POLICE DEPARTMENT BUDGET

LAW ENFORCEMENT

TRAFFIC SAFETY

ADMINISTRATION

Police Department 2023 Annual Budget Notes

Law Enforcement

- 1100-52100 Personal Service Police 2023 includes (1) Chief, (3) Lieutenants, (4) Sergeants, (3) Corporals, (21) Officers (includes DARE Officer and Community Service Officer), and (3) Reserve Officers. 2023 reflects a 2% wage increase for bargaining unit members and full-time employees. *Goals I, II, III, V, and VI*
- 1101-52111 Police Pension Fund Calculated at 19.5% of Personal Service line item for sworn personnel except the Reserve Officers. Reserve Officers pay into PERS.
- Health Insurance Premiums Department's premiums to cover the sworn personnel's medical costs associated with the City's High Deductible Health Insurance Program and the monthly dental administration fee. 2023 reflects a 5% increase in this line item. Costs associated with dental claims, COBRA administration, and employer's contribution to HSAs and HRAs are paid from the Health Insurance Trust Fund (086).
- 1101-52140 Uniforms For the purchase and/or replacement of uniforms for all sworn personnel; clothing reimbursements for investigators (\$600/each); and start-up uniform costs for new officers. 2023 includes the purchase of body armor, carrier vests, and molle attachments. The cost for most of the purchased body armor will be split between this line item and the Grants Fund (070).
- 1101-52144 Uniform Cleaning Allowance Pays each full-time officer \$300 (32) and reserve officer \$125 (3).
- 1101-52150 Travel and Lodging This covers travel, lodging, and meal reimbursements for mandatory and pre-approved, elective in-service training as well as parking costs for officers attending court downtown. These include lodging to required training, as well as funds for lodging to attend PELC, STEP, FBI LEEDA, and FBINA classes. *Goals IV, V, and VII*
- 1101-52160 Seminars-Conventions-Training Accounts for mandatory and pre-approved, elective in-service training and any supervisory training that may be deemed necessary throughout the year. The State of Ohio has relented on the CPT training for 2023. This fund also includes the possibility of sending new officer(s) to the police academy. *Goals IV and VII*
- 1101-52166 Alcohol and Drug Testing Costs for performing tests for use in prosecuting OVI and drug cases. Fees in 2023 are expected to remain consistent with 2022.
- 1101-52290 Ammunition Used to purchase lethal and less lethal ammunition and associated firing range accessories/equipment. Personnel are mandated to meet OPOTA firearms qualification standards as well as perform Taser recertification training annually. In 2022, \$11,774 of ammunition was pre-ordered for 2023 due to shortages in the supply chain and lead time to receive orders of 1 year or longer. *Goal IV*

	EXPEN	DITURE DE	TAIL		
FUND		CONTROL ACCOL	JNT		
		Police Departmen	it		
010 - General					
ACCOUNT NUMBER	ITEM	ACTUAL EXPENDITURES	CURRENT BUDGET	ESTIMATED EXPENDITURES	PROPOSED BUDGET
		2021	2022	2022	2023
Law Enforcem	ent				
1100-52100	Personal Service - Police	3,417,839	3,534,717	3,234,547	3,487,258
1101-52111	Police Pension Fund	640,698	671,379	619,771	648,256
	Medicare	49,335	51,253	45,751	50,565
	Tuition Reimbursement	5,893	3,000	-	3,000
	Health Insurance Premiums	622,720	618,836	546,320	578,443
	Physical and Medical Expense	-	-	-	-
	Life Insurance	4,475	4,753	4,368	4,472
	Uniforms	30,960	41,334	36,439	39,429
	Uniform Cleaning Allowance	10,276	10,825	9,975	10,225
	Travel and Lodging	10,272	10,000	9,179	18,488
	Seminars - Conventions - Training	25,286	27,750	21,006	36,200
	Alcohol and Drug Testing	9,230	12,000	7,800	12,000
	Dues - Subscriptions - Memberships	1,195	1,560	1,280	1,500
	Supplies - Patrol	8,729	9,144	9,590	10,160
	Janitorial Supplies	4,878	8,756	7,700	9,600
	Investigative Cash Fund	- 0.000	2,000	2,000	2,000
	Wrecker Services	2,690	3,000	1,800	3,000
	Supplies - Investigations Ammunition	1,876 18,040	3,415 17,865	2,700	3,000
	Photographic Supplies	445	500	29,605 275	21,220 500
	Crime Prevention	2,139	3,395	3,035	3,300
-52341		2,139	1,000	985	2,500
-52342		990	1,000	900	2,300
-32342	DAICI	_			_ _
			_		

Police Department 2023 Annual Budget Notes

Law Enforcement (cont.)

- Building Maintenance/Repair Covers expenses related to the repair and upkeep of the nearly 50-year-old Police Department facility. 2023 includes plumbing repair in the jail (\$6,600); replacing the worn carpet on the administrative side of the building (\$30,000); furniture moving and storage to facilitate the carpet install (\$6,400); and parking lot security cameras (\$10,000).
- 1101-52580 Hamilton County Radio Costs associated with use of Hamilton County Radios (911 Emergency). In 2023, monthly costs are estimated to be \$3,208 per month.
- Other Contractual Expenses include annual records management fee; annual accreditation fee; foreign language assistance services; property room software; security camera maintenance; document shredding and records disposals; online stolen property tracking subscription; policy training and accreditation management software; and scheduling software. 2023 includes the renewal of Dragon Voice recognition and transcription software (\$1,920); Power DMS software (\$7,886); and the installation, software, and maintenance for 10 FLOCK cameras (\$27,500). *Goals III, V and VII*
- 1101-52650 Prisoner Keep Food and care (blankets, towels) for persons held in our cells. The maximum number of days we hold a prisoner is ten days. In addition, the City contracts with several other communities (Blue Ash, Sharonville, Glendale, Greenhills, Montgomery, Forest Park, St. Bernard, Evendale, and Amberley Village) at a rate of \$85/day to hold their prisoners. Expenses include \$500 per year for a medical director and \$500 per year for required air flow testing in the jail cells. We also use a registered dietician to review and certify our meal plan.
- 1101-52800 Capital Improvements Expenses for 2023 include copier lease payments (\$5,580) and a placeholder to replace the body worn camera system (\$58,331). In addition, the first \$100,000 for both a generator replacement and other facility assessment items are included. The remainder of the costs are budgeted in the Capital Improvements Fund (090).
- 1101-52810 Vehicles 2022 includes one replacement patrol vehicle (\$42,500) and upfitting costs. 2023 includes replacement of two patrol vehicles (\$58,125 each) and one detective vehicle (\$30,000) along with any graphics or upfit costs for the fleet. *Goal VIII*
- 1101-52852 Weapons Costs for upkeep, repair, and maintenance of the department's firearms and less lethal weapons and include a portion of the annual TASER maintenance agreement. 2023 includes the purchase of 42 Red Dot Sight service weapons and holsters to enhance our officers' safety and reduce liability (\$42,630). **Goal IV**

	EXPE	NDITURE DE	TAIL		
FUND		CONTROL ACCOUNT			
		Police Departmen	t		
010 - General					
ACCOUNT NUMBER	ITEM	ACTUAL EXPENDITURES	CURRENT BUDGET	ESTIMATED EXPENDITURES	PROPOSED BUDGET
		2021	2022	2022	2023
Law Enforcem					
	Equipment Maintenance/Repair	22,603	32,000	30,398	15,000
	Vehicle Maintenance/Repair	23,975	41,129	30,349	40,000
	Vehicle Fuel - Oil	73,247	72,800	86,202	88,000
	Communications Maintenance	12,729	16,716	13,436	17,500
	Utilities	59,950	62,424	71,376	73,000
	Building Maintenance/Repair	55,333	134,654	120,600	134,600
	Hamilton County Radio	34,875	35,000	34,980	38,496
	Other Contractual	36,581	52,175	39,303	78,706
	Prisoner Keep	3,839	11,000	7,495	11,000
	Insurance Deductible	10,497	12,500 5,000	461	12,500
	Capital Improvements Vehicles	4,248	2,647	4,248	263,911 146,250
		165,809	2,047	58,435	140,250
-52820	Communications Equipment Office Equipment	105 1,617	12,324	12,157	2,500
	Weapons	10,024	14,155	12,157	52,365
	Police Week	9,793	1,833	11,502	52,305
	Miscellaneous	3,036	400	576	700
	LAW ENFORCEMENT	5,396,233	5,543,239	5,115,644	5,919,644
TOTAL	LAW EN ONCEWENT	3,030,230	0,040,200	3,113,044	3,313,044

Police Department 2023 Annual Budget Notes

Traffic Safety

1111-52655 Traffic Signals – Costs associated with maintaining and operating the City's traffic signal system. There are twenty-nine signalized intersections operating on one centrally controlled closed loop system. Specific costs include our traffic engineering contract with TEC, which includes the PathMaster hosting and maintenance, as well as general maintenance and repairs performed by Capital Electric.

Administration

- Personal Service Clerks Consists of (1) Administrative Supervisor, (1) Office Manager, (4) Police Clerks, (1) Mayor's Court Clerk, and (2) part-time Police Clerks to provide 24-hour coverage. The 2023 Budget reflects a 2% wage increase.
 Personal Service Janitor Consists of (1) full-time Custodian. 2023 reflects a 2% wage increase for the Custodian.
- 1120-52102 Personal Service Mechanic The department supplements the salary of one Fleet Mechanic from the Public Works Department for work performed on police vehicles.
- 1121-52110 PERS Pension Reflects 14% of Personal Services for Reserve Officers, Clerks, and Custodian.
- 1121-52112 Medicare Employer's portion covers 1.45% of Personal Services for all employees hired after March 31, 1986.
- Health Insurance Premiums Department's premiums to cover the employees' medical costs associated with the City's High Deductible Health Insurance Program and the monthly dental administration fee. Costs associated with dental claims, COBRA administration, and employer's contribution to HSAs and HRAs are paid from the Health Insurance Trust Fund (086).
- 1121-52340 Computer Services This covers NextStep Networking services and computer purchases and related item purchases. 2023 will include equipment to install a battery back-up and surge protection for the PD patch panel. *Goal VIII*

	EXPEND	ITURE DE	TAIL		
FUND		CONTROL ACCOUNT Police Department			
010 - General	Fund	_			
ACCOUNT	ITEM	ACTUAL	CURRENT	ESTIMATED	PROPOSED
NUMBER		EXPENDITURES	BUDGET	EXPENDITURES	BUDGET
		2021	2022	2022	2023
Traffic Safety					
	Traffic Signals	119,748	83,000	101,851	105,000
TOTAL	TRAFFIC SAFETY	119,748	83,000	101,851	105,000
101712	110 0110 010 211	110,110	30,000	101,001	100,000
Administration					
	Personal Service - Clerks	487,771	582,866	434,367	559,047
	Personal Service - Janitor	35,633	40,655	38,033	43,551
-52102	Personal Service - Mechanic	27,741	36,318	28,271	36,500
	Personal Service Subtotal	551,145	659,839	500,671	639,098
1121-52110	PERS Pension	87,683	96,708	81,013	93,778
	Medicare	7,843	9,041	7,052	8,738
	Health Insurance Premiums	86,559	105,376	82,749	112,848
	Life Insurance	538	708	643	690
	Uniforms	3,185	3,090	3,019	3,002
		565	800	1,270	
	Travel and Lodging				1,500
	Supplies	8,198	9,208	8,800	9,000
	Web Check - State	47	<u>-</u>	-	<u>-</u>
	Postage	2,490	3,150	3,080	3,150
	Computer Services	-	2,500	330	2,500
	Refunds	-	-	-	-
-52800	Capital Improvements	-	-	-	-
TOTAL	ADMINISTRATION	748,253	890,420	688,627	874,304
TOTAL	POLICE DEPARTMENT	6,264,234	6,516,659	5,906,122	6,898,948

