

## Public Records Access

The City facilitates access to its public records in alignment with the Ohio Public Records Act to provide openness and transparency to citizens.

**Requests for records can be made in-person, via phone, in writing, or by email.**

Requestors are not required to submit their records request in writing, however, it does assist staff members with specific details which helps records to be identified and located.

If you would like to submit a request **via email, click on Contact Us** on the right of this page. Questions regarding public records request may be directed to the appropriate City department, and for general questions please contact the City Administration office at (513) 346-5700.