, personal services, non-profit recreation, religious places of worship, non-profit distribution facilities such as the distribution of food, durable goods, as well as general offices. That ordinance passed with a 7-0 vote.
**Ordinance No. 8-2018**
An Ordinance Approving a Major Modification to the Transition District Preliminary Development Plan at 242 West Sharon Road (The Housing Network of Hamilton County). They were the one-bedroom units for special needs individuals. Affordable accessible homes for people with disabilities. Mrs. Emerson believed that the biggest reason that swayed everyone was that it was very important that it ran along the bus line. There was one negative because they were afraid that there was a resident that was close to the property. Anne McBride, Springdale City Planner, further explained that there was a large enough space there for a buffer for those buildings. That ordinance passed with a 6-1 vote.

Mr. Garrison inquired as to how many units that site would include. Mrs. Emerson stated that it would be four one-bedroom apartment units.

**Ordinance No. 9-2018**
An Ordinance Approving a Major Modification to the Planned Unit Development and Preliminary Development Plan to the Cassinelli Square PUD at 11530 Princeton Pike for the Construction of a Small Hospital. It is going to be a small hospital, a single story facility constructed on 1.811 acres. It is planning to include several in-patient beds as well as a 6,092 square foot emergency room. The facility will provide services to the public 24 hours a day, 365 days a year. That ordinance passed with a 5-2 vote.

Mr. Garrison asked where this hospital facility would be located. Mayor Webster stated that it would be located between the Ponderosa Steak House and the Steak N Shake locations.

**Ordinance No. 10-2018**
An Ordinance Approving a Major Modification to the Planned Unit Development and Preliminary Development Plan to the Northwest Business Center PUD at 325 Pictoria Drive for the Construction of a Hotel at the Former Bahama Breeze Restaurant. This hotel is the Hilton brand hotel (Home2 Suites) that was previously discussed at the February 8, 2018 Board of Health meeting. That ordinance passed with a 7-0 vote.

**March 7, 2018 Council Meeting:**

**Ordinance No. 16-2018**
An Ordinance Authorizing the Provision of Health Care Benefits to Certain Part-time Firefighters for the City of Springdale and Declaring an Emergency. It was for giving them health care benefits. Because of the Affordable Health Care Act, the Firefighters were being limited to the amount of hours that they could work so that means the full time firefighters were working overtime, which resulted in the part time firefighters going to other departments in order to get the hours they needed to fill the income void. That ordinance passed with a 7-0 vote.

**Ordinance No. 17-2018**
An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into a Contract With Murphy Tractor & Equipment Company for the purchase of a John Deere 310SL HL Backhoe Loader and Declaring an Emergency. This is equipment that was needed by Public Works. This ordinance passed with a 7-0 vote.
**Ordinance 18-2018**
An Ordinance Authorizing the Mayor and Clerk of Council/Finance Director to Enter Into a Contract With Utility Truck Equipment, Inc. for the Purchase of a Versa lift SST-40-EIH Aerial Unit Package – 2018 Ford F550 4x2 Chassis (Bucket Truck) and Declaring an Emergency. This was also equipment that was needed by Public Works. That ordinance passed with a 7-0 vote.

**Old Business**
- None

**New Business**

**Health Commissioner’s Report**
Matt Clayton

Mr. Clayton included standard inspection reports for several restaurants in the City of Springdale. Mr. Clayton stated that while the Springdale Health Department was quite busy with the accreditation program, they recently finished up the required inspections for the food program. There were a few restaurants that required a re-inspection and those reports were included in the Board of Health Packets.

**Hooters**
Had multiple re-inspections; the violations were primarily abated prior to the Springdale Board of Health meeting. The reports indicated that some cleaning issues remained. On a side note, the restaurant above Hooters, Rib City, closed at the end of February.

Mr. Garrison asked why TGI Friday’s had recently closed. Members of the board of health also discussed several other TGI Friday’s locations in our region that had also recently closed.

**Penn Station**
This inspection resulted from a complaint that came in right around the time of the Super Bowl. Several of the allegations raised in the complaint were confirmed. Several issues were discussed and it was recommended that the Penn Station staff come in for training.

**Super 8**
Mr. Clayton stated that Super 8 has a food license because they serve breakfast at their hotel. While the hotel required a re-inspection, all violations noted on the original inspection were corrected prior to the re-inspection.

**Cookie Time**
Mr. Clayton stated that Cookie Time had an issue with their grease trap that needed to be cleaned. There were multiple visits until they hired someone to come in and clean the grease trap.

**Nuisances, Animal Bites, and Food Illnesses** - Mr. Clayton provided a summary of complaints since the last meeting; individual complaints were included in the Board of Health packet. Mr. Clayton discussed the following complaints:
Complaint # 2104
Black mold and plumbing issues. There were multiple visits and multiple conversations. Talbert House became involved as an advocate of the tenant, while waiting for all items to be resolved. All items have since been resolved.