FIRE DEPARTMENT BUDGET

Fire Department 2023 Annual Budget Notes

- 1200-52100 Personal Service Officers (1) Chief, (1) Assistant Chief, (3) Captains, and (3) Lieutenants. The Captains and Lieutenants are eligible to work overtime, and the Assistant Chief is eligible to work straight overtime. 2023 reflects a 2% wage increase, step increases for employees eligible to advance within their pay grade, longevity pay, sick leave payout, holiday pay, and anticipated hours of overtime.
- 1200-52101 Personal Service Inspector (1) Chief Fire Inspector. 2023 reflects a 2% wage increase, longevity pay, and sick leave payout.
- 1200-52105 Personal Service Secretary (1) Administrative Secretary. 2023 reflects a 2% wage increase.
- 1200-52106 Personal Service PT Fire (10) part-time Firefighters. 2023 reflects a 2% wage increase for part-time personnel.
- 1200-52107 Personal Service FT Fire (2) full-time Firefighter/EMTs. 2023 reflects a 2% wage increase, step increases for employees eligible to advance within their pay grade, holiday pay, and anticipated hours of overtime
- 1200-52108 Personal Service Paramedic (19) full-time Firefighter/Paramedics. 2023 reflects a 2% wage increase, step increases for employees eligible to advance within their pay grade, longevity pay, sick leave payout, holiday pay, and anticipated hours of overtime.
- 1201-52110 PERS Pension The City contributes 14% of the wages of the Administrative Secretary to the pension system.
- 1201-52111 Fire Pension Fund The City contributes 24% of full-time Firefighters', Officers', and Chief Fire Inspector's wages to the Ohio Police and Fire Pension System (OP&F).
- 1201-52113 FICA Part-time Firefighters of the Fire Department pay into Social Security and are not members of the two State pension systems.
- 1201-52122 Physical and Medical Expense Consists of annual physical exams and face piece fit testing for each employee. Expanded physicals for the department's fitness and wellness program are also included.
- Uniforms Includes uniform allowance for each full-time Firefighter, Officer, and the Chief Fire Inspector (\$500/year), as well as each part-time Firefighter (\$300/year); replacement of boots, gloves, suspenders, etc.; and outfitting new employees. This line item will also be used to outfit new employees with personal protective equipment (PPE) at \$3,300 each. 2022 includes the necessary replacement of contaminated fire gear and boots from a mutual aid structure fire in Woodlawn. Full reimbursement for the items is anticipated.

	EXPEND	ITURE DE	TAIL		
FUND		CONTROL ACCO			
		Fire Department			
010 - General					
ACCOUNT NUMBER	ITEM	ACTUAL EXPENDITURES	CURRENT BUDGET	ESTIMATED EXPENDITURES	PROPOSED BUDGET
		2021	2022	2022	2023
	Personal Service - Officers	985,550	960,637	935,838	974,537
	Personal Service - Inspector	99,387	101,005	101,019	105,542
	Personal Service - Maintenance	13	2,000	500	1,000
	Personal Service - Secretary	60,541	61,252	61,260	62,532
	Personal Service - PT Fire	131,453	285,813	124,861	238,784
-52107	Personal Service - FT Fire	191,166	27,536	220,679	163,927
-52108	Personal Service - Paramedic	1,402,622	1,766,335	1,455,439	1,842,716
	Personal Service Subtotal	2,870,732	3,204,578	2,899,596	3,389,038
1201-52110	PERS Pension	8,426	8,575	8,576	8,754
	Fire Pension Fund	646,609	694,416	651,114	740,813
	Medicare	43,108	46,987	42,037	49,127
-52113		9,460	17,720	7,741	14,805
	Tuition Reimbursement	7,482	15,000	3,714	9,000
	Health Insurance Premiums	479,270	511,901	478,526	515,630
	Physical and Medical Expense	8,825	10,250	7,419	10,500
	Life Insurance	3,653	3,772	3,820	3,897
	Uniforms	25,658	35,000	58,000	54,000
i					

Fire Department 2023 Annual Budget Notes

- Seminars-Conventions-Training In 2022, all promoted officers completed Blue Card command training to not only enhance their skills but to update our operations with what many surrounding departments use. This system gives officers a consistent method to mitigate emergencies. Additional courses were taken by our personnel in areas covering officer development, scene size-up, fire tactics, fire pump operation, mayday management, medical emergencies, sprinkler systems, and child safety seat installation. 2022 also includes the unanticipated paramedic training costs for newly hired personnel. 2023 continues training in these areas with the goal of having the whole department Blue Card certified by the end of the year. 2023 also includes the paramedic training costs for newly hired personnel.
- 1201-52295 Squad Supplies Includes the purchase of EMS supplies, as well as oxygen, used while treating patients during emergency responses.
- 1201-52350 Equipment Maintenance/Repair 2023 includes needed preventative maintenance and repairs to a variety of equipment.
- 1201-52360 Vehicle Maintenance/Repair 2023 includes needed preventative maintenance and repairs for the department's fleet of vehicles.
- 1201-52410 Fire Hydrant Repair Includes the costs associated with the repair and replacement of fire hydrants. Fire Department personnel perform most repairs of hydrants while replacements are contracted out.
- 1201-52480 Building Maintenance/Repair 2023 includes needed preventative maintenance, repairs, and upgrades to the fire station and its systems.
- 1201-52580 Hamilton County Radio Consists of dispatch fees charged by Hamilton County Communications Center (HCCC). Presently, HCCC bills the City a flat monthly fee based upon our usage for the past three years. The 2023 estimate is based upon using a \$5.00 per call rate.
- 1201-52610 Other Contractual 2023 includes the Medical Director's fee (increased to \$15,000); the service agreement for our four (4) LifePak-15 heart monitors (\$7,704); and our language translation service.
- Capital Improvements 2022 includes City's share of grant for two Lucas CPR aid devices (\$3,001); replacement fire hose (\$4,447); copier lease payments (\$1,368); and other miscellaneous tools and equipment. Planned capital expenditures in 2023 include replacement of the fire alarm system (\$35,000); replacement of the main refrigerator (\$2,000); two thermal imaging cameras (\$15,000); high rise equipment (\$4,000); the first \$100,000 of the third payment on the 2021 fire engine lease; and the first \$100,000 to power wash, re-seal exterior masonry, and remove/re-install masonry control joints on the firehouse. The remaining cost of the two latter items will be charged to the Capital Improvements Fund (090).

EXPENDITURE DETAIL							
FUND		CONTROL ACCOU					
		Fire Department					
010 - General		4071141	OLIDDENIT.				
ACCOUNT NUMBER	ITEM	ACTUAL EXPENDITURES	CURRENT BUDGET	ESTIMATED EXPENDITURES	PROPOSED BUDGET		
		2021	2022	2022	2023		
	Travel and Lodging	538	4,008	1,182	4,250		
	Seminars - Conventions - Training	18,142	25,200	35,000	55,000		
	Alcohol and Drug Testing	-	-	-	-		
	Dues - Subscriptions - Memberships	2,572	2,900	2,700	3,500		
	Supplies	809	1,300	1,200	1,300		
	Janitorial Supplies	4,084	4,108	4,100	4,200		
	Fire Prevention/Public Education	2,954	3,428	4,200	4,200		
	Printing	440	400	200	400		
	Postage	46	200	150	200		
	Materials and Supplies	3,974	3,709	3,500	3,800		
	Squad Supplies	25,114	27,500	34,500	32,000		
	Equipment Maintenance/Repair	8,121	15,078	14,000	17,000		
	Vehicle Maintenance/Repair	73,068	70,164	94,000	80,000		
	Vehicle Fuel - Oil	29,007	29,000	47,287	45,000		
	Communications Maintenance	7,626	11,000	11,000	13,000		
	Fire Extinguisher Maintenance	296	850	700	800		
	Fire Hydrant Repair	20,667	15,500	15,330	25,000		
	Utilities	48,105	52,000	50,000	52,000		
	Building Maintenance/Repair	34,583	36,355	32,000	35,000		
	Hamilton County Radio	13,446	20,000	14,952	18,000		
	Other Contractual	18,499	41,000	14,752	25,000		
	EMS Billing Services Insurance Deductible	52,339	66,000	57,744	66,000		
	Credit Card Fees	2,500	2,500 1,200	2,500	2,500		
	Refunds	1,005 5,618	9,000	1,200 3,000	1,200 7,000		
	Capital Improvements	29,801	35,337	28,000	256,000		
	Vehicles	29,001	33,331	20,000	230,000		
	Fire Training Charge	-	-	2,510			
	Miscellaneous	-	-	2,310			
-03200	IVIISCEIIAITEOUS	-		_			
TOTAL	FIRE DEPARTMENT	4,506,577	5,025,936	4,636,250	5,547,914		

HEALTH DEPARTMENT BUDGET

Health Department 2023 Annual Budget Notes

- 2300-52100 Personal Service Includes (1) Health Commissioner, (1) Public Health Nurse, (1) part-time Nurse, (1) Director of Environmental Health/Sanitarian, (1) part-time Sanitarian, and (1) Administrative Assistant. Costs in 2023 reflect a 2% wage increase as well as a step increase for the Director of Environmental Health. Grant funding will offset this line by \$20,000 for 2023.
- 2301-52120 Health Insurance Premiums Department's premiums to cover the employees' medical costs associated with the City's High Deductible Health Insurance Program and the monthly dental administration fee. Costs associated with dental claims, COBRA administration, and employer's contribution to HSAs and HRAs are paid from the Health Insurance Trust Fund (086). 2023 includes monthly coverage for one family plan, one employee-spouse plan, and one employee-child plan.
- 2301-52170 Dues-Subscriptions-Memberships Includes Ohio Association of Boards of Health, Association of Ohio Health Commissioners, National Association of County and City Health Officials, National Association of Local Boards of Health, Ohio Environmental Health Association, and Sam's Club, along with annual renewal fees for Ohio State Nursing Board and Ohio Department of Health's Environmental Health Specialist Board.
- 2301-52280 Materials and Supplies Purchase of environmental health supplies including ServSafe® books and Level I food safety training books. Cost of each book is recouped through ServSafe® and Level I participant's class registration fee. Includes supplies for inspections (swimming pools, spas, and food operations).
- 2301-52590 Special Medical Covers costs associated with the operation of health and immunization clinics. Includes medical supplies (gloves, syringes, flu vaccine, etc.), CLIA Certificate, Pharmacy License, language translations services, thermometers, and screening tools. Includes maintenance and repair of scientific refrigerators and freezers used to maintain cold chain management of the vaccines.
- 2301-52610 Other Contractual Includes \$5,600 to cover the PHAB annual accreditation fee.
- 2301-52661 Animal Control A moderate demand is anticipated for the nuisance animal trapping program in 2023 (\$6,000). This program targets the capture and removal of skunks and raccoons from residential property in the City of Springdale.
- 2301-52800 Capital Improvements Includes the purchase of computer equipment, telecommunications equipment, and lease payments for a copier shared with the Building Department. The 2023 estimate includes \$42,500 for the remodel of the Health Department office.
- 2301-53030 Financial Audit The Springdale Health Department is required by the State of Ohio to conduct an independent annual audit. This audit is performed by Clark, Schaefer, Hackett Business Advisors. The annual cost of this financial audit in 2022 (for fiscal year 2021) was \$3,500. The audit cost for fiscal year 2022 is estimated at \$3,500 to be paid in 2023.

