



Springdale Board of Health  
November 9, 2023

Mayor Webster called the meeting to order at 7:05 p.m.

Board of Health Members

Present: Rita Hart, Carol Quinlan-Hall, Dr. Ketring

Absent: Scott Garrison, Jim Squires

Others Present

Mayor Webster; Dan Jacobs, Council representative to the Board of Health

City Staff: Matt Clayton, Health Commissioner; Amy Ellis, Public Health Nurse

Minutes of the Board of Health Meeting

Minutes of the October 12, 2023 Board of Health meeting were presented. It was decided that since the members that were present were not all at the prior meeting, the October 12, 2023 minutes would be presented at the December 14, 2023 meeting.

City Council Report

Mr. Jacobs gave the City Council Report. He discussed the purchase of equipment for the Public Works Department. Surplus equipment from various departments was also released for purchase by the public. A new Public Defender had been hired for Mayor's Court. New Council members will be incoming and sworn in at the December 1, 2023 special City Council meeting. Mr. Jacobs stated that because of the changes in Council members, there will be changes in committees, boards and commissions.

Old Business - None

New Business - None

Health Commissioner's Report

Matt Clayton

**Nuisances, Animal Bites, and Food Illnesses**

Mr. Clayton asked the Board of Health members if they had any questions on the complaints that were included in their Board of Health packet provided to them. There were no questions.

**COVID-19 Cases**

Mr. Clayton gave an update on the amount of COVID cases. He stated that COVID cases are beginning to slow down once again after an uptick once school was back in session.

**Medicaid Administrative Claiming (MAC) Program**

Mr. Clayton gave information regarding the amounts that will be received in the first two quarters. The amount was \$24,103. The MAC time study for September yielded \$25,340. The fourth quarter MAC time study will be occurring from November 12 through November 18.

**Food Program**

Mr. Clayton stated that Dave and Busters, as well as Dunkin Donuts are currently looking to do kitchen remodels. Those plans have been approved with the remodels pending. Mis Raices Supermercado has a plan review pending. Mr. Clayton also stated that Turkeys R Us had recently closed and another individual is looking to use the space.

**Board of Health Regulations**

Mr. Clayton asked Mayor Webster if they could go ahead and have a second as well as a third reading of the regulations due to the upcoming SOS Adopt A Family Christmas Gift Program. There was discussion as if that was allowable to have both readings. Mayor Webster confirmed that on occasion Council has done that as well and there have been no issues with that. It was agreed to go ahead with a third reading following the second reading of each Regulation.

**Springdale Board of Health Regulation R1-2023**

A REGULATION OF THE SPRINGDALE BOARD OF HEALTH AMENDING BOARD OF HEALTH REGULATION R1-2022 WHICH ESTABLISHED FEES FOR FOOD SERVICE OPERATIONS, RETAIL FOOD ESTABLISHMENTS, VENDING MACHINE LOCATIONS, TEMPORARY FOOD OPERATIONS, AND MOBILE FOOD OPERATIONS WITHIN THE CITY OF SPRINGDALE; AND ESTABLISHED FEES FOR FOOD SERVICE OPERATION AND RETAIL FOOD ESTABLISHMENT PLAN REVIEWS

Dr. Ketrang made a motion to have the Regulation be read by title only; Mrs. Hart seconded. Motion to be read by title only passed unanimously.

This was the second reading of Springdale Board of Health Regulation R1-2023.

**Springdale Board of Health Regulation R1-2023**

A REGULATION OF THE SPRINGDALE BOARD OF HEALTH AMENDING BOARD OF HEALTH REGULATION R1-2022 WHICH ESTABLISHED FEES FOR FOOD SERVICE OPERATIONS, RETAIL FOOD ESTABLISHMENTS, VENDING MACHINE LOCATIONS, TEMPORARY FOOD OPERATIONS, AND MOBILE FOOD OPERATIONS WITHIN THE CITY OF SPRINGDALE; AND ESTABLISHED FEES FOR FOOD SERVICE OPERATION AND RETAIL FOOD ESTABLISHMENT PLAN REVIEWS

Motion to be read by title only is not necessary for the third reading since a public hearing was attached to the second reading.

Dr. Ketrang made a motion to adopt Regulation R1-2023; Ms. Quinlan-Hall seconded.

Regulation R1-2023 passes unanimously.

**Regulation No. R2-2023**

A REGULATION OF THE SPRINGDALE BOARD OF HEALTH AMENDING BOARD OF HEALTH REGULATION R2-2022 TO ESTABLISH FEES FOR INDIVIDUAL PUBLIC SWIMMING POOLS, INDIVIDUAL PUBLIC SPAS, INDIVIDUAL SPECIAL USE POOLS, ADDITIONAL INDIVIDUAL PUBLIC SWIMMING POOLS AT THE SAME LOCATION, AND GOVERNMENT/TAX SUPPORTED SWIMMING POOLS

Dr. Ketring made a motion to have the regulation read by title only; Mrs. Hart seconded. Motion to be read by title only passed unanimously.