Complaint # 2113
Became ill from eating at restaurant. The complainant stated that she became ill after eating at SMOQ. The complainant indicated that she became ill after eating crab cakes, and fish, which SMOQ does not serve. It was further noted that the onset timeframe provided by the complainant did not match up with the meal from SMOQ, based upon the characteristics of the illness that she described. Mr. Clayton stated that the Springdale Health Department was unable to confirm that this was an illness contracted as a result of dining at SMOQ.

Complaint # 2114
Black spots (mold) on ceiling. The complaint was generated after People Working Cooperatively sent the information to Hamilton County Public Health, who then sent it on to the Springdale Health Department. The complainant requested that the Springdale Health Department take a sample. Ella Jergens stated that the Health Department does not take samples and that “the source of the water should be repaired before the moldy areas were removed”.

Complaint # 2115
Very strong marijuana smell in the women’s restroom at DJ’s Tavern. Men’s bathroom was not working. While the Police Department was made aware of the situation, and does frequently patrol the area, per SPD, no smell was noticed at the time of the incident. The sewer gas smell was observed in the women’s restroom the next day. The owner poured water into the floor drain in order to further abate the smell. No further action was necessary.

Mrs. Hart inquired about the kitchen situation. Discussion ensued.

Complaint # 2116
No hot water in women’s restroom at Waffle House. Toilet overflowing. Upon inspection, Ella Jergens stated that while hot water was not initially available, it was available after a few minutes. All plumbing fixtures were free-flowing. Regional Manager had stated that the plumber had serviced the commode earlier in the week.

Complaint # 2117
No hot water in women’s restroom at Wendy’s. The same complainant from the previous complaint, also complained separately about another restaurant with no hot water. Both restaurants were of a concern to the complainant due to possible health sanitation concerns for someone with a lower immune system. Ella Jergens inspected the premises with the General Manager and there was hot water in the restrooms.

Complaint # 2118
Debris on floor, smudges on tables and counters, and hair in food at Benihana. Complainant stated there were several sanitation issues. The items that the complainant stated were indeed accurate.
Carts were soiled, tables and chairs were sticky from finish degrading. Bugs were seen in lights in bar. Debris was also seen in lights in women’s restroom. All items were taken care of.

Complaint # 2120
Complaint received by management of Tri-County Mall, then forwarded to the Springdale Health Department regarding BJ’s Brewhouse. The complaint alleged refuse in the back hallway. Minor debris was observed by the SHD representative during the visit. This debris was removed and complaint was closed.

Springdale Quality of Life Committee (formerly Willows Work Group) –
Will be meeting on Wednesday, March 13, 2018. The primary focus will be the 2018 Spring Sports Camp at Heritage Hill Elementary School. Mr. Clayton stated that there have been several planning meetings to get prepared for the camp. One of the changes to the camp this year is the addition of students from Springdale Elementary. While 280 children attended last year, the hope is that 450 will be attending this year. Ms. Hoskins, Principal at Heritage Hill Elementary had indicated that perhaps some students from Stewart Elementary may be attending as well. At the last BOH meeting, Mr. Clayton stated that he believed that Humana would be bringing 137 volunteers to this event. It is now believed that Humana will be sending 180 volunteers to the event. There will also be volunteers from Target, Sam’s Club, Vineyard Cincinnati Church, and from Higher Ground Ministries. Mr. Clayton has had meetings with Parks and Recreation and Public Works for logistics on transporting donated items to this event. Food items from Kroger will need to be transported. We will also be receiving various food donations for the Thursday celebration. Target donated a $500 gift card. Vineyard Cincinnati Church applied for a $1,500 grant through Sam’s Club – Walmart Foundation. Humana has pledged $1,000. There will be a food drive on Wednesday. Humana established food donation collection points at their Springdale office to support the food drive. Food items needed to round out the food drive will be purchased with the grants, donations or proceeds from the Chipotle fundraiser. The Chipotle fundraiser is scheduled for Sunday, March 18, 2018 from 11:00 a.m. until 9:00 p.m. The City of Springdale will receive 50% of the proceeds from sales to support the Spring Sports Camp. Anyone that mentions the Sports Camp, City of Springdale or Heritage Hill Elementary School will have 50% of their proceeds donated to the Sports Camp. The money will be primarily used for the purchase of soccer balls. Mr. Clayton is hopeful that every child will be able to receive an autographed photo with the NBA star, Tommy Adams. Mr. Adams will be at the event all week. FC Cincinnati’s Omar Cummings is hopeful for the event. Mr. Clayton was not sure if he would be there all week, but definitely on Thursday for the celebration. Mr. Adams and Mr. Cummings will be coming in in their uniforms and make 400-450 photos at Sam’s and then bring them back to autograph for the children in attendance. There will be hot dogs, ice cream, pop, water, food items from Chick-fil-A, Chipotle, and several other vendors will be sending items. Many of our community partners will be coming in and setting up tables to give items away and have interaction with the community. The Vineyard Cincinnati Church, La Vina Church, Healthcare Connection, Prevention First, Springdale Recreation, Su Casa, The Willows Family Resource and Solidarity Center, and Anthony Munoz will be at the Sports Camp on Thursday for the Family Celebration. It is believed that Mr. Munoz will be there at 11:00 a.m. Mr. Clayton was not sure how much of the celebration that Mr. Munoz would be there for. The Bengals “Who Dey”, the Chick-fil-A cow, Anthony Munoz will be in attendance. Mr. Clayton has advised Channel 9, Channel 12, Channel 5, and the Cincinnati Enquirer. Mr. Clayton is excited about the upcoming event and is hopeful that it will not rain. The gentleman from Vineyard
Cincinnati Church that is organizing the outdoor events has had experience in running the kids camps for the Cincinnati Reds. He recommended that we take all the tables out of the lunchroom and tape off the areas to do relays. He has planned for activities for inside as well as outside. He believes that we will be able to accommodate 600 children. This is including the inside and outside events. The gym and cafeteria will be in use at Heritage Hill Elementary. The workshops are scheduled for 9:30 – 10:30 will be held in the library and/or possibly the music room. The music room is larger. However, it is “standing room only”. The Southwest Ohio Latino Coalition will be presenting on the first day of the Sports Camp, which could be one of the biggest draws. The Healing Center will be presenting on the second day. La Vina Church and Prevention First will present on the third day. Su Casa, the Willows Family Center, and the Healthcare Connection will present on Thursday. The first day should be a good indicator of just how large a crowd we will have attending the workshops.