	EXPEN	DITURE DE	TAIL		
FUND		CONTROL ACCOUNT			
		Health Departmer	nt		
010 - General					
ACCOUNT	ITEM	ACTUAL	CURRENT	ESTIMATED	PROPOSED
NUMBER		EXPENDITURES	BUDGET	EXPENDITURES	BUDGET
2200 52100	Personal Service - Health	2021 285,659	2022 298,500	2022 306,700	2023 334,300
	Personal Service - Mechanic	285,639	296,300	462	400
	Board of Health	3,600	3,600	3,600	3,600
	PERS Pension	40,291	46,480	46,500	49,602
	Medicare	4,349	4,814	4,800	5,137
-52113		223	223	223	223
	Tuition Reimbursement	3,000	3,000	3,000	-
	Medical Advisor	1,000	1,000	1,000	1,000
	Health Insurance Premiums	80,695	90,100	62,495	62,411
	Life Insurance	409	420	433	437
	Uniforms	-		-	-
	Travel and Lodging	-	1,000	539	750
	Indigent Burial	-	1,000	1,000	1,000
-52160	Seminars - Conventions - Training	685	1,250	280	600
	Alcohol and Drug Testing	-	-	-	-
	Dues - Subscriptions - Memberships	1,376	2,120	1,985	2,100
	Supplies	1,935	2,500	2,300	2,500
	SOS Donation	-	-	-	-
	Printing	-	-	-	-
	Postage	936	600	600	600
	Materials and Supplies	1,388	2,100	2,300	2,500
	Equipment Maintenance/Repair	-	500	-	500
	Vehicle Maintenance/Repair	67	400	300	400
	Vehicle Fuel - Oil	279	450	500	500
	Utilities	9,742	11,500	11,200	11,500
	Mental Health Subsidy	-	-	-	-
	Special Medical	3,469	5,000	3,000	3,000
	Other Contractual	5,600	6,000	6,000	6,000
	Laboratory Services	-	-	-	
	Legal Advertising	-	-	-	-
	Animal Board	-	-	-	-
	Animal Control	910	3,000	3,000	6,000
	State Health Permits	4,769	5,000	4,900	5,300
	Insurance Deductible	- 070	2,500	2,500	2,500
	Refunds	670 1,633	150 2,500	150 1,152	150 55,000
	Capital Improvements	1,033	2,500	1,152	55,000
	Vehicles Audit Fees	7.046	2 500	3,500	3,500
	Miscellaneous	7,016	3,500	3,500	3,500
-55200	Miscellarieous	-	-	19	<u>-</u>
TOTAL	HEALTH DEPARTMENT	459,938	499,457	474,498	561,510

PARKS & RECREATION DEPARTMENT BUDGET

PARKS DEPARTMENT

RECREATION CENTER

CONCESSION OPERATION

PROGRAM SUBSIDIES

POOL OPERATION

Parks & Recreation Department 2023 Annual Budget Notes

Parks Department

3400-52100 Personal Service – Parks Maintenance – Includes (1) Parks Maintenance Supervisor and (3) Maintenance Workers. This includes the addition of (1) full-time Maintenance Worker and a reduction of (2) part-time Maintenance Workers. 2023 reflects a 2% cost of living increase for personnel. Twenty hours of overtime for each individual is included for snow removal duty and other special assignments. Goal II (A) 3400-52101 Personal Service - PT Parks - Includes (2) part-time Parks Maintenance Workers and (4) seasonal workers. The Parks Maintenance Workers are each scheduled to work an average of 28 hours per week. One part-time Parks Maintenance Worker position has remained unfilled through most of the year. 2023 includes a reduction of (2) part-time Maintenance Workers. Goal II (A) 3401-52120 Health Insurance Premiums – Department's premiums to cover the employees' medical costs associated with the City's High Deductible Health Insurance Program and the monthly dental administration fee. 2023 reflects a 5% increase in the medical cost. Costs associated with dental claims, COBRA administration, and employer's contribution to HSAs and HRAs are paid from the Health Insurance Trust Fund (086). 3401-52270 Field Treatment - Includes material and services to maintain athletic fields, playground surfacing, and turf (top soil, playground woodchips, weed control, and fertilizer). Goal II (A) 3401-52280 Material & Supplies - Purchase of durable goods, materials, and supplies for Parks Maintenance Crew such as hardware, lumber, cleaners, paint, etc. Goal II (A) 3401-52450 Utilities – Includes gas, electric, and water at concession/restroom, garage facility, and exterior lighting. 3401-52610 Other Contractual - Costs are associated with the seasonal use of portable restrooms (March through October) at the neighborhood parks and other contracted services such as tree removal. Goal II (A) 3401-52800 Capital Improvements - Parks - 2022 includes a truck snow plow (\$5,737) carried over from 2021 due to supply chain issues; mower replacement (\$7,397); and miscellaneous small equipment as needed (\$5,000). 2023 includes field paint line striper (\$7,600); Gator 4x4 w/cab (\$39,650); Phase 1 Chamberlain Park pedestrian bridge repairs (\$35,000); and miscellaneous small equipment as needed (\$7,000) Goal II (A) 3401-52810 Capital Improvements – Parks Vehicles – The 2023 Budget includes the replacement

of a 1999 F550 utility dump truck with a F250 utility dump truck (\$61,500). Goal II (A)

	EXPEND	ITURE DE	TAIL		
FUND		CONTROL ACCOUNT			
		Parks & Recreation	on Department		
010 - General					
ACCOUNT	ITEM	ACTUAL	CURRENT	ESTIMATED	PROPOSED
NUMBER		EXPENDITURES	BUDGET	EXPENDITURES	BUDGET
Darka Danarta	a ont	2021	2022	2022	2023
Parks Departn	Personal Service - Parks Maintenance	217,048	220,453	223,791	276,049
	Personal Service - PT Parks	51,045	64,480	17,946	22,400
-32101	Personal Service Subtotal	268,093	284,933	241,737	298,449
	1 cradital oct vice oublotal	200,000	204,500	241,707	200,440
3401-52110	PERS Pension	37,740	39,890	33,843	41,783
	Medicare	3,819	4,132	3,505	4,328
	Tuition Reimbursement	-	-	-	-
	Health Insurance Premiums	34,822	63,174	37,033	68,880
	Life Insurance	295	301	322	378
-52140	Uniforms	2,076	2,300	2,779	3,700
	Safety Glasses	-	125	-	125
-52146	Public Property Damage	-	-	960	-
	Seminars - Conventions - Training	-	1,500	618	4,000
	Alcohol and Drug Testing	121	300	300	300
	Commemorative Tree Program	330	400	-	400
	Field Treatment	10,081	10,500	11,289	11,300
	Materials and Supplies	4,818	9,029	5,236	9,000
	Paint and Lime	2,947	3,000	4,500	4,500
	Equipment Maintenance/Repair	6,406	6,274	11,353	6,600
	Vehicle Maintenance/Repair	1,840	4,000	4,276	4,000
	Vehicle Fuel - Oil	11,381	11,000	11,237	11,300
	Utilities	6,733	6,000	7,684	7,700
	Building Maintenance/Repair	-	500	2,163	500
	Other Contractual	2,863	7,910	6,685	7,910
	Insurance Deductible	2,513	2,500	- 22.622	2,500
	C.I Parks C.I Parks Vehicles	29,955	20,737	23,622	89,250
	C.I Parks Venicies C.I Other Parks	-	-	-	61,500
	PARKS DEPARTMENT	426 022	470 505	400 142	629 402
TOTAL	PARKS DEPARTIMENT	426,833	478,505	409,142	638,403

Parks & Recreation Department 2023 Annual Budget Notes

Recreation Center

- 3410-52100 Personal Service Administration Includes (1) Recreation Director, (2) Assistant Recreation Directors, (1) Fitness Center Manager, (1) Recreation Programmer, (1) Administrative Assistant, (1) part-time Adult/Senior Programmer, (2) part-time Secretaries, (6) Customer Service Assistants, and the Recreation Commission. 2023 reflects a 2% cost of living increase for all staff. *Goal I (A)*
- 3410-52101 Personal Service Maintenance Includes (1) full-time morning Custodian for Community Center, (1) full-time evening Custodian who splits time between Municipal Building and Community Center, and (1) part-time Custodian. *Goal II (A)*
- 3410-52102 Personal Service Supervisors Expenses for (1) part-time Facility Supervisor. *Goal I (A)*
- 3410-52103 Personal Service Instructors Expenses for (4) part-time Fitness Center Instructors and (1) part-time Teen Advisor. *Goal I (A)*
- 3410-52105 Personal Service Recreation Attendant Expenses for (3) part-time Recreation Attendant personnel scheduled from a bank of 1,600 total annual hours.
- 3411-52480 Building Maintenance/Repair Includes repairs and maintenance contracts for the Community Center facility. In 2022, we had significant expenditures as they relate to HVAC maintenance and repairs to window seals above the fitness center and around the indoor track (\$14,152). 2023 Budget includes replacing indoor track window ledge (\$13,000); lobby drywall repair and repaint of walls (\$18,000); floor replacement in rental rooms ABC (\$18,000); and security camera repair/replacement (\$6,000). *Goal II (A)*
- 3411-52610 Other Contractual Costs are associated with background checks of seasonal and part-time employees. In 2023, the web-based registration software maintenance contract will be renewed (\$10,500).
- 3411-52789 Room Rental Refund Room rental deposit money returned to renter after approved room inspection.
- 3411-52800 Capital Improvements 2022 includes replacement of miscellaneous electronics, office equipment, and custodial equipment as needed (\$5,000). Anticipated expenditures in 2023 include replacement lobby seating (\$20,000); updates to rental rooms ABC (41,000); treadmill replacement (\$6,500); Arc Trainer replacement (\$7,600); upright bike replacement (\$3,400); and miscellaneous electronics, office equipment, and custodial equipment as needed (\$5,000). Structural and building repairs include HVAC replacements (\$100,000 in this line, \$250,000 in 090); underground water shutoff valve replacement (\$10,000); and wall underpinning (\$50,000). *Goal II (A)*

	EXPEND	ITURE DE	TAIL		
FUND		CONTROL ACCOL	JNT		
		Parks & Recreation	on Department		
010 - General	Fund				
ACCOUNT	ITEM	ACTUAL	CURRENT	ESTIMATED	PROPOSED
NUMBER		EXPENDITURES	BUDGET	EXPENDITURES	BUDGET
		2021	2022	2022	2023
Recreation Ce		540.004	500 450	5.45.070	504.000
	Personal Service - Administration	519,821	562,450	545,672	584,202
	Personal Service - Maintenance	54,541	68,818	38,200	107,167
	Personal Service - Supervisors Personal Service - Instructors	6,607	10,140	9,386	10,140 52,000
	Personal Service - Recreation Attendant	39,073 10,787	52,000 20,000	41,783 18,538	20,000
-52105	Personal Service Subtotal	630,829	713,408	653,579	773,509
	r ersonal Service Subtotal	030,029	713,400	000,079	773,309
3411-52110	PERS Pension	87,836	99,878	91,501	108,292
	Medicare	9,029	10,345	9,477	11,216
-52115	Tuition Reimbursement	-	-	-	-
-52120	Health Insurance Premiums	102,497	113,468	87,799	119,074
-52130	Life Insurance	697	731	734	887
-52139	Uniforms - Recreation Attendant	200	200	-	-
	Uniforms	1,303	1,500	1,278	2,000
	Public Property Damage	-	-	-	-
	Travel and Lodging	292	2,000	959	2,000
	Seminars - Conventions - Training	2,361	5,450	3,658	5,450
	Alcohol and Drug Testing	-	-	-	-
	Dues - Subscriptions - Memberships	2,363	2,110	1,558	2,110
	Supplies	6,268	8,500	6,085	8,500
	Janitorial Supplies	10,146	10,000	12,711	13,000
	Postage	816	1,200	700	1,200
	Materials and Supplies	1,953	2,600	3,700	3,000
	Programs - Promotions	9,096	9,500	13,902	13,900
	Equipment Maintenance/Repair	5,073	5,500	6,686	5,500
	Communications Maintenance	450 500	810	400,000	405.000
	Utilities	159,530	165,000	160,000	165,000
	Building Maintenance/Repair	104,750	206,663	153,332	175,000
-52010	Other Contractual Insurance Deductible	3,804	10,900 2,500	10,970	11,500 2,500
		4,193	5,000	5,343	5,700
	Credit Card Fees Room Rental Refunds	6,830	17,000	12,729	15,000
	Refunds	1,875	2,500	500	2,500
	Capital Improvements	17,714	41,900	8,307	243,500
	C.I Recreation Attendant	-	+1,500	- 0,007	240,000
	Miscellaneous	_	_	106	
	RECREATION CENTER	1,169,455	1,438,663	1,245,614	1,690,338

Parks & Recreation Department 2023 Annual Budget Notes

Concession Operation

- 3420-52101 Personal Service Pool Staff includes a seasonal Pool Concession Manager and four Pool Concession Workers. *Goal I (A)*
- 3421-52305 Cost of Goods Sold Purchase of items to be sold at the pool concession stand.

