Attendees: Scott Garrison, Rita Hart, Lynn Jones, George Kellner, Dr. Kevin Ketring, Jean Hicks, Cammie Mitrione, Jim Squires, and Mayor Doyle Webster

The minutes of December 13, 2012 were approved unanimously.

UNFINISHED BUSINESS
2013 Food License Fee Proposal Public Hearing
Mrs. Mitrione read Regulation R1-2013 by title only. Dr. Ketring made a motion to adopt and Lynn Jones seconded. The motion passed with four votes.

NEW BUSINESS
Accreditation Activities
Mrs. Mitrione provided each member of the Board of Health with a member folder. Each folder contained Board of Health by-laws. She said the Board of Health by-laws were adopted in 1996 and looked at again in 2005. Also included were an updated phone list and the current resolution appointing each member to the board. She included a document from the OABOH website designed to orient new board of health members. She said she registered the board for two organizations; NALBOH, National Association of Local Boards of Health, and OABOH, Ohio Association of Boards of Health.

Mrs. Mitrione stated Alice Davis came to a meeting several years ago to present board of health orientation information to the board and that information in their folders is much the same as she presented as it hasn’t changed/been updated but the majority of information appears to still be relevant. She said there are good resources in it.

President Pro-Tempore
Rita Hart nominated Kevin Ketring and Kevin Ketring nominated Rita Hart. Mrs. Hart will be the president pro-tempore for 2013.

HEALTH COMMISSIONER’S REPORT
Goals and Objectives
Mrs. Mitrione stated that the goals and objectives for 2013 are fairly standard activities for the Health Department which include providing and tracking statistics related to those activities such as screenings, immunizations, health and safety training.

21st Century Call Out
Mrs. Mitrione said the Health Department completed a callout exercise this month. She said the board members should have received a call informing them of the action. The members responded that they did receive the call.

Hotel/Motel Inspections
Mrs. Mitrione reported the hotel/motel inspections have been completed for the year. She said the hotels/motels are older and will require ongoing updating. There was an
issue with bedbugs at Howard Johnson. She said they have a lot of truckers and transients.

**Upcoming Activities**
Mrs. Mitrione stated there is a managers food safety training scheduled for March 4th and 5th and that the mammogram van will be back March 12th from 7-11 a.m. at the Community Center.

**NURSE’S REPORT**
**Flu season news:**
Mrs. Hicks said the overall influenza activity is increasing and is expected to increase in the coming weeks. Most influenza viruses this season have been well matched to the 2012-13 vaccine viruses. There is one strain of influenza B circulating that was not contained in this year’s flu vaccine. Anti-viral medication, Tamiflu, remains effective if taken within 48 hours of onset of flu symptoms. Flu vaccinations continue to children free and to adults $10.

**Communicable Diseases:**
Mrs. Hicks stated CDC reports that a new strain of Norovirus known as the “Sydney 2012 variant” is circulating. Symptoms include explosive diarrhea and vomiting.

CDC reports that the USA is experiencing the largest outbreak of pertussis in almost 60 years. Symptoms are a hacking cough, sometimes wheezing. Pertussis can be very serious to infants, especially. All teenagers and adults should obtain one booster dose of pertussis vaccine (Tdap). Young children need to obtain the standard doses of Dtap.

**Diabetes Disease Management Healthy U Workshop**
Mrs. Hicks said we have had 9 persons call stating interest in diabetes workshop. We will continue to advertise and hopefully, start a workshop in February or March if enough persons are interested in attending.

**Hispanic Coalition**
Mrs. Hicks reported the coalition is in the process of finalizing details of becoming incorporated as the Latino Coalition of Southwest Ohio, Inc. as a not for profit group

**Speaker at the Community Center**
Mrs. Hicks said she spoke to a “group of 2” about bowel issues and control. The title of the talk was “Whoopee Cushion Lessons”. The poor attendance reasons have not been determined at this time.

Respectfully submitted,

Cammie Mitrione, RS
Health Commissioner