**Accreditation**

The two student interns that are assisting on the accreditation are with the Health Department two days a week. Mr. Clayton stated that Alan Kalos, our Accreditation Consultant, had recommended that the Health Department not apply until it had reached 70%. Mr. Clayton stated, “The Springdale Health Department reached 70.1% of PHAB Domain Documentation on Tuesday, March 6, 2018. The Springdale Health Department is over the mark that we need to be at to legitimately be able to apply. If we look at that in the grand scheme of things, because we’ve done all the prerequisite plans, I would say that we’re about 85% of the way along on the accreditation. We will continue to work on the documents for the PHAB domains over the next couple of months and then we’ll start loading everything up into the EPHAB system. Past that, Ella and I will both go to Virginia to get the required training. The cost of this is included in the money that we’ll pay to apply for PHAB accreditation. Once we apply, complete the training, and load all of the documents into E-PHAB, then PHAB will schedule a site visit. After PHAB’s document review and site visit, they’ll likely give us a list of things to do, and we’ll go through that. I’m hoping to see our accreditation complete and for our Health Department to be accredited by 2019. The requirement is to have it completed by 2020.” Mr. Clayton stated that he’s very pleased with all the hard work that has gone into the accreditation and quality improvement program in 2017 and 2018. Mr. Clayton individually thanked all the staff of the Health Department as well as the interns and consultants that have assisted in the accreditation process. Mr. Clayton included documentation in the Board of Health packets for his request for funds to proceed forward on the CHIP Grant. Mr. Clayton also discussed that the Springdale Health Department hosts the quarterly PHAB Accreditation meetings. Mr. Clayton stated that Alan Kalos, PHAB Accreditation Consultant who is also a site visitor. We will also have a Health Commissioner from an accredited health department coming in. They will discuss what is involved in a site visit.

Hamilton County Health Department, which is the Project Dawn Coordination Site for Hamilton County gave the Springdale Health Department 48 doses of Narcan. This was previously announced at the February Board of Health meeting. On a side note, Mr. Garrison announced that a two-pack of Narcan is $100 at retail price, making the Narcan donation from HCPH roughly a $2400 product donation.
Springdale Hotel/Motel Committee –
The committee met in February and the next meeting will be in April. The meeting in February dealt mainly with Midwest Inn and Suites. Mr. Clayton had good news to report. Ella Jergens was back up at the hotel this week for re-inspection and a lot of the issues that were addressed at the last inspection had been corrected. A substantial amount of work has been done in renovations on the hotel. The first floor has been completely demo’d with the exception of one room. The people that were on the first floor were moved to the second and third floors during renovations. The hotel owner stated that he will not be keeping the hotel as an “extended stay” hotel. It will be a “transient stay” hotel. Other hotels have been relatively quiet for the most part.