Program Subsidies

- 3431-52704 Senior Citizens Expenses related to the publication of "Inside Scoop,"; execution of other adult-related programs, activities, luncheons, entertainment, meals, and special events for adults and senior citizens. Participants in the monthly luncheons provide the revenue to cover the cost for food and refreshments. A yearly subsidy of \$2,500 for the Senior Citizens Club for travel expenses continues to be provided. *Goal I (A)*
- 3431-52706 Special Events Funds many of the community special events such as the Neighborhood Yard Sale, document shredding, Junior Olympics, Monster Mania, Veteran's Day Ceremony, and the Tree Lighting Ceremony. *Goal I (A)*
- 3431-52707 Swim Team Over the years an annual subsidy has been provided to the Sailfish Swim Team. Traditional subsidy amount is \$3,000.
- 3431-52708 Summer Event The Springdale ComeUnity Bash major expenses includes two bands, a performance act, climbing wall, inflatable games, a petting zoo, lighting and sound equipment and services, tent and booth rental, and special event insurance. 2023 reflects the continuation of a similar event. *Goal I (A)*

Pool Operation

- 3440-52100 Personal Service Pool Includes (1) Aquatics Director, (1) Assistant Aquatics Director, (2) Head Lifeguards, (22) Lifeguards, and (4) Gate Attendants. In 2020, the pool operating hours were lengthened and the season was extended (Saturday & Sunday only) through Labor Day weekend. The same is planned for 2023. *Goal I (A)*
- Pool Maintenance/Repair In 2022, significant pool repairs were made to prevent water loss and improve water circulation to the 50-plus-year-old aquatic facility. Repairs include filter maintenance (\$5,373); sealant and joint replacement (\$6,739); wall and concrete repairs (\$2,832); and reapplication of Polyamide epoxy paint. In 2023, we expect fiberglass repairs to the pool slide (\$10,000); baby pool and slide filter replacements (\$6,000); and concrete patchwork, paint, and miscellaneous repairs (\$5,000). **Goal II (A)**
- 3441-52800 Capital Improvements 2022 includes replacement of tables and chairs as needed and replacement of automated chemical controls. The 2023 Budget reflects replacement of tables and chairs as needed (\$5,000) and large Funbrella awning replacement (\$4,300). **Goal II (A)**

	EXPEND	ITURE DE	TAIL			
FUND		CONTROL ACCOUNT Parks & Recreation Department				
010 - General	Fund	. a.n.o a nooroadon population				
ACCOUNT	ITEM	ACTUAL	CURRENT	ESTIMATED	PROPOSED	
NUMBER		EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	
		2021	2022	2022	2023	
Concession O	peration					
	Personal Service - Parties	568	2,000	11	2,000	
	Personal Service - Pool	14,196	14,800	15,572	19,012	
	PERS Pension	2,067	2,352	2,182	2,662	
	Medicare	214	244	226	275	
	Petty Cash	150	150	220	213	
		5,087		- 0.540	7,000	
	Cost of Goods Sold		6,000	6,519	7,000	
	State Sales Tax	782	783	908	908	
-52800	Capital Improvements	-	1,600	-	1,000	
TOTAL	CONCESSION OPERATION	23,064	27,929	25,418	32,857	
Program Subs						
3431-52700	Baseball	422	750	571	750	
	Basketball	1,718	1,600	1,246	1,600	
	Soccer	807	1,200	1,057	1,200	
	Volleyball	319	1,200	930	1,200	
	Senior Citizens	9,982	15,044	11,417	15,044	
	Concerts	3,441	7,000	5,563	7,000	
	Special Events	8,579	7,019	8,423	8,500	
	Swim Team	5,000	3,000	3,000	3,000	
	Summer Event			· ·		
		25,461	35,000	24,788	35,000	
TOTAL	PROGRAM SUBSIDIES	55,729	71,813	56,995	73,294	
Pool Operation						
3440-52100	Personal Service - Pool	81,667	88,343	81,861	96,836	
3441-52110	PERS Pension	11,439	12,369	11,461	13,557	
-52112	Medicare	1,184	1,281	1,187	1,404	
	Supplies	3,464	4,100	3,976	4,000	
	Pool Chemicals	7,452	8,000	7,822	8,000	
	Pool Maintenance/Repair	556	23,200	16,074	21,000	
	Equipment Maintenance/Repair	2,223	4,000	1,100	4,000	
	Capital Improvements	13,301	17,000	10,333	9,300	
	POOL OPERATION	121,286	158,293	133,814	158,097	
TOTAL	I OOL OFERATION	121,200	130,293	133,014	100,097	
TOTAL	PARKS & RECREATION DEPARTMENT	1,796,367	2,175,203	1,870,983	2,592,989	

THE COMMUNITY ENVIRONMENT BUDGET

BUILDING DEPARTMENT

BOARD OF ZONING APPEALS

PLANNING COMMISSION

Building Department 2023 Annual Budget Notes

Building Department

- Personal Service Building Includes (1) Building Official, (4) Building Inspectors, (1) Administrative Assistant, (1) part-time Administrative Assistant, and (1) part-time Intern. Proposed 2023 changes include reclassifying the current positions of Inspection Supervisor, Building Inspector, and Property Maintenance Inspector to new Building Inspector 1 through 4 positions. This change provides for varied multicertified inspector qualifications across the inspector positions. The (4) Building Inspectors listed above are budgeted to be (1) Building Inspector 2 and (3) Building Inspector 3 positions. 2023 includes adding a new part-time Intern to organize and scan department records, prepare public records requests, and complete routine planning and zoning duties. Expenses in 2023 also include 5% step increases for the Administrative Assistant and the Building Inspectors, a 2% wage increase for all eligible employees, and potential retirement payout for the Building Inspector 3.
- 4501-52120 Health Insurance Premiums 2023 reflects all eligible new hires utilizing family coverage.
- 4501-52170 Dues-Subscriptions-Memberships Reflects membership dues in various Building Associations. Costs associated with the purchase of updated code materials (residential, commercial) are also included in this line.
- 4501-52350 Equipment Maintenance/Repair Includes maintenance costs for regular copier (\$800). Regular copier costs are shared with the Health Department. The 2023 maintenance costs for the large format copier were paid in 2021. The Building Department share of the lease cost for the regular copier and large copier are included in 4501-52800 Capital Improvements.
- 4501-52610 Other Contractual Includes costs related to contracted services for grass cutting and securing vacant properties (\$5,000) and contract for State Certified back-up personnel (\$400).
- 4501-52800 Capital Improvements 2023 reflects the department's share of copier lease payments (\$1,152); the lease of a large format printer/scanner (\$3,100); and remodel of the Building Department office (\$70,000).
- 4501-52810 Vehicles 2023 does not include the provision for any vehicles.

	EXPEN	IDITURE DE	TAIL		
FUND		CONTROL ACCOUNT			
		Building Departm	ent		
010 - General					
ACCOUNT NUMBER	ITEM	ACTUAL EXPENDITURES	CURRENT BUDGET	ESTIMATED EXPENDITURES	PROPOSED BUDGET
		2021	2022	2022	2023
Building Depar		100.100	550.000	477.000	550 700
	Personal Service - Building	490,100	552,692	477,360	550,723
	PERS Pension	67,619	66,951	63,457	77,101
	Medicare Health Insurance Premiums	7,062	5,655	6,863	7,985
		99,494	102,968	80,951	147,960
	Life Insurance Uniforms	497 714	571 1,000	495 500	661 1,000
	Travel and Lodging	299	1,000	700	1,000
	Seminars - Conventions - Training	100	1,697	950	2,500
	Alcohol and Drug Testing	100	1,097	950	2,500
	Dues - Subscriptions - Memberships	250	775	380	800
	Supplies	2,278	2,000	2,200	2,500
	Postage	963	1,000	2,200	3,000
	Equipment Maintenance/Repair	2,710	800	794	960
	Vehicle Maintenance/Repair	1,727	800	1,349	1,000
	Vehicle Fuel - Oil	2,609	2,500	3,400	3,500
	Utilities	12,309	13,000	15,000	17,000
	Plan Review	12,000	400	10,000	400
	Other Contractual	15,069	15,000	4,800	15,000
	Insurance Deductible	-	2,500	2,500	2,500
	Credit Card Fees	1,461	1,000	807	1,000
	Refunds	10,590	12,000	-	5,000
	Performance Bonds Refunds	37,819	24,400	29,400	12,500
	Capital Improvements	4,238	4,252	4,252	74,500
	Vehicles	23,903		- 1,202	- 1,000
	Miscellaneous	-	_	2,147	
	BUILDING DEPARTMENT	781,811	812,961	701,227	928,590
			- ,	- ,	,
_					

Building Department 2023 Annual Budget Notes

Board of Zoning Appeals

4510-52100 Personal Service – BZA – Compensation for (5) Board Members at \$100 each per month.

Planning Commission

4530-52100	Personal Service – Planning – Compensation for (1) Chairperson at \$175/month and (4) Board members at \$125/month.
4531-52170	Dues-Subscriptions-Memberships – Annual dues for representation on the Hamilton County Regional Planning Commission. Dues for 2023 are estimated to be \$2,650.
4531-52561	Plan Review Fees to Unclaimed Monies – Represents plan review fees which remain on deposit following project completion. Any amount older than six months will be transferred if not claimed.

	EXPEND	DITURE DE	TAIL			
FUND		CONTROL ACCOU	JNT			
010 - General	Fund	Building Departm	Building Department			
	ITEM	ACTUAL EXPENDITURES 2021	CURRENT BUDGET 2022	ESTIMATED EXPENDITURES 2022	PROPOSED BUDGET 2023	
Board of Zonin						
	Personal Service - BZA	6,000	6,000	6,000	6,000	
	PERS Pension Medicare	840 87	840 87	840 87	840 87	
	Seminars - Conventions - Training	- 01	600	- 01	- 01	
	Operating Supplies	-	-	-		
	Other Contractual	-	-	-	-	
-52615	Legal Advertising	466	440	-	-	
TOTAL	BOARD OF ZONING APPEALS	7,393	7,967	6,927	6,927	
Diamaia C						
Planning Com	mission Personal Service - Planning	8,100	8,100	8,100	8,100	
	PERS Pension	1,134	1,134	1,134	1,134	
	Medicare	1,134	1,134	1,134	1,134	
-52113		-	-	-	-	
	Seminars - Conventions - Training	-	600	-	600	
-52170	Dues - Subscriptions - Memberships	1,366	2,650	2,760	2,800	
	Operating Supplies	185	295	295	300	
	Plan Review Fees to Unclaimed Monies	865	1,000	987	1,000	
	Other Contractual	-	-	-	-	
	Legal Advertising Capital Improvements	435	300	-	-	
	PLANNING COMMISSION	12,202	14,197	13,393	14,051	
TOTAL	COMMUNITY ENVIRONMENT	801,406	835,125	721,547	949,568	

WASTE COLLECTION BUDGET

Waste Collection 2023 Annual Budget Notes

In 2011, the City partnered with three other communities (City of Loveland, Village of Fairfax, and Village of Greenhills) to form the Southwest Ohio Regional Refuse Consortium (SWORRE) hosted through the Center for Local Government for waste collection and recycling services provided by Rumpke. The Consortium has been under an agreement with Rumpke since that time.

The 2020 SWORRE Consortium included the four original communities and the City of Mt. Healthy (added in 2016). SWORRE bid proposals were received and opened in November 2020 for a new agreement which commenced March 1, 2021.