**Regulation No. R2-2023**

A REGULATION OF THE SPRINGDALE BOARD OF HEALTH AMENDING BOARD OF HEALTH REGULATION R2-2022 TO ESTABLISH FEES FOR INDIVIDUAL PUBLIC SWIMMING POOLS, INDIVIDUAL PUBLIC SPAS, INDIVIDUAL SPECIAL USE POOLS, ADDITIONAL INDIVIDUAL PUBLIC SWIMMING POOLS AT THE SAME LOCATION, AND GOVERNMENT/TAX SUPPORTED SWIMMING POOLS

Motion to be read by title only for the third reading is not necessary since a public hearing was attached to the second reading.

Dr. Ketring made a motion to adopt Regulation R2-2023; Ms. Quinlan-Hall seconded.

Regulation R2-2023 passes unanimously.

**Regulation No. R3-2023**

A REGULATION OF THE SPRINGDALE BOARD OF HEALTH ESTABLISHING FEES FOR HOTELS AND MOTELS WITHIN THE CITY OF SPRINGDALE, AMENDING SECTION 4.0 OF THE SPRINGDALE BOH REGULATION R3-2022

Dr. Ketring made a motion to have the regulation read by title only; Mrs. Hart seconded. Motion to be read by title only passed unanimously.

**Regulation No. R3-2023**

A REGULATION OF THE SPRINGDALE BOARD OF HEALTH ESTABLISHING FEES FOR HOTELS AND MOTELS WITHIN THE CITY OF SPRINGDALE, AMENDING SECTION 4.0 OF THE SPRINGDALE BOH REGULATION R3-2022

Motion to be read by title only for the third reading is not necessary since a public hearing was attached to the second reading.

Dr. Ketring made a motion to adopt Regulation R3-2023; Ms. Quinlan-Hall seconded. Regulation R3-2023 passed unanimously.

**Public Health Education Awareness by Interns**

Mr. Clayton included information pamphlets created by the interns in the Springdale Health Department. These items have also been posted on the City's website as well as on display on the monitors located in the Springdale Health Department.

### **Personnel Updates**

Mr. Clayton also stated that several of the interns that have been working in the Health Department have gradually been moving on to full time positions upon graduation. Mr. Clayton also congratulated Nurse Ellis on her new adventure at the Hamilton County Health Department. Mr. Clayton, as well as the Board of Health commended and thanked Amy Ellis for her excellent work especially during the COVID-19 pandemic. Amy Kruep and Pat Baker will be helping to fill in as needed while the search for the full time Public Health Nurse commences.

### **Public Health Nurse's Report**

Mrs. Ellis, RN

#### **Hamilton County Overdose Report**

Nurse Ellis asked if any Board of Health members had questions regarding the Hamilton County Overdose Report. There were no questions. Nurse Ellis stated that at the time of preparing the Board of Health Packet, the Narcan Report was unavailable. Since that time, Nurse Ellis received an update and stated that there were four instances of the use of Narcan for the month of October. Nurse Ellis asked Assistant Fire Chief Williams to see if there was an explanation for the uptick of Narcan usage, but he could not show any viable reason for the change at this time.

#### **Communicable Disease Report**

Nurse Ellis asked if there were any questions. There were none.

#### **COVID 19 Vaccines**

Nurse Ellis stated that there is very limited requests for the current vaccine. Of the ten vaccines that were given to the Springdale Health Department, only seven were used. Nurse Ellis stated that individuals that want to schedule appointments for the COVID vaccine can either come in during the regularly scheduled Wednesday VFC (Vaccines for Children) clinics that are held on the first and third Wednesday, or call Amy directly to schedule according to the Nurse's availability. The only requirement is that adults that are requesting the vaccine must be uninsured. Those individuals with insurance must go to local pharmacies or their family physician.

#### **Miscellaneous Articles and Press Releases**

Nurse Ellis discussed recent articles and press releases that she included in the Board of Health Packet, as well as her letter of resignation from the Springdale Building Department since she will be moving on to the Hamilton County Health Department.

#### **Board of Health Discussion**

No items for discussion.

The next meeting will be Thursday, December 14, 2023 at 7:00 p.m. The Board of Health meeting adjourned at 7:59 p.m.

Respectfully submitted:

*Matthew Clayton, REHS, MPH*

Matthew Clayton, Health Commissioner