Medicaid Administrative Claiming (MAC) Program -
Mr. Clayton stated that quarterly time study had just been completed. By the next Board of Health Meeting, Mr. Clayton feels confident that he will have the amount that the Springdale Health Department will be receiving for the first quarter of 2018. The Health Department expects to receive the payment of $9,646.18 any day now and should be coming in. This will be for reimbursement to the Health Department for the summer of 2017. It takes about six months to receive payment.

Food Service Operations -
ServSafe Training will be coming up on March 26th and March 27th. It will be held in the Basement Conference Room of the Municipal Building. The hours are from 9:00 a.m. until 5:00 p.m. on both days. As of today, we have five people registered for the training. This number is likely to increase the closer we get to the class date. Public Health Training for the Southwest Ohio Public Health Community will be coming up April 25th and April 26th at the Springdale Community Center. Mr. Clayton provided the agenda as well as what courses will be offered this year. Quite a bit will be taught by the Ohio Department of Agriculture and the Southwest Ohio Hoarding Collaborative will be coming to the training to present on the last day.

Mr. Clayton also included several other pieces of information in the BOH packet which included information on the Quick Response Team. Mr. Clayton received this information from Chief Mathis. Mr. Clayton expressed his concerns with the program in regards to how it would impact Springdale.

Naloxone Report –
There was one report on February 5, 2018, one dose of Narcan was administered.

Mr. Clayton also discussed the various inserts he included in the Board of Health packet. These items included articles that were to be included in the upcoming Springdale Newsletter as well as Mr. Clayton’s Annual Report.
Public Health Nurse’s Report            Mrs. Hicks, RN

Flu Activity in the U.S. and Ohio
Flu season is decreasing, however, CDC is still stating that it is widespread. There is currently one state that is now sporadic. More information was included in the BOH packets regarding Week 7. We are currently in Week 8 and pediatric deaths are currently at 114 compared to the Nurse’s Report. There are fewer cases of lab-tested influenza. Hopefully, this is an indicator of a decline.

Communicable Disease Report
There is a report on pneumonia, influenza, and a spike on the chart included in the packet. Many people with influenza, did end up with pneumonia. Nurse Hicks included information on the state of Ohio regarding hospitalizations and they have been decreasing.

Hamilton County Drug Overdose Report –
Once again, the statistics are often delayed in regards to reporting the amount of deaths. The numbers do show a decrease in the number of emergency department visits as well as 911 dispatches as compared to this time last year.

Still a significant number of fentanyl related deaths with heroin. There is an attempt by ODH and various other departments, and CDC, to let the people who are using the illicit drugs to make them more aware that it is very dangerous with the fentanyl-laced heroin and that they may not even know that it was laced with fentanyl. Nurse Hicks included a flyer in the BOH packet for TakeChargeOhio. The state of Ohio now has a helpline (1-877-275-6364) that can be called for information, referrals for help. There is also a Text Crisis Line. They can type in “4hope” to 741741. Nurse Hicks stated that the TakeChargeOhio website is a vast source of information.

Latino Coalition of Southwest Ohio -
The committee continues to meet monthly on the first Thursday morning of the month. Planning continues for the Latino Expo in the fall. It is planned for Sunday, October 14, 2018. They will also be participating in the Heritage Hill Sports Camp which is scheduled for March 26th through March 29th.

Medical Reserve Corps –
The next annual summit will be on Saturday, April 28, 2018 in Northern Kentucky. Registration will start this month. If you are interested in joining the Medical Reserve Corps, you can now do the on-line training. Nurse Hicks included the website in the BOH packet. Nurse Hicks also included the latest newsletter for the Medical Reserve Corps.

Mammogram Van –
There are several mammogram vans that are coming to the City. The Mercy Mammogram Van will be in Springdale on April 6th from 1:30 p.m. through 3:30 p.m. at the Community Center. The UC Health Mammogram Van will be at the Community Center on July 13, 2018 from 1:00 p.m. through 3:00 p.m.
The TriHealth Mammogram Van will also be at the Healthy Women Healthy Lives event on June 2nd at the Healing Center.

There was discussion as to whether women need to go to the same location year after year for their annual mammogram due to the digital computer upgrades and sharing of information.

**Children’s Health Fair** –
The fair is scheduled for Friday, May 18, 2018 at the Springdale Community Center.

**Healthy U Diabetes** –
Will be offered on April 19th, 2018 through May 24th, 2018. The time has changed to the afternoon instead of the morning.

A separate discussion began regarding shingles booster shots.

**Board of Health Discussion**
No items for discussion.

The next meeting will be Thursday, April 12, 2018 at 7:00 p.m. The Board of Health meeting adjourned at 8:19 p.m.

Respectfully submitted:

________________________________
Matthew Clayton, Health Commissioner