- 5541-52619 Fuel Surcharge These charges may be costs or fees levied by the Federal Government, State of Ohio, Hamilton County Solid Waste District, or other political jurisdictions against the waste hauler and passed through to the City. The surcharges are based in part by the price of diesel fuel.
- 5541-52620 Waste Collection Under the existing agreement, rates are \$10.60/household/month through February 28, 2024. The agreement was based on 3,096 households. This line also includes costs for a light bulb disposal program (\$500).
- Debris Removal The SWORRE agreement provides the City with the ability to access thirty-yard roll-off containers at \$465 per pull. This line also includes costs for a tire recycling program at a cost of \$200.

	EYE	DENDITURE DE	ΤΔΙΙ		
FUND CONTROL ACCOUNT Waste Collection					
010 - Genera	Fund				
ACCOUNT NUMBER	ITEM	ACTUAL EXPENDITURES	CURRENT BUDGET	ESTIMATED EXPENDITURES	PROPOSED BUDGET
		2021	2022	2022	2023
Trash and Du	mpster Collection	2021	2022	2022	2020
5541-52619	Fuel Surcharge	1,368	1,500	5,725	5,725
-52620	Waste Collection	397,678	395,592	395,921	396,100
	Debris Removal	6,120	8,570	6,200	7,200
				-,	,
TOTAL	WASTE COLLECTION	405,166	405,662	407,846	409,025

PUBLIC WORKS DEPARTMENT BUDGET

Public Works Department 2023 Annual Budget Notes

Personal Service – Street Maintenance – The 2023 personnel within the department includes (1) Public Works Director, (1) Assistant Public Works Director, (1) Public Works Inspector, (1) part-time Administrative Assistant, (1) Fleet Mechanic II, (1) Fleet Mechanic I, (1) Crew Leader, (8) full-time Maintenance Workers, (2) part-time Maintenance Workers, (1) seasonal litter collection worker, and (6) seasonal workers. A 2% wage increase is figured for all full-time and part-time positions.

	<u>21 Actual</u>	22 Budget	<u>22 Est.</u>	<u>2023</u>
010-6600-52100	704,418	811,152	694,111	895,043
061-6610-52100	132,113	145,000	145,000	145,000
062-6620-52100	55,021	60,000	60,000	60,000

- 6601-52110 PERS Pension City's contribution is 14% of Personal Service for Personal Service Accounts.
- 6601-52120 Health Insurance Premiums Department's premiums to cover the employees' medical costs associated with the City's High Deductible Health Insurance Program. 2023 reflects a 5% increase overall. Costs associated with dental claims, COBRA administration, and employer's contribution to HSAs and HRAs are paid from the Health Insurance Trust Fund (086).
- Uniforms Covers uniform rental contract and uniform purchases for all employees in the department as well as the replacement of safety boots per employee (\$125). 2023 expenses include uniform rental, additional uniform replacements meeting the ANSI reflectivity requirements, and safety boots for employees.
- Public Property Damage Costs associated with repairing public property in the right-of-way that has been damaged by vandalism and/or accidents. Costs may be recovered from individuals or their insurance. In 2022, expenses rose significantly and covered the following property damage: bus shelter glazing (\$1,961); guardrail (\$10,462); eleven streetlight and mast arm bases replacements (\$121,381); repair of traffic signal fiber (\$26,979); and streetscape tree and wall repairs (\$3,150). 2023 reflects a more normal expense in this account (\$75,000). *Goal II (A)*
- Materials and Supplies Includes a variety of materials and supplies (fire extinguishers, concrete for repairs, rental equipment, chains, hooks, etc.). 2022 includes typical expenditures plus a planned expense of used oil purchase for bay heater (\$2,679); mailbox replacements from snow plowing (\$1,133); streetscape holiday lights (\$1,700); and hand tools (\$1,890). 2023 reflects typical purchases including safety equipment (\$3,000); seasonal banner purchase (\$5,000); entrance sign replacements (\$2,500); landscaping materials and supplies (\$5,400); holiday lights (\$1,900); and miscellaneous supplies for various repairs (\$5,600).

FUND CONTROL ACCOUNT Public Works Department		FXPFNI	DITURE DE	TAIL		
O10 - General Fund ACTUAL EXPENDITURES BUDGET EXPENDITURES BUDGET	FUND	EXI EIG				
ACCOUNT NUMBER			Public Works Dep	partment		
NUMBER EXPENDITURES BUDGET EXPENDITURES BUDGET 2021 2022 2023 2024 2023						
6600-52100 Personal Service - Street Maintenance 704,418 811,152 694,111 895, 6601-52110 PERS Pension 121,986 142,261 116,769 154, 154, 152 154, 154, 156 154, 154, 156 154, 156, 156 154, 156, 156 154, 156, 156 154, 156, 156 154, 156, 156 154, 156, 156 154, 156, 156 154, 156, 156 154, 156, 156 156, 156 177, 177, 177, 177, 177, 177, 177, 177,		ITEM				PROPOSED BUDGET
6601-52110 PERS Pension 121,986 142,261 116,769 154, 52112 -52112 Medicare 12,789 19,033 12,362 19, 33, 12,362 19, 33, 12,362 19, 33, 3262 19, 33, 3262 19, 33, 3262 19, 33, 3262 19, 33, 3262 19, 33, 3262 19, 32, 3262 17, 32, 3262 19, 32, 3262 17, 32, 32, 3262 17, 32, 32, 32, 32, 32, 32, 32, 32, 32, 32						
-52112 Medicare 12,789 19,033 12,362 19, -52115 Tuition Reimbursement - 3,000 - 3, -52120 Health Insurance Premiums 138,496 145,498 136,554 171, -52130 Life Insurance 1,215 1,337 1,300 1, -52140 Uniforms 11,011 20,060 17,000 17, -52145 Safety Glasses - 250 - -52146 Public Property Damage 55,381 129,913 171,057 75, -52150 Travel and Lodging - 150 - - -52160 Seminars - Conventions - Training 1,874 2,505 2,100 2, -52160 Alcohol and Drug Testing 603 1,300 1,000 1, -52170 Dues - Subscriptions - Memberships 4,167 2,800 3,206 3, -52210 Supplies 782 1,100 2,210 2, -52220 J					· ·	895,043
-52115 Tuition Reimbursement - 3,000 - 3, -52120 Health Insurance Premiums 138,496 145,498 136,554 171, -52130 Life Insurance 1,215 1,337 1,300 1, -52140 Uniforms 11,011 20,060 17,000 17, -52145 Safety Glasses - 250 - -52146 Public Property Damage 55,381 129,913 171,057 75, -52150 Travel and Lodging - 150 - -52160 Seminars - Conventions - Training 1,874 2,505 2,100 2, -52160 Alcohol and Drug Testing 603 1,300 1,000 1, -52170 Dues - Subscriptions - Memberships 4,167 2,800 3,206 3, -52210 Supplies 782 1,100 2,210 2, -52220 Janitorial Supplies 1,970 2,400 1,900 2, -52275 Dirt - Gravel - Chips 1,105 1,500 1,240 1, -52276 <td></td> <td></td> <td></td> <td></td> <td></td> <td>154,006</td>						154,006
-52120 Health Insurance Premiums 138,496 145,498 136,554 171, -52130 Life Insurance 1,215 1,337 1,300 1, -52140 Uniforms 11,011 20,060 17,000 17, -52145 Safety Glasses - 250 - -52146 Public Property Damage 55,381 129,913 171,057 75, -52150 Travel and Lodging - 150 - <td></td> <td></td> <td>12,789</td> <td></td> <td>12,362</td> <td>19,199</td>			12,789		12,362	19,199
-52130 Life Insurance 1,215 1,337 1,300 1,5214 -52140 Uniforms 11,011 20,060 17,000 17,5214 -52145 Safety Glasses - 250 - -52146 Public Property Damage 55,381 129,913 171,057 75,75 -52150 Travel and Lodging - 150 - -52160 Seminars - Conventions - Training 1,874 2,505 2,100 2,20 -52166 Alcohol and Drug Testing 603 1,300 1,000 1,					-	3,000
-52140 Uniforms 11,011 20,060 17,000 17, -52145 Safety Glasses - 250 - -52146 Public Property Damage 55,381 129,913 171,057 75, -52150 Travel and Lodging - 150 - -52160 Seminars - Conventions - Training 1,874 2,505 2,100 2, -52166 Alcohol and Drug Testing 603 1,300 1,000 1, -52170 Dues - Subscriptions - Memberships 4,167 2,800 3,206 3, -52210 Supplies 782 1,100 2,210 2, -52220 Janitorial Supplies 1,970 2,400 1,900 2, -52275 Dirt - Gravel - Chips 1,105 1,500 1,240 1, -52276 Bituminous Concrete - - - -52280 Materials and Supplies 20,622 25,151 18,396 25,						171,541
-52145 Safety Glasses - 250 - -52146 Public Property Damage 55,381 129,913 171,057 75, -52150 Travel and Lodging - 150 - -52160 Seminars - Conventions - Training 1,874 2,505 2,100 2, -52166 Alcohol and Drug Testing 603 1,300 1,000 1, -52170 Dues - Subscriptions - Memberships 4,167 2,800 3,206 3, -52210 Supplies 782 1,100 2,210 2, -52220 Janitorial Supplies 1,970 2,400 1,900 2, -52260 Postage 33 300 150 -52275 Dirt - Gravel - Chips 1,105 1,500 1,240 1, -52280 Materials and Supplies 20,622 25,151 18,396 25,						1,463
-52146 Public Property Damage 55,381 129,913 171,057 75, -52150 Travel and Lodging - 150 - -52160 Seminars - Conventions - Training 1,874 2,505 2,100 2, -52160 Alcohol and Drug Testing 603 1,300 1,000 1, -52170 Dues - Subscriptions - Memberships 4,167 2,800 3,206 3, -52210 Supplies 782 1,100 2,210 2, -52220 Janitorial Supplies 1,970 2,400 1,900 2, -52260 Postage 33 300 150 -52275 Dirt - Gravel - Chips 1,105 1,500 1,240 1, -52276 Bituminous Concrete - - - - -52280 Materials and Supplies 20,622 25,151 18,396 25,			11,011		17,000	17,000
-52150 Travel and Lodging - 150 - -52160 Seminars - Conventions - Training 1,874 2,505 2,100 2, -52166 Alcohol and Drug Testing 603 1,300 1,000 1, -52170 Dues - Subscriptions - Memberships 4,167 2,800 3,206 3, -52210 Supplies 782 1,100 2,210 2, -52220 Janitorial Supplies 1,970 2,400 1,900 2, -52260 Postage 33 300 150 -52275 Dirt - Gravel - Chips 1,105 1,500 1,240 1, -52276 Bituminous Concrete - - - - -52280 Materials and Supplies 20,622 25,151 18,396 25,					- 474.057	250
-52160 Seminars - Conventions - Training 1,874 2,505 2,100 2, -52166 Alcohol and Drug Testing 603 1,300 1,000 1, -52170 Dues - Subscriptions - Memberships 4,167 2,800 3,206 3, -52210 Supplies 782 1,100 2,210 2, -52220 Janitorial Supplies 1,970 2,400 1,900 2, -52260 Postage 33 300 150 -52275 Dirt - Gravel - Chips 1,105 1,500 1,240 1, -52276 Bituminous Concrete - - - -52280 Materials and Supplies 20,622 25,151 18,396 25,			55,381		171,057	75,000
-52166 Alcohol and Drug Testing 603 1,300 1,000 1, -52170 Dues - Subscriptions - Memberships 4,167 2,800 3,206 3, -52210 Supplies 782 1,100 2,210 2, -52220 Janitorial Supplies 1,970 2,400 1,900 2, -52260 Postage 33 300 150 -52275 Dirt - Gravel - Chips 1,105 1,500 1,240 1, -52276 Bituminous Concrete - - - -52280 Materials and Supplies 20,622 25,151 18,396 25,			4.074		- 0.400	150
-52170 Dues - Subscriptions - Memberships 4,167 2,800 3,206 3, -52210 Supplies 782 1,100 2,210 2, -52220 Janitorial Supplies 1,970 2,400 1,900 2, -52260 Postage 33 300 150 -52275 Dirt - Gravel - Chips 1,105 1,500 1,240 1, -52276 Bituminous Concrete - - - -52280 Materials and Supplies 20,622 25,151 18,396 25,						2,500
-52210 Supplies 782 1,100 2,210 2, -52220 Janitorial Supplies 1,970 2,400 1,900 2, -52260 Postage 33 300 150 -52275 Dirt - Gravel - Chips 1,105 1,500 1,240 1, -52276 Bituminous Concrete - - - - -52280 Materials and Supplies 20,622 25,151 18,396 25,	-52166	Alcohol and Drug Testing				1,300
-52220 Janitorial Supplies 1,970 2,400 1,900 2, -52260 Postage 33 300 150 -52275 Dirt - Gravel - Chips 1,105 1,500 1,240 1, -52276 Bituminous Concrete - - - -52280 Materials and Supplies 20,622 25,151 18,396 25,						3,310
-52260 Postage 33 300 150 -52275 Dirt - Gravel - Chips 1,105 1,500 1,240 1, -52276 Bituminous Concrete - - - -52280 Materials and Supplies 20,622 25,151 18,396 25,						2,000
-52275 Dirt - Gravel - Chips 1,105 1,500 1,240 1, -52276 Bituminous Concrete - - - -52280 Materials and Supplies 20,622 25,151 18,396 25,			-			2,400 300
-52276 Bituminous Concrete						1,500
-52280 Materials and Supplies 20,622 25,151 18,396 25,			1,105	1,500	1,240	1,500
			20.622	25 151	19 306	25,000
			20,022	25,151	10,390	23,000

Public Works Department 2023 Annual Budget Notes

- Road Paint Expenses for road paint typically are taken from the Street Maintenance Fund 061-6611-52316. Expenses related to the painting of residential address numbers are charged to this General Fund account because the Street Maintenance Fund (061) is not permitted to cover such expenses. No paint was received in 2022 due to an industry wide shortage. Expenses in 2023 include continuing the residential address number painting process (\$2,000). **Goal II (A)**
- Vehicle Fuel Oil Covers the cost of fuel charged to the department for operations. 2022 saw a rise in fuel costs. Crews began to share rides and consolidate trips, however the usage exceeded the budgeted amount. Expenses in this account in 2023 anticipate the same usage at a similar rate of increased cost.
- Building Maintenance/Repair Expenses related to the repair and maintenance of the building structures located at the Public Works facility. 2022 includes normal expenses related to maintaining the facilities as well as the replacement of two entrance doors (\$8,991); maintenance on the waste oil furnace (\$1,492); and replacement of damaged garage door panels (\$1,758). 2023 reflects routine expenses such as fuel pump maintenance (\$3,000); oil interceptor cleaning (\$1,000); annual waste oil furnace maintenance (\$700); repairs to the storage building garage doors (\$18,000); and repairs to building B gutters (\$6,000). *Goal IV (A)*
- Urban Forestry Expenses related to the care of the City's urban forest such as planting, trimming, removal, and stump grinding of trees as well as any treatments for infestations and the grinding of chip materials. Most expenses are charged to the Parks & Urban Forestry Fund (094), however 2022 includes grinding of chip materials (\$11,944). 2023 includes EAB treatment (\$16,000) and grinding of chip materials (\$14,000). Other expenses are planned to come from the Parks and Urban Forestry Fund. *Goal VIII (A), (B), and (C)*
- 6601-52606 Water Quality - Covers permits, testing, and reports related to our Municipal Separate Storm System regulated under the US EPA's Phase II National Pollution Discharge Elimination System permit. 2022 includes the annual NPDES Discharge Fee (\$501); revision to Storm Water Management Plan (\$9,000); review of City Code with recommended updates (\$6,500); Illicit Discharge Detection and Elimination Plan Development (\$3,500); and update of existing SWPPPs (\$5,000). 2023 includes the annual NPDES Discharge Fee (\$501); the annual report (\$3,500); permit updates (\$8,000); dry weather outfall screening (\$10,000); annual inspection of detention/retention basins (\$4,600); and inspection of two-year detention/retention basins (\$9,600). Goal IV (A), (B), (C), Goal V (A) and Goal VI (A)
- 6601-52800 Capital Improvements 2022 includes the replacement of hand held power equipment (\$1,500). 2023 expenses include the planned replacement of a 2000 leaf machine (\$57,900); replacement pickup truck (\$52,000); replacement line striping machine (\$9,042); replacement handheld equipment (\$1,500); and the first \$100,000 of facility assessment items. The remainder of facility assessment items are budgeted in the Capital Improvements Fund (090). *Goal III, Goal V (A), Goal IX*

	EXPE	NDITURE DE					
FUND			CONTROL ACCOUNT				
		Public Works Dep	partment				
010 - General							
ACCOUNT	ITEM	ACTUAL	CURRENT	ESTIMATED	PROPOSED		
NUMBER		EXPENDITURES	BUDGET	EXPENDITURES	BUDGET		
2004 50040		2021	2022	2022	2023		
6601-52316		106	2,000	- 0.000	2,000		
	Weed Spray Salt - Ice/Snow Removal	678	2,300	2,380	2,300		
		- 40.404	-	-	-		
	Equipment Maintenance/Repair	13,421	25,314	20,099	25,000		
	Vehicle Maintenance/Repair	26,085	30,587	28,200	30,000		
	Vehicle Fuel - Oil Communications Maintenance	38,639	45,000	51,601	54,182		
		- 04.000	7,240	7,240	7,240		
	Utilities	24,208	23,024	25,350	27,025		
	Building Maintenance/Repair	32,106	47,475	22,666	40,000		
	Urban Forestry	21,432	30,000	11,944	30,000		
	Water Quality	885	41,500	32,458	36,300		
	Other Contractual	27,220	27,900	27,467	22,700		
	Street Lights	107,309	115,920	119,850	124,644		
	Insurance Deductible	- 040	2,500	3,177	2,500		
	Refunds	210	-	650	-		
	Performance Bonds Refunds	6,500		4.500	-		
	Capital Improvements	39,982	8,500	1,500	220,442		
	Vehicles	-	-	-	-		
-53200	Miscellaneous	-	-	-	-		
-							
-							
		4.445.000	4 740 070	4 500 005	4.000.00=		
TOTAL	PUBLIC WORKS DEPARTMENT	1,415,233	1,718,970	1,533,937	1,999,295		

ADMINISTRATIVE OFFICE BUDGET

Administrative Office 2023 Annual Budget Notes

- 7700-52100 Personal Service Administration Includes (1) Mayor, (1) City Administrator, (1) Assistant City Administrator, (1) Assistant to the City Administrator, (1) Technical Services Administrator, and (1) Human Resources Administrator as well as a 2% wage increase for employees and applicable step increases. The Administrative Secretary retired in September 2022 and will not be replaced full-time in 2023.
- 7700-52119 Personal Service Prosecutor Represents the annual retainer for the Prosecutor. See 7701-52124 for other related expenses.
- 7701-52110 PERS Pension The City's contribution is 14% of the Personal Service line items for the Administration and the Prosecutor.
- 7701-52112 Medicare Employer's portion covers 1.45% of Personal Service line items found above. Medicare is paid for employees hired after March 31, 1986.
- 7701-52120 Health Insurance Premiums Department's premiums to cover the employees' medical costs associated with the City's High Deductible Health Insurance Program and the monthly dental administration fee. 2022 reflects no increase in the medical costs and includes coverage for two single plans, one employee-spouse plan, and one employee-child plan.
- 7701-52124 Prosecutor Hourly Represents the hourly expenses generated by the Prosecutor.
- 7701-52150 Travel and Lodging Covers costs for work-related training, conferences, and meetings (lodging, mileage, airfare, etc.).
- 7701-52170 Dues-Subscriptions-Memberships Includes memberships and dues for the following: Center for Local Government, CAMA, OCMA, ICMA, OML, Hamilton County Municipal League, State of Ohio Cooperative Purchasing Program, SHRM, NPELRA, OHPELRA, GCHRA, and Sam's Club.
- 7701-52721 Court Expense All costs related to the operation of the Springdale Mayor's Court process except expenses related to contracted employees (Magistrate, Prosecutor, and Public Defender).
- 7701-52800 Capital Improvements 2022 included a printer for the Assistant to the City Administrator and a portable desk scanner for the Human Resources Administrator.

	EXPENDITURE DETAIL							
FUND		CONTROL ACCOL	JNT					
		General Governm						
010 - General	Fund	Administrative Office						
ACCOUNT	ITEM	ACTUAL	PROPOSED					
NUMBER		EXPENDITURES	BUDGET	EXPENDITURES	BUDGET			
		2021	2022	2022	2023			
	Personal Service - Administration	586,666	611,717	642,886	598,729			
	Personal Service - Magistrate	-	-	-	-			
	Personal Service - Prosecutor	9,000	9,000	9,000	9,000			
	PERS Pension	82,167	85,640	86,328	85,306			
	Medicare	8,162	8,870	8,990	8,835			
	Health Insurance Premiums	67,575	69,542	57,274	52,167			
	Prosecutor - Hourly	2,587	4,000	1,250	3,000			
	Life Insurance	725	829	813	521			
-52150	Travel and Lodging	153	3,000	1,000	3,000			
	Seminars - Conventions - Training	2,370	3,000	1,788	3,000			
	Incidental Business Expense	-	<u> </u>	-	-			
	Dues - Subscriptions - Memberships	6,852	9,500	8,045	9,500			
	Supplies	-	-	-	-			
	Equipment Maintenance/Repair	-	-	-	-			
	Bank Service Charge	94		-	-			
	Credit Card Fees	-		-	-			
	Subpoena Fees	-	-	-	-			
	Court Expense	4,109	6,000	8,700	8,000			
	Nuptial Ceremony	3,375	4,000	3,225	4,000			
-52800	Capital Improvements	27,717	5,000	462	5,000			
TOTAL	ADMINISTRATIVE OFFICE	801,552	820,098	829,761	790,058			

ECONOMIC DEVELOPMENT BUDGET

Economic Development Department 2023 Annual Budget Notes

- 7705-52100 Personal Service Economic Development (1) Economic Development Director.
- 7705-52120 Health Insurance Premiums 2023 reflects participation in the family medical and dental insurance programs.
- 7705-52150 Travel and Lodging 2022 includes travel-related expenses (lodging, mileage, meals, and parking) for the Director for meetings, seminars, and other economic development activities. *Goals I through V*
- 7705-52165 Incidental Business Expense This line typically includes the State of the City luncheon; Springdale Business Expo participation; and business meals. These activities started again in 2022 after being paused for several years due to the pandemic and will continue in 2023. **Goals I through IV**
- 7705-52170 Dues-Subscriptions-Memberships 2022 includes annual costs for professional and civic organizations such as REDI Cincinnati (reduced to \$2,500); CoStar online property search database (\$3,589); and Cincinnati USA Chamber (\$1,103). It also includes demographic services from ESRI (\$1,433) and employee/shopper foot traffic data through Placer.Ai (\$9,000). 2023 re-allocates CoStar expense to additional Placer.Ai data feeds. *Goals I through V*
- 7705-52240 Printing 2022 expenses include printing of Comprehensive Plan (\$1,432). 2023 includes cost of printing Welcome Packets for new businesses. *Goal III*
- Jobs Incentive Program 2022 expenditures include Line-of-Credit draws made for: Cincinnati Bell Technology Solutions (\$113,612); Clarke Fire Protection (\$37,156); Macy's Corporate Services (\$130,500); Process Plus (\$82,800); and Ultimus Fund Solutions (\$12,687). Payments budgeted but not made in 2022 were for MediSync which did not meet minimum payroll targets. The 2023 program anticipates the following draws: Cincinnati Bell Technology Solutions (\$120,000); Clarke Fire Protection (\$37,156); Jake Sweeney Automotive (\$70,000); Macy's Corporate Services (\$130,500); MediSync (\$44,352); Process Plus (\$82,800); and Ultimus Fund Solutions (\$30,000). The incentive is based upon the company attaining a required payroll amount in the previous year. *Goals I and III*
- 7705-52610 Other Contractual 2022 includes the annual CRA administration and reporting support from HCDC (\$5,000), and the same will continue for 2023. **Goals II and V**

	EXPEND	ITURE DE	TAIL			
FUND		CONTROL ACCOU				
		General Governm				
010 - General	Fund	Economic Development				
ACCOUNT	ITEM	ACTUAL	CURRENT	ESTIMATED	PROPOSED	
NUMBER		EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	
		2021	2022	2022	2023	
7705-52100	Personal Service - Economic Development	115,216	120,766	121,357	126,857	
	PERS Pension	16,070	16,907	16,927	17,760	
	Medicare	1,655	1,751	1,734	1,839	
	Health Insurance Premiums	26,563	27,337	26,568	27,639	
	Life Insurance	168	177	178	186	
	Travel and Lodging	370	1,461	1,534	1,724	
-52160	Seminars - Conventions - Training	884	828	904	879	
	Incidental Business Expense	789	4,148	5,235	3,530	
	Dues - Subscriptions - Memberships	25,264	27,222	17,930	18,431	
	Printing	25,204	1,606	1,775	1,525	
	Jobs Incentive Program					
	Other Contractual	333,035	245,924	376,755	514,808	
		3,750	5,000	5,000	5,000	
	Legal Advertising			-		
	Capital Improvements	7,546	1,000	80	1,000	
-53200	Miscellaneous	228	500	-	500	
i						
TOTAL	ECONOMIC DEVELOPMENT	531,538	454,627	575,977	721,678	

FINANCE DEPARTMENT BUDGET

Finance Department 2023 Annual Budget Notes

- 7710-52100 Personal Service Finance 2022 includes 50% of (1) Finance Officer/Tax Commissioner, (2) Account Clerk 1, and (1) Clerk of Council/Finance Director. Also includes costs for employee recording City Council meeting minutes and attending Council meetings. 2023 reflects an Account Clerk 1 promoted to Account Clerk 2 and a 2% wage increase for employees plus applicable step increases. *Goal I (A), (C), Goal II (A), Goal III (A), (B), and Goal IV (A)*
- 7711-52120 Health Insurance Premiums Department's premiums to cover the employees' medical costs associated with the City's High Deductible Health Insurance Program and the monthly dental administration fee. Costs associated with dental claims, COBRA administration, and employer's contribution to HSAs and HRAs are paid from the Health Insurance Trust Fund (086). 2022 includes coverage for two employee-child plans. 2023 reflects one plan changed to single plan in August. Costs reflect a 5% increase as of August 2023.
- 7711-52610 Other Contractual 2022 includes CMI software maintenance agreement (\$10,011); CMI ACA Software (\$1,500); Midwest Timekeeping software maintenance agreement (\$2,760); and ACFR GAAP conversion accounting services (\$12,000). Costs for 2023 include CMI software maintenance agreement under new software platform (\$12,000); CMI ACA Software (\$1,500); Midwest Timekeeping software maintenance agreement (\$2,760); and GAAP conversion accounting services (\$9,000).
- 7711-52800 Capital Improvements 2022 costs include half of CMI Authority Server software upgrade for Finance and Payroll (\$28,608). 2023 includes remaining portion of CMI Authority Server software upgrade for Finance and Payroll (\$28,608).
- 7711-53010 Auditor/Treasurer Fees Property Tax Fees charged by Hamilton County to process advances of funds/settlement of real estate tax. Amount is approximately 1.1% of real estate collections.
- 7711-53020 Elections Fee charged by the Hamilton County Board of Elections based on election ballot activity. Amount is assessed on the 1st half Hamilton County settlement based on the prior year election activity.
- 7711-53030 Audit Fees Annual fee for the City's financial statement and compliance audit. The firm of Clark Schaefer Hackett was chosen through the State Auditor process for a five-year contract for audit years through 2023. The 2021 audit amount (paid in 2022) was \$17,500. The 2022 audit amount (to be paid in 2023) is projected at \$18,000. **Goal III (A)**

EXPENDITURE DETAIL						
ELIND	EXPEN					
FUND		CONTROL ACCOU				
040 0		General Governm				
010 - General		Finance Departme				
ACCOUNT	ITEM	ACTUAL	CURRENT	ESTIMATED	PROPOSED	
NUMBER		EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	
7740 50400	Personal Service - Finance	2021	2022	2022	2023	
	PERS Pension	183,526	195,000	192,600	192,350	
	Medicare	25,489 2,528	27,300 2,830	26,964 2,793	26,929 2,789	
	Tuition Reimbursement	2,320	2,030	2,193	3,000	
	Health Insurance Premiums	38,611	33,578	34,862	29,635	
	Life Insurance	155	175	175	29,635 180	
	Travel and Lodging	20	200	100	100	
	Travel and Lodging Seminars - Conventions - Training	350		495		
	Dues - Subscriptions - Memberships		1,070 385	335	925 395	
		395				
	Supplies	727	1,100	1,400	900	
	Printing Equipment Maintenance/Repair	-	2,283	2,700	200	
		45.500	-	-	-	
	Other Contractual	15,562	26,300	26,600	25,600	
	Legal Advertising	5,017	627	27	-	
	Miscellaneous Refunds	- 40.000	- 45.000	-	-	
	Capital Improvements	13,238	45,630	28,608	28,608	
	Auditor/Treasurer Fees - Property Tax	11,254	11,035	11,197	11,197	
	Elections		10,000	6,407	-	
	Audit Fees	19,720	19,720	17,500	18,000	
	DRETAC	3,167	2,800	4,086	5,000	
	Legal Advertising - Auditor	46	50	76	76	
-53200	Miscellaneous Finance	1,686	460	461	460	
TOTAL	FINANCE DEPARTMENT	321,491	380,543	357,386	346,344	

LEGISLATIVE BODY BUDGET

Legislative 2023 Annual Budget Notes

7720-52100	Personal Service – Council – Salaries for President of Council and (6) Council members. Last adjustment to pay rates was adopted by Ordinance 4-2005 and effective December 1, 2007.
7721-52110	PERS Pension – City's contribution is 14% of the Personal Service line item for the President of Council and Council members.
7721-52112	Medicare $-$ 1.45% of Personal Service line item for the President of Council and Council members.
7721-53205	Public Information – The account funds three citywide newsletters, generally with eight pages of information on City activities, events, and news.
7721-53210	Codification – Annual cost for codification.

Newsletter Scheduled Delivery Dates:

Spring Edition April 1
Summer Edition August 1
Fall/Winter Edition December 1

-							
	EXPENI	DITURE DE					
FUND		CONTROL ACCO					
		General Government					
010 - General		Legislative					
ACCOUNT NUMBER	ITEM	ACTUAL EXPENDITURES	CURRENT BUDGET	ESTIMATED EXPENDITURES	PROPOSED BUDGET		
		2021	2022	2022	2023		
7720-52100	Personal Service - Council	55,725	55,725	55,725	55,725		
	PERS Pension	7,802	7,802	7,802	7,802		
	Medicare	808	808	808	808		
-52113		_	-	_	-		
	Travel and Lodging			-			
-JZ 130 F2160	Seminars - Conventions - Training						
-52160	Seminars - Conventions - Training	-	-	- 000	-		
	Supplies	590	550	800	600		
	Public Information	27,331	24,000	23,700	24,000		
	Codification	4,838	6,000	3,410	5,000		
-53220	Zoning Code	-	5,000	-	5,000		
TOTAL	LEGISLATIVE	97,094	99,885	92,245	98,935		

OTHER COMMISSIONS BUDGET

CIVIL SERVICE COMMISSION

CABLE TV REGULATORY

CONTRACTUAL SERVICES

Other Commissions 2023 Annual Budget Notes

Civil Service Commission

7731-52200 Operating Supplies – Costs associated with the functions and activities of the Civil Service Commission to fulfill their duty of providing valid employment eligibility lists. Examinations expected in 2023 include: Firefighter (\$750); Police Officer (\$750); and Police Lieutenant/Sergeant/Corporal assessment center (\$3,000).

Cable TV Regulatory

7741-52565 Cable TV Regulatory – The City derives its revenue from organizations serving as Video Service Providers (VSP) such as Time Warner Cable and Cincinnati Bell. VSPs replaced the old Franchise Agreements. The City receives 5% of the gross revenues generated by a VSP operating in Springdale. The City keeps 60% of the revenue and pays the Intercommunity Cable Regulatory Commission (ICRC) the remaining 40%.

Contractual Services

- 7781-52554 Magistrate Annual fee (\$19,900) paid to the independent contractor serving as Magistrate for Mayor's Court. The Magistrate's contract is effective December 1 through November 30.
- Other Contractual 2022 includes EAP services (\$3,378); background checks (\$5,452); Comprehensive Plan (\$17,283); Connectivity Plan (\$35,000); facility assessments (\$31,985); and contracted janitorial service (\$9,941). 2023 includes EAP services (\$6,000); employment background checks (\$7,500); employee performance tracking software (\$6,500); language interpreter fees (\$2,000); and City branding/marketing (\$20,000).

FUND	EXPF						
FUND		nditure de'	TAIL				
i		CONTROL ACCOUNT General Government					
010 - General	Fund	Other Commissions					
ACCOUNT	ITEM	ACTUAL CURRENT ESTIMATED PROPOSE					
NUMBER		EXPENDITURES	BUDGET	EXPENDITURES	BUDGET		
		2021	2022	2022	2023		
Civil Service C	Commission		-	-			
	Personal Service - Civil Service	4,200	4,200	4,200	4,200		
	PERS Pension	588	588	588	588		
	Medicare	61	61	61	61		
	Operating Supplies	9,918	8,000	4,050	4,500		
	Postage	62	75	4,030	75		
	Legal Services	02	73	-	13		
		- 44,000	- 10.004	- 0.000	- 0.404		
TOTAL	CIVIL SERVICE COMMISSION	14,829	12,924	8,899	9,424		
Cable TV Reg	ı ulatory						
7741-52565	Cable TV Regulatory	54,917	55,500	55,000	55,000		
TOTAL	CABLE TV REGULATORY	54,917	55,500	55,000	55,000		
101712	O'ABEE TV TREGGE (TOTAL	01,011	00,000	00,000	00,000		
Contractual Se	ervices						
	Engineering	36,344	50,000	32,376	50,000		
	Solicitor	78,891	125,000	102,979	125,000		
	City Planner	20,171	30,000	19,500	28,000		
	Public Defender	2,550	6,000	2,100	5,000		
	Magistrate	19,900	19,900	19,900	19,900		
	Legal Reimbursement	19,900	19,900	19,900	19,900		
-32371	Prosecutor	-	-	-	<u>-</u>		
		- 110 105	-	-	-		
	Engineering Reimbursement	113,465	120,000	85,000	125,000		
	Appraisal Service	-	-	-	-		
	Springdale History Book	-	-	-	-		
	Other Contractual	89,807	72,926	105,000	92,000		
TOTAL	CONTRACTUAL SERVICES	361,128	423,826	366,855	444,900		
TOTAL	OTHER COMMISSIONS	430,874	492,250	430,754	509,324		
1							

TAX DEPARTMENT BUDGET

Tax Department 2023 Annual Budget Notes

- 7770-52100 Personal Service Tax 2022 includes 50% of (1) Finance Officer/Tax Commissioner, (1) Account Clerk 2, (3) Account Clerk I, (1) Administrative Secretary, (1) part-time Account Clerk I. Costs in 2023 reflect a 2% wage increase. *Goal I (A) and Goal II (A), (B), (C), (D)*
- 7771-52120 Heath Insurance Premiums Includes rates for Finance Officer/Tax Commissioner (employee-child), Account Clerk 2 (single), Account Clerk I (employee-child), Account Clerk I (employee-child), Administrative Secretary (single). Costs associated with dental claims, COBRA administration, and employer's contribution to HSAs and HRAs are paid from the Health Insurance Trust Fund (Fund 086). Each plan year begins August 1. Costs reflect a 5% increase starting in August 2023.
- 7771-52240 Printing Cost for printing of department letterhead, envelopes, tax returns, and other items. *Goal I (A) and Goal II (A), (B), (C)*
- 7771-52260 Postage Based on the number of communications sent to taxpayer accounts and the price of postage. Increase in 2022 based on the following:
 - Addition of reinstated Account Clerk in September 2021, therefore increased communications sent to residents/businesses.
 - Increased cost for postage.
- 7771-52450 Utilities Cost of phone, water, and HVAC service as it relates to the Tax Department.
- 7771-52610 Other Contractual 2022 includes CMI tax software support (\$4,610); Accurint lookup service (\$1,800); postage meter rental (\$918); document shred services (\$230); tax return mailing service (\$2,024); and Filebound scanning software support (\$2,624). 2023 includes CMI tax software support (\$5,040); Accurint lookup service (\$1,800); postage meter rental (\$918); Filebound scanning software support (\$2,650); and tax return mailing service (\$2,050).
- 7771-52790 Refunds Based on the number of tax returns processed that include a refund. Increase in 2022 based on "work from home" refunds where the employer continued to withhold to Springdale. 2023 reflects consistent amount projected for "work from home" refunds. *Goal II (D)*
- 7771-52800 Capital Items 2022 includes half the cost of CMI software upgrade to Authority Server platform for Tax (\$19,800); Quadient folding/stuffing machine (\$7,430); Lexmark laser printer (\$996); and various other printers and desk monitors (\$956). 2023 includes remaining cost of CMI Authority Server software upgrade for Tax (\$19,800) as well as additional desk monitors (\$600).

	EXPEN	DITURE DE	TAIL			
FUND		CONTROL ACCOL	JNT			
		General Governm	ent			
010 - General		Tax Department				
ACCOUNT NUMBER	ITEM	ACTUAL EXPENDITURES	CURRENT BUDGET	ESTIMATED EXPENDITURES	PROPOSED BUDGET	
INUIVIDER		2021	2022	2022	2023	
7770-52100	Personal Service - Tax	384,875	360,000	348,800	368,000	
	PERS Pension	47,932	50,400	48,832	51,520	
-52112	Medicare	5,397	5,220	5,058	5,336	
	Health Insurance Premiums	76,601	84,160	80,451	83,559	
	Life Insurance	489	500	540	600	
-52150	Travel and Lodging	100	100	150	150	
-52160	Seminars - Conventions - Training	100	300	150	200	
	Dues - Subscriptions - Memberships	-	25	25	145	
	Supplies	3,828	4,000	4,400	4,200	
	Printing	2,984	2,800	2,700	2,100	
	Postage	13,258	14,000	16,200	16,200	
	Prepaid Postage	(801)	4 000	- 4.000	4.500	
	Equipment Maintenance/Repair	1,464	1,200	1,686	1,520	
	Utilities Other Contractive!	19,130	20,000	19,500	19,900	
	Other Contractual Credit Card Fees	11,494 18,348	11,250 14,000	12,600 16,000	14,200 16,000	
	Refunds	289,116	1,300,000	1,290,000	1,100,000	
	Capital Improvements	8,885	27,414	29,456	20,900	
	Miscellaneous Tax	180	21,414	102	20,900	
TOTAL	TAX DEPARTMENT	883,380	1,895,369	1,876,650	1,704,530	

GENERAL ADMINISTRATION BUDGET

General Administration 2023 Annual Budget Notes

- 7790-52100 Personal Service General Administration (1) Custodian included in January through March 2022 with payouts at retirement on March 31, 2022. In 2023, the position will be shared with Parks & Recreation and included in their budget.
- 7791-52340 Computer Service 2023 includes the NextStep contract (\$67,867); Barracuda Email Archiver fees (\$5,000); StorageCraft license and support for virtual servers (\$1,100); maintenance on SAN and server (\$2,500); cyber-security breach protection (\$16,200); cyber security audit (\$15,000); Municode website (new in 2022) and meetings bundle (\$11,235); Microsoft Office 365 licenses; and miscellaneous costs associated with software/hardware replacement.
- 7791-52480 Building Maintenance/Repair Costs related to the maintenance, upkeep, and repair of the Municipal Building (HVAC service agreements, boiler inspections and repairs, elevator service agreement, lawn care, exterminator fees, etc.). In addition to normal expenditures and ongoing maintenance, 2022 includes replacement toilet in the Council Caucus Room as well as roof and gutter repairs at the Municipal Building (\$32,000).
- 7791-52481 Security Camera Maintenance Costs associated with the City's security camera system have been accounted for in the Computer Services line item through 2022. Beginning in 2023, these costs will be captured separately.
- 7791-52616 Classified Advertising Costs in 2022 reflect advertisements for numerous full and part-time positions. The costs were reduced significantly by a rule change by the Civil Service Commission permitting advertising through online platforms in lieu of print. 2023 anticipates similar full and part-time announcements through online sources.
- 7791-52741 Veterans Memorial Costs related to the upkeep of the Veterans Memorial. 2022 includes regular upkeep and maintenance costs to include: pump rebuild (\$4,015); landscape upgrades (\$964); and lawn care treatments (\$1,524).
- 7791-52800 Capital Improvements 2022 includes the copier lease (\$3,264) and a desk scanner. 2023 includes copier lease payments (\$3,600) as well as repairing mortar joint, cleaning exterior block, and applying sealant to the Municipal Building's exterior (\$100,000 in 010, \$210,000 in 090).
- 7791-53000 Workers' Compensation In 2021, the City switched from a group rating plan to a group retro plan. This results in a higher up-front premium with refunds anticipated over the next three years equaling a greater amount than the group rating discount.
- 7791-53200 Miscellaneous 2023 costs include property taxes for the parking lot on Glensprings Drive, the vacant land on Springfield Pike across from the Municipal Building, and the strip of land between Walnut Street and Oak Alley. This line also includes maintaining surety bonds for staff and elected officials.

EXPENDITURE DETAIL						
	EXPEND					
FUND		CONTROL ACCOL				
		General Governm				
010 - General		General Administra				
ACCOUNT	ITEM	ACTUAL	CURRENT	ESTIMATED	PROPOSED	
NUMBER		EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	
		2021	2022	2022	2023	
	Personal Service - General Administration	43,429	43,826	24,254	-	
	PERS Pension	6,049	6,136	2,320	<u>-</u>	
	Medicare	584	635	345	-	
	Tuition Reimbursement	-	-	3,000	3,000	
-52120	Health Insurance Premiums	8,259	2,065	2,065	-	
-52122	Physical Examinations	3,911	4,000	12,000	8,000	
-52130	Life Insurance	54	15	11	-	
-52140	Uniforms	960	450	-	-	
-52160	Seminars - Conventions - Training	-	5,000	60	6,000	
	Employee Recognition	3,593	6,042	1,803	12,500	
	Incidental Business Expense	331	390	76	250	
	Employee Wellness Program	110	250	212	250	
	Supplies	3,571	4,179	2,500	3,000	
	Janitorial Supplies	3,778	4,000	3,329	4,300	
	Postage	2,279	3,000	2,300	3,000	
	Computer Service	112,674	100,000	119,867	133,813	
	Equipment Maintenance/Repair	1,461	2,000	2,196	2,300	
		·				
	Utilities	42,342	55,000	48,342	52,000	
	Building Maintenance/Repair	163,842	301,114	84,682	150,000	
	Security Camera Maintenance	-	-	-	15,000	
	Other Contractual	-	<u>-</u>	-	-	
	Classified Advertising	3,152	3,919	4,480	4,000	
	Trash and Dumpster	-	-	-	-	
	Insurance Deductible	-	-	28	-	
	Insurance Claim Expenses	-	-	-	-	
-52740	State Sales Tax	14	30	5	10	
-52741	Veterans Memorial	30,937	24,132	7,500	12,000	
	Online Auction Fees	718	2,000	1,459	1,000	
-52797	Aggregation/PUCO Fees	-	-	-	-	
-52800	Capital Improvements	29,884	9,000	3,621	110,000	
-53000	Workers' Compensation	180,458	195,000	232,728	235,000	
	Unemployment Compensation	-	2,500	1,000	1,000	
	Miscellaneous	48,476	55,000	29,214	30,000	
TOTAL	GENERAL ADMINISTRATION	690,866	829,683	589,397	786,423	

TRANSFERS & ADVANCES BUDGET

Transfers & Advances 2023 Annual Budget Notes

- 7791-52950 Transfer to Capital Improvements The City endeavors to find grant money to offset costs for capital projects. However, even with grant money there is a portion that the City must contribute as local funds. This money is transferred from the General Fund (010) to the Capital Improvements Fund (090). The total transfer for capital projects in 2022 is \$1,400,000. Due to the size and scope of the projects anticipated in 2023, the transfer needed is \$5,700,000.
- 7791-52951 Advances Out to Grants Advances out are a short-term loan from the General Fund. The advances are paid back from the Grants Fund. The advances are typically a result of reimbursement grants where costs have been incurred but the funds have not been reimbursed as of year end.
- 7791-52956 Advances Out to Capital Improvements Advances to Capital Improvements are advances made when needed to cover expenditures in the Capital Improvements Fund (090). The 2021 advance is to cover the payoff of the former Sheraton hotel property note. The advance was repaid to the General Fund in 2022 when the proceeds from the hotel sale were received.
- 7791-52957 Advances Out to Health Insurance Fund The City contributes to each employee's Health Savings Account at 50% of their deductible. Employees pay 15% of their premium, however due to timing of the transactions involved, an advance from the General Fund is needed. For 2023, an advance of \$50,000 in anticipated. This amount will be repaid to the General Fund in the same year.
- 7791-52959 Transfer to Street Improvement Debt Fund In 2017, the City issued \$8,200,000 of General Obligation Bonds to pay for the cost of constructing improvements to roads throughout the City. In 2023, \$150,000 of bond interest is scheduled to be paid from the Street Maintenance Fund (061). The rest of the bond payment will be paid from the Street Improvement Debt Fund. A transfer of \$559,000 from the General Fund is required for this payment.
- 7791-52961 Transfer to Residential Recycling Fund The City participates in volume-based funding received from the Hamilton County Solid Waste District Residential Recycling Program for recycled materials collected by the City. All curbside recycling is charged against this fund. The money from the Hamilton County Solid Waste District is not enough to cover the full cost. As a result, a transfer from the General Fund in 2023 is required (\$126,000).
- 7791-52965 Transfer to Insurance Trust Fund The City of Springdale's annual property and casualty insurance premiums are paid from the Insurance Trust Fund (085). A transfer from the General Fund is required to make the annual payment to the Miami Valley Risk Management Association (MVRMA). Due to natural and manmade disasters in recent years, an increase in premiums has occurred. The transfer for 2023 is anticipated at \$215,000.

	FXPFND	ITURE DE	ΤΔΙΙ			
FUND		CONTROL ACCO				
FUND		General Governm				
010 - General	Fund	Transfers & Advances				
ACCOUNT	ITEM	ACTUAL CURRENT ESTIMATED PROPO				
NUMBER		EXPENDITURES	BUDGET	EXPENDITURES	BUDGET	
		2021	2022	2022	2023	
7791-52950	Transfer to Capital Improvements	1,200,000	2,400,000	1,400,000	5,700,000	
	Advances Out to Grants Fund	125,000	-	-	-	
-52956	Advances Out to Capital Improvements	1,600,000	-	-	-	
	Advances Out to Health Insurance Fund	-	50,000	50,000	50,000	
-52959	Transfer to Street Improvement Debt Fund	536,800	559,300	559,300	559,000	
-52960	Transfer to Health Insurance Fund	60,000	-	-	-	
	Transfer to Residential Recycling Fund	117,000	125,000	125,000	126,000	
	Transfer to Grants Fund	1,210	-	-	-	
-52965	Transfer to Insurance Trust Fund	150,000	168,000	168,000	215,000	
				_		
<u> </u>						
TOTAL	TRANSFERS & ADVANCES	3,790,010	3,302,300	2,302,300	6,650,000	
TOTAL	GENERAL FUND	23,195,726	25,451,767	22,605,653	30,566,541	
-						